

Nondepartmental

Budget for FY 2010

The Nondepartmental area consists of the Board of County Commissioners and its Chair; the Auditor; the County Attorney; the Public Affairs Office; non-County Agencies; independent County organizations; the County's ITAX transfer to school districts; and accounting entities. Fund level program offers also are shown here.

The adopted budget makes the following changes to Nondepartmental budget:

- The County's Information Technology (IT) and Emergency Management organizations have been transferred to Nondepartmental from the Department of County Management (DCM). The SAP Support Team has been moved from DCM into the IT organization.
- Expenses for maintaining the Wapato Jail in its "mothballed" state have been transferred from the Sheriff's Office.
- Expenses for operating the County's Decision Support System-Justice (DSS-J) database have been transferred from the Sheriff's Office, the Department of Community Justice, and the District Attorney's Office. The Local Public Safety Coordinating Council (LPSCC) will use and maintain this database.
- A \$50,000 contribution to the 211Info health and human services information hotline has been included.

Additionally,

- Proceeds from a planned debt issue in FY 2010 are included in the IT Division's program offers. These funds are intended to pay for countywide IT infrastructure upgrades. The balance of the proceeds are budgeted in DCM-Facilities Division.
- One-time-only General Fund supports:
 - A business process re-engineering project being undertaken in the Chair's Office
 - Final Personal Income Tax (ITAX) payments to Multnomah County Schools
 - Staff time to assist with the 2010 Census

Budget Trends	FY 2008	FY 2009	FY 2009	FY 2010	Difference
	<u>Actual</u>	<u>Current</u>	<u>Adopted</u>	<u>Adopted</u>	
		<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	
Staffing FTE	247.10	248.21	248.21	248.40	0.19
Personal Services	\$25,387,414	\$28,595,990	\$28,595,990	\$30,743,358	2,147,368
Contractual Services	35,914,161	34,168,452	35,592,137	30,575,650	(5,016,487)
Materials & Supplies	16,235,815	20,340,583	20,340,583	19,634,994	(705,589)
Capital Outlay	1,107,074	6,299,024	6,299,024	14,966,988	8,667,964
Debt Service	37,691,001	36,535,339	36,535,339	45,531,872	8,996,533
Transfers & Contingency	<u>40,680,373</u>	<u>28,671,232</u>	<u>90,477,766</u>	<u>60,874,850</u>	<u>(29,602,916)</u>
Total Costs	\$157,015,838	\$154,610,620	\$217,840,839	\$202,327,714	(\$15,513,127)

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Nondepartmental FY 2010 Summary by Program Offer					
Prog #	Name	FY 2010 General Fund Adopted	Other Funds	Total Program Cost	Total FTE
<u>Operating Programs</u>					
10000A	Chair's Office	\$1,469,760	\$0	\$1,469,760	8.50
10000B	Business Process Re-Engineer	150,000	0	150,000	0.00
10001	District 1	444,000	0	444,000	3.80
10002	District 2	442,500	0	442,500	3.50
10003	District 3	442,500	0	442,500	3.60
10004	District 4	442,500	0	442,500	4.00
10005A	Auditor's Office	1,264,868	0	1,264,868	8.05
10006	Tax Supervising & Conservation	279,926	0	279,926	2.40
10008	CCFC Community Engagement	0	722,345	722,345	3.75
10009	CCFC Contracts for Services	0	1,034,618	1,034,618	0.00
10010	CCFC 211Info	50,000	0	50,000	0.00
10011	CCFC Family Econ. Security	69,293	0	69,293	0.10
10013	Public Affairs Office	631,614	0	631,614	6.00
10014	County Attorney's Office	0	3,603,872	3,603,872	22.80
10015	Local Public Safety Coordinating	532,345	478,819	1,011,164	2.80
10016	Citizen Involvement Committee	188,705	0	188,705	2.00
10017	Office of the Board	922,842	0	922,842	3.80
10018	General Fund Facilities Charges	3,544,222	0	3,544,222	0.00
10019	Multnomah County Schools	700,000	0	700,000	0.00
10020	County School Fund	0	205,000	205,000	0.00
10021	Pass-Thru Payments to EastCo.	4,462,281	0	4,462,281	0.00
10022	Convention Center Fund	0	20,680,000	20,680,000	0.00
10023	Capital Debt Retirement Fund	0	35,392,902	35,392,902	0.00
10024	GO Bond Sinking Fund	0	16,736,004	16,736,004	0.00
10025	PERS Pension Bond Fund	0	48,364,000	48,364,000	0.00
10027	Revenue Bonds	0	2,184,740	2,184,740	0.00
10028	Tax Revenue Anticipation Notes	950,000	0	950,000	0.00
10029	Complete Count Census 2010	25,000	0	25,000	0.00
10030A	Emergency Management	687,552	1,556,034	2,243,586	5.00
10030C	EM: UASI Regional	0	478,000	478,000	2.00
10031	Capital Acquisition Fund	0	557,400	557,400	0.00
79000A	IT Innovation & Investment	0	9,000,000	9,000,000	0.00
79000B	IT Innovation & Investment B	0	562,492	562,492	0.00
79002	IT Technology Investment	0	4,258,710	4,258,710	0.00

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Nondepartmental FY 2010 Summary by Program Offer

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Prog #	Name	FY 2010 General Fund Adopted	Other Funds	Total Program Cost	Total FTE
79004	IT Help Desk Services	0	1,936,389	\$1,936,389	9.15
79005	IT Telecommunications Services	0	5,261,532	5,261,532	8.50
79006	IT Network Connectivity	0	3,378,962	3,378,962	6.00
79007	IT Desktop Services	0	5,656,352	5,656,352	25.50
79008	IT Desktop Assets	0	2,174,387	2,174,387	0.00
79009	IT Health & Human Svcs Ap	0	4,387,701	4,387,701	24.00
79010	IT Public Safety Applications	0	3,827,401	3,827,401	16.25
79011	IT General Government Ap	0	2,063,880	2,063,880	7.25
79012	IT Enterprise Applications	0	7,012,672	7,012,672	20.75
79017A	IT SAP Support Team	0	2,746,999	2,746,999	14.00
	Wage Freeze & COLA	(49,862)	0	(49,862)	0.00
Total Operating Programs		\$17,650,046	\$184,677,668	\$202,327,714	213.50

Administrative & Support Programs provide supervision or support to some or all of the operating programs above. Their costs are "spread" to the operating programs and are factored into the costs above. Note FTE were not "spread;" to get the total FTE, add both operating and administration and support FTE totals for the department total.

Prog #	Name	FY 2010 General Fund Adopted	Other Funds	Total Program Cost	Total FTE
<u>Administration & Support Programs</u>					
10007	CCFC Administration	0	391,100	\$391,100	2.40
79001	IT Division Management	0	5,275,715	5,275,715	10.25
79003	IT Data Center	0	6,100,024	6,100,024	22.25
Total Admin/Support Programs		\$0	\$11,766,839	\$11,766,839	34.90

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Nondepartmental FY 2010 Summary by Program Offer

Prog #	Name	FY 2010 General Fund Adopted	Other Funds	Total Program Cost	Total FTE
<u>Other Program Offers and Information in this Section</u>					
25101	Mental Health BWC	0	4,382,300	4,382,300	0.00
	<i>This beginning fund balance is not shown in the Nondepartmental detail budget.</i>				
95000	Contingency & Reserves	55,140,699	37,624,916	92,765,615	0.00
	<i>This beginning fund balance is not shown in the Nondepartmental detail budget.</i>				
95001	General Fund revenues	342,198,529	0	342,198,529	0.00
	<i>This program offer contains the budget for General Fund revenues. Expenses are budgeted in departments.</i>				

Nondepartmental FY 2010 Summary of One-Time-Only Funds

Prog #	Name	FY 2010 General Fund Adopted	Other Funds	OTO Only General Fund	% OTO General Funds
10019	Multnomah County Schools	700,000	0	\$700,000	100%
10029	Complete Count Census 2010	25,000	0	\$25,000	100%
10000B	Business Process Re-Engineering	<u>150,000</u>	<u>0</u>	<u>\$150,000</u>	<u>100%</u>
	Total One Time Only:	\$875,000	\$0	\$875,000	100%

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Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Chair
Program Contact: Ted Wheeler

Executive Summary

The Chair develops and directs the vision, legislative activities, policy direction and strategic development for the leadership of Multnomah County as mandated by the Home Rule Charter. The Chair develops the Executive Budget, has authority over litigation, contracts, bonds and other funding instruments; appoints department directors, manages the Board agenda; makes appointments to citizen advisory boards and commissions. The Chair is a leader in setting and implementing policy development and defining the County's direction and priorities.

Program Description

The Chair directs a \$1 billion budget, six departments, hundreds of programs and 4500+ FTE while aligning these resources across budget priorities. The Chair and his staff communicate with employees, labor unions and the public to implement and support initiatives and policy recommendations to improve County government. The Chair supports efficient planning and policy discussions, leads responsible fiscal management in an environment of reduced revenues, partners with the stakeholders in addressing public safety, health and human services and other county identified needs, while maintaining constructive and open relationships with other Elected officials.

The Chair delegates prime management responsibility of the County to the Chief Operating Officer (COO) and the Deputy COO for Public Safety (DCOO). This staff supports the policy and program direction of the Chair through effective leadership, decision making and open communication. The COO and DCOO work directly with County leaders in: providing guidance of the internal development process for the countywide budget that faces reduced revenue; the strategic direction, operational leadership and performance evaluations with department management team and operations council; the development and implementation of work plans to execute the Chair's initiatives and maintain good government practices.

The COO leads the senior management to assure County programs are properly aligned and managed while addressing areas for continuous improvement and opportunities for conducting business more efficiently and effectively.

The DCOO works with the Elected Sheriff, District Attorney and the Department of Community Justice to advise on policy and budget that will improve the management and accountability of the public safety system.

Program Justification

This program offer links three priority indicators of accountability: perception of trust/confidence, satisfaction with service, quality, effectiveness and price of government. The Chair's goals are to rebuild public confidence in County government, establish effective working teams among the Board of County Commissioners (BCC), Department and Agency managers and to build accountability, efficiency and trust as cornerstone values of County operations. The Chair will have constructive working relationships with partners inside and outside of government.

The major challenge of the Chair's office for FY10 will be providing leadership and team building for the BCC that must grapple with a recession, State reductions and a serious shortfall in local revenues, while continuing the County's focus on strategic priorities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Performance evaluations & work plans	100.0%	100.0%	100.0%	100.0%
Outcome	Proposal/approval of FY10 budget	0	0	0	1

Performance Measure - Description



This measure changed by blending the Chair's Office and Office of COO into the same measure. The Chair, COO and DCOO will meet with all staff that reports to this office to establish work plans for the upcoming year, complete performance evaluations and provide written review back to the staff (including Chair's office staff, department directors, CIO, and other staff that report to the COO or DCOO.)

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$1,329,311	\$0	\$1,110,321	\$0
Contracts	\$0	\$0	\$40,000	\$0
Materials & Supplies	\$28,788	\$0	\$68,945	\$0
Internal Services	\$192,281	\$0	\$250,494	\$0
Subtotal: Direct Exps:	\$1,550,380	\$0	\$1,469,760	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$1,550,380	\$0	\$1,469,760	\$0
Program Total:	\$1,550,380		\$1,469,760	
Program FTE	10.10	0.00	8.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund-supported program.

Significant Program Changes

Last year this program was: #10000, Office of the Chair

The Chair's Office and Office of COO were submitted as separate program offers last year. These offers have been combined because of staff reductions and overlapping responsibilities to provide a more accurate picture of the office administrative operations.

Other significant changes include the reduction of two FTE--the Deputy COO and Community Engagement assistant--as well as reduction by some staff to .8 FTE. Additionally, the Chair reduced his salary by \$10,000 or approximately 8% for FY 2010. These reductions were taken to meet the 12% constraint.

A key enhancement was made by sharing a vacant position with the Public Affairs Office to address the Chair's commitment of improved communication to internal and external employees and partners, use of technology as a communication device, and an improved website presence.

Priority: Accountability

Lead Agency: Chair

Program Offer Type: Innovative/New Program

Program Contact: Ted Wheeler

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

Multnomah County is anticipating up to \$42 million shortfall in the general fund and potentially another \$20 million in state/federal supported programs for FY 2010. The County seeks to maximize service delivery and to manage expenses incurred for internal support costs, and understands that dollars spent in internal support costs come at the expense of direct service programs. In order to build a smarter foundation for County services, the Chief Operating Officer will lead a Business Process Re-engineering project to rethink and radically redesign internal support processes. The primary goal is to reduce ongoing County costs to help lessen the structural deficit. A consultant will be used to assess current services; identify areas with greatest potential to reduce costs and improve service quality; evaluate alternative delivery models; facilitate re-design and manage implementation. It is intended to also build capacity for developing a re-engineering tool and skills and for managing large organizational and cultural changes.

Program Description

The County seeks to maximize service delivery and to manage expenses incurred for internal support costs, and understands that dollars spent in internal support costs come at the expense of direct service programs. While seeking maximum support for direct services, the County recognizes that an inadequate internal foundation can increase risk and critically impact the County's capacity to provide direct services.

In order to build a smarter foundation for County services, the Chief Operating Officer will lead a Business Process Re-engineering project. The project is to be a fundamental rethinking and radical redesign of internal support processes. In light of the County's financial status, a significant goal is to reduce ongoing County costs to help lessen the structural deficit. But re-engineered processes should also be simple, lean (with little non-value-added work), results-focused, improve customer satisfaction, manage demand expectations, meet our legislative requirements, limit liability and mitigate risk and consciously be organized to achieve County strategic goals.

This project will first articulate County's strategic goals. Then a consultant will be used to assess current internal services; identify areas with the greatest potential to reduce costs and improve services and evaluate alternative strategic delivery models. An outside consultant can provide an objective analysis and can help introduce new best practices to the County. They would facilitate the re-engineering process and assist in managing implementation. The program offer's intent is to also help the County build capacity for developing re-engineering tools and skills and for managing large organizational and cultural changes.

Program Justification

Multnomah County uses internal service reimbursements to pay for internal service programs. Internal service pricing has become a very complex and sophisticated accounting process. Tracking delivery of internal services for accurate billing requires substantial accounting resources. Debate about who should pay what and on what basis has absorbed a remarkable amount of managerial time and energy. This project will address the questions: What is the County's total investment in support programs and what does that investment buy? Is the level of support costs consistent with the needs of the County? What is the best service delivery model?

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Complete assessment of Facilities, FREDS & IT services by 9/09	0.0%	0.0%	0.0%	100.0%
Outcome	Annual reduction in ongoing costs built into five year budget forecast	0.0%	0.0%	0.0%	3.0%

Performance Measure - Description

Output: Assessment of internal services should be complete by 9/2009 so that re-engineering/redesign can be completed in time to build new service delivery models into FY2011 budget. Outcome: The 3% goal of cost reduction each year in a 5-year forecast represents an average over several years. (Savings may take time & may be higher than 3%. Also sets a goal for continuous improvement for systems that cross between central services to depts(finance, human resource, budget, etc.)

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$0	\$0	\$150,000	\$0
Subtotal: Direct Exps:	\$0	\$0	\$150,000	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$150,000	\$0
Program Total:	\$0		\$150,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

N/A

Significant Program Changes

Last year this program was:

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: District 1
Program Contact: Deborah Kafoury

Executive Summary

Multnomah County Commissioner Deborah Kafoury is one of five elected officials composing the governing body of Multnomah County. Commissioner Kafoury represents the citizens of District One.

Program Description

Commissioner Deborah Kafoury was elected to represent District One, which encompasses all areas of Multnomah County west of the Willamette River, Sauvie Island, and the inner eastside of Multnomah County. Commissioner Kafoury is the main point of contact for citizens in District One who have questions or concerns with county services or policies. Commissioner Kafoury fulfills the governance roles outlined in the Charter and is working on issues of concern to the community and her district including affordable housing and homelessness, the health and well being of Multnomah County's children and families, the county bridges and other transportation issues, and advocacy on the state and federal level.

Program Justification

Commissioner Kafoury is dedicated to county government that is accessible and responsive and that protects the most vulnerable in the community. To that end, Commissioner Kafoury and her staff work proactively with citizens, organizations, and other governmental partners on policy initiatives and resolutions that advance the county's ability to serve the community, respond to constituent questions and concerns, and work to find efficiencies and collaborative partnerships in the provision of county programs and services.

This year Commissioner Kafoury will take a leadership role on the following issues:

- (1) Housing and Homelessness - Commissioner Kafoury will serve as the county's representative on the four-county collaboration Bridges to Housing, which supports families in their efforts to obtain housing, overcome poverty, and progress towards self-sustainability; She will work to implement the 10 Year Plan to End Homelessness and identify areas in which the county can make strides to end homelessness among families.
- (2) Census 2010 - Commissioner Kafoury will lead the Multnomah County Complete Count Committee to promote and increase participation in the upcoming census.
- (3) Sellwood Bridge - Commissioner Kafoury will lead the effort to secure federal matching funds for the replacement of the Sellwood Bridge.
- (4) Fiscal Stability - Commissioner Kafoury will work with the Board and community partners on efforts to stabilize county funding and address the structural deficit.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Response in 24 hours to constituent phone calls; 36 hours to emails/letters	0.0%	0.0%	0.0%	100.0%
Outcome	Maintain an interactive website updated once per week with new information.	0.0%	0.0%	0.0%	100.0%
Output	Recruit and chair the Multnomah County Complete Count Committee	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description



By ensuring prompt return of phone calls, emails, and letters, she will maintain the open exchange of information. Commissioner Kafoury's website is a necessary tool to share information and provide opportunity for community engagement. The second measure will ensure that county resources to host a District 1 website (www.miltco.us/cc/ds1) are maximized.

The Complete Count Committee is a collaborative, community-based effort to ensure participation in the 2010 Census. This is critical because 2010 Census population totals will be used to determine the distribution of billions of dollars annually in federal funds for major programs.

Legal/Contractual Obligation

County Commissioner roles and Districts are described in the Multnomah County Home Rule Charter, Chapter III, 3.10(3).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$371,805	\$0	\$372,395	\$0
Contracts	\$12,161	\$0	\$4,000	\$0
Materials & Supplies	\$28,647	\$0	\$12,078	\$0
Internal Services	\$59,687	\$0	\$55,527	\$0
Subtotal: Direct Exps:	\$472,300	\$0	\$444,000	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$472,300	\$0	\$444,000	\$0
Program Total:	\$472,300		\$444,000	
Program FTE	3.80	0.00	3.80	0.00
Program Revenues				
Other / Miscellaneous	\$12,500	\$0	\$1,500	\$0
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$12,500	\$0	\$1,500	\$0

Explanation of Revenues

District One's budget is provided by the County General Fund. With a full understanding of the budget shortfall predicted for FY10, this budget reflects Commissioner's Kafoury intent to waive the salary increase offered by the independent salary commission. In addition, this budget is a reduction of just over \$20,000 from District One's adopted FY09 budget.

Significant Program Changes

Last year this program was: #10001, BCC District 1

Commissioner Kafoury's program offer describes different priority issues than those advanced by Commissioner Rojo de Steffey in FY09, however Commissioner Kafoury will continue to provide quality representation to the citizens of District 1 and Multnomah County as a whole.

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: District 2
Program Contact: Jeff Cogen

Executive Summary

Commissioner Jeff Cogen is one of five elected members that comprise the Multnomah County Board of Commissioners. Commissioner Cogen represents the citizens of District 2 which includes North and Northeast Portland.

Program Description

Commissioner Cogen and his staff are dedicated to improving the health and welfare of Multnomah County residents by spearheading creative, cost-effective and practical avenues to community improvement. Commissioner Cogen is committed to championing programs and efforts that reflect our community's values and promote the common good.

In Commissioner Cogen's two years in office, he has fought for stable funding for Multnomah County's School Based Health Centers, ensuring children throughout the County have true access to primary care services. He has successfully worked with County Facilities, businesses and North Portland neighbors to deliver a long-awaited library in North Portland's Kenton neighborhood, opening in January 2010. District 2 has implemented a cell phone recycling program that keeps toxic chemicals out of landfills by providing convenient cell phone drop-off locations at County buildings and Libraries.

Commissioner Cogen is responsible for the ground-breaking drive to bring the Northwest's largest solar energy installation to Multnomah County's buildings, creating green jobs and saving tax dollars. The first phase of the project was completed in November of 2008 when the County's Yeon building began running on solar energy. Commissioner Cogen advocated for and won board approval of county-wide nutritional menu-labeling rules in February of 2009.

As our community and nation struggle with unprecedented economic conditions, Commissioner Cogen and his staff will deliver bold, innovative solutions to preserve the vital services our most vulnerable populations rely on for survival and continue to change Multnomah Count

Program Justification

Commissioner Cogen and his staff are accountable to the taxpayers of Multnomah County. All communication with Multnomah County's constituents is conducted in a respectful and open manner and concerns are responded to with haste. Commissioner Cogen and his staff maintain an open door policy with all members of the community and have made meeting with community members and other jurisdictions inside and outside the office a priority.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Response within 24 hours to constituent emails, calls and concerns	98	100	98	100
Outcome	Accountability to constituents	0	0	0	0
Output	Number of Meetings with the Public, Other Jurisdictions & Community Partners	1,090	0	1,200	1,200
Outcome	Building trust & fostering communication with community.	0	0	0	0

Performance Measure - Description



By responding to constituent concerns promptly and thoroughly, Commissioner Cogen has and will continue to build trust and demonstrate that he is accountable to his constituents. A new performance measure this year is a count of the number of community meetings & events with individual members of the public, other jurisdictions or community partners Commissioner Cogen or his staff have attended. This measure does not include regular Board Meetings, Briefings, or internal meetings with county staff or offices.

Legal/Contractual Obligation

The Board of County Commissioners offices are mandated by the Multnomah County Home Rule Charter. Chapter III, 3.10(3)

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$339,717	\$0	\$367,668	\$0
Contracts	\$11,292	\$0	\$11,521	\$0
Materials & Supplies	\$5,406	\$0	\$7,394	\$0
Internal Services	\$63,386	\$0	\$55,917	\$0
Subtotal: Direct Exps:	\$419,801	\$0	\$442,500	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$419,801	\$0	\$442,500	\$0
Program Total:	\$419,801		\$442,500	
Program FTE	4.00	0.00	3.50	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

District 2's budget is funded by the County General Fund. This year, in light of the unprecedented economic conditions impacting Multnomah County, Commissioner Cogen will forgo the scheduled salary increase recommended by the Independent Salary Commission. In addition, District 2 staff will forgo any merit or cost-of-living increases to their salaries.

Significant Program Changes

Last year this program was: #10002, BCC District 2

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: District 3
Program Contact: Judy Shiprack

Executive Summary

Multnomah County Commissioner Judy Shiprack is one of five elected officials composing the governing body of Multnomah County. Commissioner Shiprack represents District 3, the central portion of Multnomah County.

Program Description

As a member of the Multnomah County Board of Commissioners, Commissioner Shiprack is responsible for setting the policy priorities of Multnomah County with her colleagues on the Board. The Commissioner also has the shared responsibility of allocating available resources through a budgeting process. The Board is required by law to adopt a balanced budget.

Commissioner Shiprack represents the citizens of Southeast Portland. She will focus on issues of concern to this community including food access and poverty; services for the elderly, disabled and underserved populations; public safety and drug/alcohol treatment. Commissioner Shiprack and her staff are launching an outreach plan within her district to identify priorities and develop the policies important to this vibrant, culturally diverse community.

Program Justification

Commissioner Shiprack was elected by the people of District 3 and is accountable to them. Fostering trust, sharing information about county programs and building relationships within her district are priorities. Commissioner Shiprack has assembled a diverse team of experienced individuals on her staff of three to cultivate outreach and communication. Each staff member is assigned to priority areas and will build initiatives and policy with the community, county departments, and other county partners.

Commissioner Shiprack will also work collaboratively with her colleagues on the board and with the staff of Multnomah County. She will strive for more open, effective government, sound decision-making processes and opportunities for more community engagement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Constituent Meetings	0	30	100	125
Outcome	Comprehensive food initiative and policy	0.0%	40.0%	60.0%	95.0%
Outcome	Phone calls to District 3 returned within 24 hours	0.0%	90.0%	95.0%	95.0%

Performance Measure - Description

Constituent meetings reflect Commissioner Shiprack's accessibility to her district and the information-gathering process currently underway. Launching a food initiative reflects Commissioner Shiprack's commitment to solving important issues affecting her constituency. Phone calls returned within 24 hours measures Commissioner Shiprack's willingness to respond to constituent concerns promptly and thoroughly, ensuring good government.

Legal/Contractual Obligation

County Commissioner roles and districts are described in the Multnomah County Home Rule Charter, Chapter III, 3.10(3).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$347,986	\$0	\$366,693	\$0
Contracts	\$34,025	\$0	\$2,184	\$0
Materials & Supplies	\$17,644	\$0	\$22,044	\$0
Internal Services	\$60,144	\$0	\$51,579	\$0
Subtotal: Direct Exps:	\$459,799	\$0	\$442,500	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$459,799	\$0	\$442,500	\$0
Program Total:	\$459,799		\$442,500	
Program FTE	3.50	0.00	3.60	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Commissioner Shiprack's office is funded by the County General Fund. In light of the anticipated budget shortfalls, Commissioner Shiprack will waive the recommended Commissioner salary increase offered by the independent salary commission. Also, Commissioner Shiprack has reduced staff hours and the D3 budget by over \$16,000 compared to last year's District 3 budget.

Significant Program Changes

☒ **Significantly Changed**

Last year this program was: #10003, BCC District 3

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: District 4
Program Contact: Diane McKeel

Executive Summary

Commissioner Diane McKeel is one of the five elected members that comprise the governing body for Multnomah County. Commissioner McKeel represents the citizens of District 4, the Eastern area of the County. To learn more about Commissioner McKeel's office please visit the website at <http://www.multco.us/cc/ds4>.

Program Description

Commissioner Diane McKeel was sworn in on January 5, 2009. She and her staff are dedicated to finding smart solutions for the complex problems facing the County, providing a strong voice for East Multnomah County, and building lasting partnerships.

As a member of the Board of County Commissioners, Commissioner McKeel is responsible for introducing legislation, setting policy and providing strong leadership for the citizens of East Multnomah County. The Board serves as the County Budget Committee and the Commissioner has the shared responsibility of allocating the County's available resources through the budget process. The Board is required by law to adopt a balanced budget.

Commissioner McKeel and her office will be working on the following priorities in the coming year; economic development, increasing support for our veterans, fighting to end human trafficking, assisting the Multnomah County Library in siting the Troutdale Branch, and working towards resolution on the East County Courts project.

Program Justification

Commissioner McKeel and her staff are committed to the priority of accountability. To meet this priority District 4 will continue engaging the citizen's of Multnomah County, operate in an open and transparent manner, and respond to the needs of constituents.

In addition to responding to contact that is made to the District 4 Office, Commissioner McKeel and her staff will be doing outreach to citizens and businesses, attending meetings in the community, and championing the needs of all Multnomah County residents.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Respond to constituent calls, letters, emails, and concerns.	0.0%	0.0%	95.0%	95.0%
Outcome	Responses sent with in 24 hours of contact.	0.0%	0.0%	90.0%	95.0%
Output	% of Board Meetings, Work Sessions, and Public Hearings Attended	0.0%	0.0%	95.0%	95.0%
Output	Office Staffed 8am-5pm on Regular Working Days	0.0%	0.0%	100.0%	100.0%

Performance Measure - Description

Respond to constituent calls, emails, and concerns with in 24 hours: By responding to constituent concerns promptly, Commissioner McKeel will demonstrate that she is being accountable to her constituents.

% of Board Meetings, Work Sessions, and Public Hearings Attended: These meetings provide another opportunity for constituents to provide feedback and engage in County government. Commissioner McKeel is dedicated to being accountable and believes these forums are another way for her to be engaged with the citizens of Multnomah County.

Office staffed 8am-5pm on regular working days: Commissioner McKeel is committed to accountability and operating in an open and transparent manner. Therefore her office will be staffed at all times from 8am-5pm on regular working days to ensure ease of accessibility for constituents.

Legal/Contractual Obligation

The Board of County Commissioners offices are mandated by the Multnomah County Home Rule Charter. Chapter III, 3.10(3).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$350,557	\$0	\$372,203	\$0
Contracts	\$28,291	\$0	\$5,539	\$0
Materials & Supplies	\$19,077	\$0	\$14,725	\$0
Internal Services	\$61,875	\$0	\$50,033	\$0
Subtotal: Direct Exps:	\$459,800	\$0	\$442,500	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$459,800	\$0	\$442,500	\$0
Program Total:	\$459,800		\$442,500	
Program FTE	3.00	0.00	4.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

District 4's budget is funded by the County General Fund. Understanding that we are in unprecedented economic times and the need for all areas of the County to take cuts for FY10, this budget represents Commissioner McKeel's intent to waive the salary increase suggested by the independent salary commission. In addition, this budget represents a reduction of nearly \$17,000 from District 4's adopted FY09 budget.

Significant Program Changes

Last year this program was: #10004, BCC District 4

Commissioner Diane McKeel was sworn in on January 5, 2009. She and her staff are committed to continuing the previous administrations commitment to public safety and strong representation for East Multnomah County. Additionally Commissioner McKeel is dedicated to increasing veterans services, working to end human trafficking, fostering economic development, finding creative solutions to the complex issues facing the County, and building strong partnerships.

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Auditor
Program Contact: Steve March

Executive Summary

The Auditor's Office promotes efficient, effective, equitable, and accountable government. Authorized by the County Charter, the elected Auditor conducts independent, objective performance audits and special studies of the county. Our audits examine program performance, service outcomes, management processes, and general operations. Our work provides the public and county officials with a means of assessing the quality, effectiveness, and value of county services and identifies opportunities for improvement.

Program Description

Audit reports and special studies are the primary product of the Office and provide internal and external accountability. Audits supply analyses and recommendations for improvement to county managers and leaders, inform the public about how tax dollars are spent, and ensures that county operations are independently reviewed and held accountable.

Audits released in FY09 include the Management of Large Contracts Audit which prompted a major initiative to change the way the county does business. The Office increased its focus on public safety programs in FY09, issuing an audit of the Sheriff's Civil Process Function and a Follow Up of the 2006 Jail Personnel Costs Audit. Audits of the District Attorney's Office and Adult Community Justice are currently underway.

Our biennial Financial Condition Report which examines ten years of financial trend data will also be issued in FY09. Other audits currently underway: SAP system security; inventory practices; Health Department billing/collection system; and SAP tracking of revenues and receivables.

By County Charter, the Auditor will appoint and convene the Salary Review Commission in FY09-10 to set salaries for Board members and recommend salaries for the District Attorney and Sheriff. In addition, the Auditor manages the contract with the external audit firm that audits county financial statements.

Program Justification

The Auditor annually selects and schedules new audits and special studies based on our ongoing assessment of risks and improvement opportunities. Audit reports and special studies are public documents that help the community understand how government works and how well the county is doing in meeting its goals. Our reports also provide independent assurance to the community that the county is managing tax dollars wisely. Audits recommend strategies that lead to improvement of processes and data, as well as maximizing the use of existing resources. Each report is released to the public, and audit findings are presented during a televised briefing to the Board of County Commissioners. Audit reports are published on the Auditor's website and distributed to the public on request.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Number of reports issued	11	13	10	8
Outcome	Recommendation implementation rate -- within 5 years after audit release	90.0%	90.0%	92.0%	90.0%
Quality	Percent of auditees reporting that the audit will improve their organization	90.0%	90.0%	88.0%	90.0%

Performance Measure - Description

☒ **Measure Changed**

(1) "Number of reports issued" -- FY07-08 totals include 3 audits (Management of Large Contracts; Medicaid Long-term Care; and External Audit Follow Up) in which audit work was completed during that fiscal year, but reports were not issued until the first month of FY08-09. FY07-08 totals also include 3 internal reports. Reduced staffing levels result in a reduced number of reports offered in FY09-10. (2) "Recommendation implementation rate..." is a gauge of the quality of audit recommendations and responsiveness to those recommendations. Implementation is measured by tracking recommendations for 5 years after an audit. (3) "Percent of auditees reporting..." is a new quality measure showing post audit survey results.

Legal/Contractual Obligation

County Charter 8.10 states "The auditor shall conduct performance audits of all county operations and financial affairs and make reports thereof to the board of county commissioners according to generally accepted government auditing standards. The auditor may also conduct studies intended to improve the performance of county efforts."

Government auditing standards outline minimum requirements for planning, conducting, and reporting of audit work. Auditors are required to complete at least 80 hours of relevant training every 2 years, with no less than 20 hours in any given year. The Office is required to have a peer review every 3 years to ensure compliance with standards.

By Charter, the Auditor also appoints a Salary Review Commission every two years to set the Board's salaries and recommend the salaries of the DA and the Sheriff. The Auditor's Office is also responsible for managing the contract with the external audit firm that contracts to audit the County's financial statements and to regularly convene the County's Audit Committee.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$969,805	\$0	\$926,554	\$0
Contracts	\$208,600	\$0	\$200,000	\$0
Materials & Supplies	\$24,880	\$0	\$15,370	\$0
Internal Services	\$116,844	\$0	\$122,944	\$0
Subtotal: Direct Exps:	\$1,320,129	\$0	\$1,264,868	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$1,320,129	\$0	\$1,264,868	\$0
Program Total:	\$1,320,129		\$1,264,868	
Program FTE	8.55	0.00	8.05	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:

Through the Good Government Hotline, the Auditor has offered a confidential, anonymous system for employees and the public to report fraud, misuse of county resources, and other abuses since October 2007.

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Tax Supervising &
Program Contact: Tom Linhares

Executive Summary

The Tax Supervising and Conservation Commission (TSCC) reviews the budget and tax levying authority of all taxing districts that have more real market value in Multnomah County than in any other county. The Commission conducts hearings on the largest taxing district's budget (population exceeding 200,000) and must certify any recommendations and/or objections for all districts prior to the district adopting its budget each year.

Program Description

There are five commissioners, appointed by the Governor. Administrative employees, currently 2.4 FTE are appointed by the Commission.

The Commission serves citizens by providing an extensive review of the budgets of the 39 local governments within its jurisdiction. The reviews are both procedural and substantive in nature. Procedural checks establish compliance with local budget law: including such steps as verifying that the approved tax levies are within the constitutional limits and substantiated by budgets, ensuring that public notice requirements have been met and validating that financial information provides adequate detail. A substantive review of program content, the reasonableness of estimates and coordination of financial planning among various units of government is also performed. These types of review and the certification process distinguish TSCC from other regulatory bodies which do not receive copies of the budget document. TSCC's review also differs from the comprehensive audit in that our review is conducted prior to the adoption of the budget and can therefore prevent errors from occurring.

The Commission is required by law to publish an annual report of local governments' budgets, indebtedness, property taxes and other financial information. The report is often cited by citizen activists, news media and government officials as the most comprehensive source of budget and property tax information available in the entire state.

Program Justification

The Commission provides an independent and objective forum, by way of public hearings, at which citizens may obtain information and express their views regarding the budgets of government at all levels in the County. Commission members represent the public at these hearings by asking questions indicative of the community at large. The Commission holds additional public hearings throughout the year on supplemental budgets of the districts and on every new local option levy or bond issue measure placed before the voters. Many citizens and public officials rely on TSCC's annual report for budget and property tax information that is clear, concise and objective.

TSCC ensures that violations of local budget law are minimized, especially if the error results in a property tax levy that exceeds authority. TSCC works closely with the county assessor's office as a double check that property tax levies are entered and calculated accurately. TSCC's efforts seek to make the financial affairs of local governments at all levels more accountable to the citizens we serve.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Provide training and technical assistance for districts' budget staffs	10	10	18	15
Outcome	Reduce the # of objections and recommendations in TSCC certification letters	23	10	22	8
Output	Conduct public hearings on budgets & property tax measures for taxing districts	23	0	16	20

Performance Measure - Description

By reducing the number of errors that are made taxing districts gain credibility with the citizens that they serve. The ideal result would be to have all taxing districts under TSCC's jurisdiction complete their budget process with no objections or recommendations included in the TSCC Certification Letter.

Legal/Contractual Obligation

TSCC is mandated by ORS 294.605 to 294.705. Counties with a tax supervising and conservation commission are required to establish an account in the general fund for purposes of funding the expenditures of the commission, "as submitted", up to a maximum of \$280,000 (ORS 294.630).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$258,981	\$0	\$267,755	\$0
Contracts	\$9,500	\$0	\$1,500	\$0
Materials & Supplies	\$8,578	\$0	\$7,723	\$0
Internal Services	\$2,668	\$0	\$2,948	\$0
Subtotal: Direct Exps:	\$279,727	\$0	\$279,926	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$279,727	\$0	\$279,926	\$0
Program Total:	\$279,727		\$279,926	
Program FTE	2.40	0.00	2.40	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

General Fund program.

Significant Program Changes

Last year this program was: #10006, Tax Supervising & Conservation Commission

TSCC's duties are largely spelled out in statute, so changes in our operations are minimal from year to year. This is especially true given that our funding has not increased since 1999 and it is getting more difficult to stay within our maximum allocation of \$280,000 with the ever increasing health insurance and other fringe benefit costs. In a joint effort with the County, a bill has been introduced for consideration by the 2009 Legislative Session to require taxing districts under TSCC's jurisdiction to pay one-half of the net operating costs of the commission. This should result in approximately \$100,000 of new revenue for the county. TSCC may also take the lead in updating local budget law statutes for consideration by the 2011 Legislative Session.

Priority: Accountability

Lead Agency: Commission on

Program Offer Type: Administration

Program Contact: Wendy Lebow

Related Programs:

Program Characteristics:

Executive Summary

This aspect of the Commission on Children, Families and Community (CCFC) provides leadership, management, grants accounting, and administrative support. The CCFC is both the County's Children and Families Commission and the Community Action Board. The CCFC is responsible for promoting policies and practices that support the well-being of all children and youth, and for increasing economic security among people living on a low income.

Program Description

CCFC Administration ensures that the unit fulfills its obligations as the local Children and Families Commission and the Community Action Board. Duties include: (a) staffing the volunteer CCFC Commission of 24 volunteer community members, which provide policy advice to the Board of County Commissioners, (b) allocating and managing funding resources, (c) implementing the six-year Community Plan to Improve Outcomes for Children and Youth, (d) advancing three of the County's policy frameworks (Early Childhood, School Age Policy and Poverty Elimination), (e) promoting positive youth development through its Multnomah Youth Commission, (f) leveraging resources and convening community members to improve opportunities for children, youth, families and persons living on a low-income, and (g) coordinating with county departments and other partners.

Program Justification

The CCFC Administration provides the infrastructure, support and expertise to allow the CCFC to:

- Provide opportunities for the community to participate in and understand how County government works, through the CCFC Commission, committees, and activities.
- Provide opportunities for interaction between community members, County staff and County leadership, in the areas of children, youth, families and people living on a low-income. This interaction increases knowledge of how the process of local government works, including budget development. The CCFC Commission develops shared goals and visions in partnership with County employees and leadership.
- Leverage resources of the public and private sector to solve challenges and improve opportunities for children, youth and families in the County. For instance, Project Summer: Everybody Eats has increased Summer Food Program utilization by low-income children by 267% in 5 years.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Volunteer hours leveraged	15,000	17,000	7,500	6,000
Outcome	Stated goals for 6-year Community Plan met	0.0%	100.0%	75.0%	85.0%
Output	Number of citizens engaged as volunteers	230	4,000	350	250
Output	Leveraged dollars	1,693,576	1,000,000	3,800,000	1,000,000

Performance Measure - Description

- Volunteer hours and dollars leveraged are tracked and reported to the Oregon Commission on Children and Families.
- No. of citizens who are engaged as volunteers (such as committees) are included here. Those who attend events and trainings are tracked elsewhere. The current year actual number is used in the "Current Year Estimate" column as a basis for calculating FY10 offer.

Legal/Contractual Obligation

The Community Action Board is a federal designation, per ORS, dating from 1964. The Commission on Children and Families system was created in 1993 through HB 2004. It requires that each County, through its Board of County Commissioners, create a local children and families commission.

In 1998, through Ordinance No. 921, the Board of County Commissioners joined the two entities, creating the Commission on Children, Families and Community. In 1999, SB 555 expanded the responsibilities of local children and families commissions (LCCF), including leading development and implementation of a coordinated comprehensive plan. It also stipulates that the resources of the LCCF be used in accordance with that plan.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$229,771	\$0	\$242,298
Materials & Supplies	\$0	\$55,185	\$0	\$15,614
Internal Services	\$0	\$129,693	\$0	\$133,188
Subtotal: Direct Exps:	\$0	\$414,649	\$0	\$391,100
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$414,649	\$0	\$391,100
Program Total:	\$414,649		\$391,100	
Program FTE	0.00	2.50	0.00	2.40
Program Revenues				
Intergovernmental	\$0	\$408,649	\$0	\$391,100
Other / Miscellaneous	\$0	\$6,000	\$0	\$0
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$414,649	\$0	\$391,100

Explanation of Revenues

Funds come through the Oregon Commission on Children, Families and Community and grants.

Significant Program Changes

Last year this program was:
Program offer #10007

Priority: Basic Needs
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Commission on
Program Contact: Wendy Lebow

Executive Summary

Two major goals drive the staff work of the CCFC: all children and youth have the opportunities for well-being and school success, and increasing economic security for people living on a low-income. The CCFC provides policy advice, develops and implements strategies with a wide range of community partners, strategically invests its resources and leverages others, and promotes involvement of diverse youth and persons living on a low-income.

Program Description

The CCFC focus is on the 6-year Community Plan, adopted by the Board of County Commissioner in January 2008. Goal areas and related activities:

1. Academic and life success for all children and youth: a) Increase child and youth access to medical care, b) Advance the updated Early Childhood Framework, c) Improve education equity & reduce drop-out through a focus on middle school transition for youth. Implementation through a policy Work Group jointly staffed with DCHS.
2. Economic security and assets for all individuals and families: a) Decrease child and family poverty by increasing low-income families' financial and social assets. (Ties to Program Offer #10011.)
3. Community Engagement: a) Collaboration with City of Portland in supporting the Multnomah Youth Commission, b) Engagement of diverse youth and low-income persons, c) Work with partners in Rockwood to implement local community development efforts

Program Justification

- a) Ensures that public dollars are spent on effective strategies to improve outcomes for children and families.
- b) Provides coordination among policy, program and service providers to improve the quality and effectiveness of efforts.
- c) Gives opportunities for participation by youth, persons living on a low-income, and other citizens to County government through the CCFC Commission, committees and activities.

These coordinated efforts have led to positive changes for children, youth and families in our community. For example, the Youth Commission successfully lobbied to create a program providing free access to public transit for students.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Volunteer hours leveraged	0	107,000	3,810	6,000
Outcome	Stated goals of 6-year community plan met	0.0%	100.0%	50.0%	85.0%
Output	Number of citizens engaged as volunteers	230	4,000	1,271	500
Output	Leveraged dollars	1,693,576	1,000,000	1,958,305	1,000,000

Performance Measure - Description

- Volunteer hours and dollars leveraged are tracked and reported to the Oregon Commission on Children and Families.
- No. of citizens who are engaged as volunteers (such as committees) are included here. Those who attend events and trainings are tracked elsewhere.

Legal/Contractual Obligation

(Note: the Administrative Program Offer #10007 details the core obligations.)

In 2007, Multnomah County and the City of Portland entered into contract #0708066 to enhance youth engagement and involvement with our local jurisdictions. This engagement is primarily through the Joint City/County Youth Commission which the CCFC houses and is charged with staffing.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$429,664	\$0	\$389,463
Contracts	\$0	\$104,328	\$0	\$0
Materials & Supplies	\$0	\$36,581	\$0	\$38,113
Internal Services	\$0	\$4,850	\$0	\$9,992
Subtotal: Direct Exps:	\$0	\$575,423	\$0	\$437,568
Administration	\$0	\$283,072	\$0	\$284,777
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$283,072	\$0	\$284,777
Total GF/non-GF:	\$0	\$858,495	\$0	\$722,345
Program Total:	\$858,495		\$722,345	
Program FTE	0.00	3.32	0.00	3.75
Program Revenues				
Intergovernmental	\$0	\$562,423	\$0	\$419,168
Other / Miscellaneous	\$0	\$13,000	\$0	\$18,400
Program Revenue for Admin	\$0	\$283,072	\$0	\$284,777
Total Revenue:	\$0	\$858,495	\$0	\$722,345

Explanation of Revenues

Funds are primarily from the Oregon Commission on Children and Families and grants. Oregon Housing and Community Services contracts with Multnomah County Department of County Human Services for Community Services Block Grant, which provides funding for a portion of one position.

Significant Program Changes

Last year this program was:

Program offer #10008A

Priority: Basic Needs

Lead Agency: Commission on

Program Offer Type: Existing Operating

Program Contact: Wendy Lebow

Related Programs:

Program Characteristics:

Executive Summary

The Multnomah County Commission on Children, Families and Community (CCFC) allocates and manages resources received from the Oregon Commission on Children and Families (OCCF) to provide prevention and support services for children from birth to age 18. The CCFC is responsible for promoting policies and practices that support the well-being of all children, youth and families, and to increase the economic security of low income people.

Program Description

This program funds a variety of services:

- The Child Care Resource Team, located at the Child Care Resource and Referral agency, provides home & center providers with business and child development resources.
- The OCCF, Department of Human Services, and Casey Family Programs are collaborating to safely reduce the number of children in foster care. The CCFC, along with seven other counties, are participating in a process of developing community based action plans and strategies.
- The CCFC funds EDG:E (Educate, Dream, Give: Empower) in partnership with Portland State University. This program works with Marshall and Jefferson High Schools and their feeder schools. The goal is to increase service-learning opportunities, and engage high school students in mentoring and college access opportunities.
- Middle level education planning efforts target transitions into and out of middle grades with the goal of increasing supports and system integrations. These efforts focus on academic achievement, behavioral referrals and attendance with attention to achievement gaps, access and disproportionality.

Program Justification

- Achievement gaps in kindergarten readiness appear to set the stage for achievement gaps later. The components of this offer enhance the quality of educational and social experiences of children in childcare. The Resource Team is a proven provider of many services, but the technical assistance alone impacts 4,590 children.
- Foster care placement in Oregon is one of the highest in the nation. National research shows if children can be safe at home with their family or safe with another permanent placement option, these children will have better futures. This program aims to safely reduce the number of children in foster care.
- The EDG:E program is based on research demonstrating that mentoring and the increased use of service-learning are effective strategies for improving student success.
- Research shows that readiness to learn, attachment to school and supports to maintain engagement tie closely to success in benchmark measurement and school completion. Program development within middle level planning focuses on education equity, family and community supports, and youth voice.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Childcare Resource Team: 120 on-site business and EC training/tech asst.	138	120	120	120
Outcome	EDG:E: K-8, & High school students participate in service learning activities	250	240	240	240

Performance Measure - Description

The on-site technical assistance is an indicator of the depth and breadth of support for childcare providers. Additional measures will be established for other child care quality expenditures as part of the current planning process.

Legal/Contractual Obligation

The Community Action Board is a federal designation, per ORS, dating from 1964. The Commission on Children and Families system was created in 1993 (HB 2004). It requires that each County, through its Board of County Commissioners, create a local children and families commission. In 1998, through Ordinance No. 921, the Board of County Commissioners joined the two, creating the Commission on Children, Families and Community. In 1999, SB 555 expanded the responsibilities of local children and families commissions (LCCF), including leading development and implementation of a coordinated comprehensive plan.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$17,606	\$0	\$0
Contracts	\$0	\$378,406	\$0	\$928,295
Subtotal: Direct Exps:	\$0	\$396,012	\$0	\$928,295
Administration	\$0	\$100,577	\$0	\$106,323
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$100,577	\$0	\$106,323
Total GF/non-GF:	\$0	\$496,589	\$0	\$1,034,618
Program Total:	\$496,589		\$1,034,618	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$396,012	\$0	\$928,295
Program Revenue for Admin	\$0	\$100,577	\$0	\$106,323
Total Revenue:	\$0	\$496,589	\$0	\$1,034,618

Explanation of Revenues

Funds are federal and state dollars allocated to the local level by the Oregon Commission on Children and Families. Childcare dollars are Federal Child Care Development Funds. Use of CCDF funds is for childcare quality activities as identified in 45 CFR Parts 98 and 99, Oregon's Child Care and Development Fund Plan and by the Oregon Childhood Care and Education Coordinating Council. The Federal Safe and Stable Families Act support Family Preservation and Support funds. EDG:E is funded by Federal Safe and Drug Free Schools dollars. Relief Nurseries are funded by state and federal dollars.

Significant Program Changes

Last year this program was:

All contracts for services provided by the CCFC are being presented in one program offer. Child Care Development funded services were in Program Offer 10030 (FY09). Family Preservation and Support funded services were in Program Offer 10010 (FY09). These funds are part of a current planning process and services will change in FY10. Youth Investment funds were funding gang prevention services through the Department of County Human Services and are being planned to support middle school transitions. Funds for Relief Nurseries were previously in the Health Department's budget.

Priority: Basic Needs
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Commission on
Program Contact: Janet Hawkins

Executive Summary

211info connects Multnomah County residents with critical health and human services they need during times of personal emergency, allowing them to meet their basic needs. 211info does not have the capacity to answer all the calls it receives, the majority of which originate from Multnomah County. This project will allow 2-1-1 to serve more people.

Program Description

211info coordinates with social service, nonprofit and government agencies to link Multnomah County residents with help. Callers dial an easy-to-remember telephone number (2-1-1) and speak with a trained Information & Referral Specialist who refers them to the best resources available for their needs. This includes referring certain callers to Multnomah County Aging & Disability Services; Portland Women's Crisis Line; Oregon Partnership; City/County I&R; and other specialized help lines. Program activities:

- Answer calls from Multnomah County residents who dial 2-1-1 or 222-5555
- Follow up with a percentage of callers to determine if they got the help they needed
- Manage an accurate, up-to-date and indexed resource database
- Provide public access to the database on the Internet
- Track inquirer requests for service, referrals and (when appropriate) demographic information; produce reports regarding requests for services/referral activity

Program Justification

This offer supports the following Basic Living Needs strategies:

- Provide intervention & coordination of services that meet basic needs
- Ensure care for vulnerable members of the community
- Assist in obtaining permanent and livable housing
- Provide access to income and food to every member of our community

2-1-1 is a nationally proven, standards- and ethics-driven method of connecting people with help. 211info is the only nationally accredited provider of information and referral in Oregon. A cost-benefit analysis conducted by the University of Texas estimated a net value to society of a national 2-1-1 system approaching \$130 million in the first year alone, and a conservative estimate of \$1.1 billion over ten years.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Low-income callers speak with live I & R Specialist to discuss needs	0	25,000	28,000	50,000
Outcome	Low-income callers receive accurate information on community resources	0.0%	0.0%	75.0%	75.0%
Output	Low-income callers increase their knowledge of how to access services	0.0%	0.0%	75.0%	75.0%
Quality	Callers report satisfaction with 211	0.0%	0.0%	90.0%	90.0%

Performance Measure - Description

The indicators reflect similar measurements currently reported to the United Way of the Columbia-Willamette. In addition, they reflect requirements identified in the national Standards for Information & Referral Service. Meeting these requirements is mandatory for I&R organizations to attain national accreditation (211info was accredited in May 2006).

Legal/Contractual Obligation

ORS 401.286 creates 2-1-1 as the official state dialing code for public referral to and information about health and human services and services after an emergency, and designates the state Office of Emergency Management as the managing agency.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$0	\$0	\$50,000	\$0
Subtotal: Direct Exps:	\$0	\$0	\$50,000	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$50,000	\$0
Program Total:	\$0		\$50,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

With operating costs of approximately \$1 per capita for 24/7/365 comprehensive 2-1-1 coverage, the amount in this request secures a total of 33¢ per capita allowing for effective, but scaled-back 2-1-1 service. In addition to this request, \$70,800 is being requested from the City of Portland; \$140,309 is committed from the United Way of the Columbia-Willamette; \$10,000 in revenue will be generated by 211info through fees for service.

A federal Appropriations Request, if approved, would generate an additional \$85,500 (12¢ per capita). The federal Calling for 2-1-1 Act, if approved, could generate an additional \$348,000 (49¢ per capita). No funding is anticipated from the State of Oregon during this period.

Significant Program Changes

Last year this program was:

Call volume in November 2008 increased by 42% over the previous year and has remained higher than average ever since.

2-1-1 is now working with the State of Oregon to provide referrals to organizations helping with foreclosure prevention.

Priority: Basic Needs
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Commission on
Program Contact: Janet Hawkins

Executive Summary

The Family Economic Security Project helps working families claim the Advance Earned Income Tax Credit (AEITC) and other available state/federal tax credits. We also work with employers to provide free tax preparation assistance at the workplace. This project will involve 40 local employers, provide direct tax preparation assistance to 800 employees and secure \$1.2 million in federal and state tax benefits for low- and moderate-income families.

Program Description

The Advance EITC enables low- and moderate-income workers with children to receive part of their federal tax credit in their paychecks throughout the year, instead of waiting until they file their taxes. This proposal gives direct assistance to employers to set up workplace Advance EITC campaigns, which includes free tax assistance for employees, tax credit information, and financial education resources. Specific activities under this proposal include:

- (a) County staff and a contracted provider work with local employers to provide information and support for company-sponsored AEITC campaigns, informing their employees about the program and helping with enrollment.
- (b) Employees access free tax preparation services, thus avoiding costly fees for tax preparation and predatory "refund anticipation loans."
- (c) Employees receive financial education through materials and workplace education sessions.

Program Justification

Connecting low-wage workers to tax credits, specifically the AEITC, is a very effective method of increasing family income. However, very few local employers inform or enroll their employees in the Advance EITC program or offer free tax preparation assistance. Key facts:

- The total AEITC credit is currently \$1,750 per year. Workers who earn between \$8.40/hour to \$20/hour are eligible to participate.
- 2008 Family Economic Security Project participants received an average of \$971 per household in federal tax refunds and saved tax preparation fees.
- The FES Project brought \$375,000 into the local economy through the individual and family tax refunds. Unclaimed tax credits remain in the federal treasury, if the taxpayer doesn't file for them.
- "Decrease child and family poverty by increasing the financial and social assets of low-income families"; a goal of CCFC's 6-Year Community Plan.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Number of employers participating.	0	30	30	40
Outcome	Participants whose yearly income is lifted above FPIG	0	400	400	600
Outcome	Increase in families who use free tax prep services	0.0%	25.0%	25.0%	25.0%
Efficiency	Dollars leveraged per county dollar ratio	0	24	6	6

Performance Measure - Description

- Outcome information is based on current FES Project data on average refund per household.
- Percentage increase is based on IRS figures for number of households who utilized free tax preparation sites in Multnomah County in 2007.
- New leverage ratio based on FES Project actual performance data.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$45,284	\$0	\$31,500	\$0
Contracts	\$27,000	\$0	\$36,800	\$0
Materials & Supplies	\$2,648	\$0	\$993	\$0
Subtotal: Direct Exps:	\$74,932	\$0	\$69,293	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$74,932	\$0	\$69,293	\$0
Program Total:	\$74,932		\$69,293	
Program FTE	0.35	0.00	0.10	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #10011, Family Economic Security

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Public Affairs Office
Program Contact: Althea Milechman

Executive Summary

The Public Affairs Office (PAO) provides customer service, information and access to Multnomah County for the news media and public. The office develops communications strategies and generates news releases, messages and materials to explain the county's work. PAO's graphic design, the creation of web and newsletter content, and production of video messages also contribute to effective public information. The PAO plays an active role in public involvement processes and will continue to work with citizens to ensure their voices are heard and questions answered.

Program Description

PAO provides a range of services, including all aspects of organizational and public communications, media relations, graphics and creating web content. PAO provides services and consultation with elected officials and nearly all county departments and agencies. The office is responsible for developing and implementing public involvement strategies for county facility siting and capital construction projects. PAO is the point of contact for public records requests from media, working with county attorneys to ensure a prompt response while complying with applicable laws. PAO staff serve as the county's primary Public Information Officers in disaster response, crises, and severe weather events. In Fiscal Year 08/09, the office created County Currents, an external electronic newsletter, and has produced seven videos on county projects and initiatives.

Program Justification

The Public Affairs Office's goals focus on government accountability; enabling the public to better understand how government works and where their tax dollars are spent.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Number of news releases	150	70	89	75
Outcome	Percent of news releases resulting in media coverage	80.0%	60.0%	70.0%	65.0%
Output	Number of participants engaged in public involvement activities	5,779	500	2,224	1,000
Output	Number of media trainings conducted	0	0	0	2

Performance Measure - Description

- Previous Year Outcome Measure on citizen satisfaction with county services was tied to the Auditor's citizen survey, which was not funded in 07-08.
- Some large projects are ramping down, and next year's estimates for news releases and news coverage reflect a decrease from current year numbers.
- A new Output Measure on media trainings was added to FY09/10 offer.

Legal/Contractual Obligation

None

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$554,519	\$0	\$530,943	\$0
Materials & Supplies	\$26,534	\$0	\$17,932	\$0
Internal Services	\$94,061	\$0	\$82,739	\$0
Subtotal: Direct Exps:	\$675,114	\$0	\$631,614	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$675,114	\$0	\$631,614	\$0
Program Total:	\$675,114		\$631,614	
Program FTE	6.00	0.00	6.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a general fund supported program.

Significant Program Changes**Last year this program was:** #10012, Public Affairs Office

For FY 2009, a PAO Coordinator position was vacated and has not been replaced. This communications position will be filled as half-time PAO and half-time in the Chair's Office. College interns have been engaged for projects including video production and web writing for a limited duration.

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: County Attorney
Program Contact: Agnes Sowle

Executive Summary

This office reviews the legal aspects of county government operations, defends claims against the county, and assists with Federal, State and County legal requirements. The County Attorney collaborates with risk management, provides legal training and strives to provide clients with appropriate advice before legal issues become legal problems.

Program Description

The County Attorney's Office prepares and reviews legal documents including contracts, Ordinances, Resolutions, Board Orders, Executive Rules, Administrative Procedures, bonds and others. It provides legal advice and counsel to the Board, the Chair, the Sheriff, the Auditor, the County departments, offices, advisory boards, commissions and committees. It prepares formal written opinions deemed necessary by the County Attorney regarding significant interpretations of federal and state laws, the Charter, ordinances and other documents. It represents the County and its elected officials and employees in all appropriate legal matters including defense of claims against the County and initiation of claims on the County's behalf.

Program Justification

The County Attorney's Office assists the County's accountability both externally and internally. It helps the County maintain the public's trust and confidence by providing its elected officials and employees with legal information and advice to help them operate in compliance with the law. It protects the County from the financial consequences of accidental losses and preserves the County's assets and public service capabilities from loss, destruction and depletion. It also helps to restore the general fund by initiating collection actions when appropriate. Currently our attorney cost is approximately 1/3 of the hourly rate of outside counsel. The annual client survey shows that 98% of clients indicate that our attorneys helped them meet their objectives ethically.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Attorney Direct Service Hours	22,340	24,000	24,000	24,500
Outcome	Client satisfaction - Attorneys help clients achieve objectives.	95.0%	99.0%	95.0%	98.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$2,604,622	\$0	\$3,067,841
Contracts	\$0	\$20,000	\$0	\$20,000
Materials & Supplies	\$0	\$116,000	\$0	\$116,000
Internal Services	\$0	\$374,020	\$0	\$400,031
Subtotal: Direct Exps:	\$0	\$3,114,642	\$0	\$3,603,872
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$3,114,642	\$0	\$3,603,872
Program Total:	\$3,114,642		\$3,603,872	
Program FTE	0.00	20.80	0.00	22.80
Program Revenues				
Fees, Permits & Charges	\$0	\$3,114,642	\$0	\$3,603,872
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$3,114,642	\$0	\$3,603,872

Explanation of Revenues

The County Attorney's Office is funded in the Risk Fund by a rate charged against base pay.

Significant Program Changes

Last year this program was: #10013, County Attorney's Office

Priority: Safety

Lead Agency: Local Public Safety

Program Offer Type: Existing Operating

Program Contact: Peter Ozanne

Related Programs:

Program Characteristics:

Executive Summary

The mission of Multnomah County's Local Public Safety Council (LPSCC) has three parts: (1) Governmental Coordination: The central purpose of LPSCC is to coordinate the public safety plans, policies, operations & strategies of local government agencies to improve the local public safety system's cost-effectiveness & responsiveness to the needs of the community. (2) Collaborative Leadership: To accomplish this goal, LPSCC convenes leaders from local governments, public safety, social service & education agencies, private service providers & local communities throughout the County to collaborate on the development of (a) solutions to problems in the intergovernmental operation of the public safety system, (b) coordinated policies to improve that system, and (c) use evidence-based strategies to address critical issues affecting community safety. (3) Research & Analysis: To guide & support LPSCC's efforts & to ensure its plans, policies & strategies are cost-effective & evidence-based, LPSCC's staff (a) surveys & evaluates the latest research in public safety policies & strategies, (b) oversees the operation of "DSS-Justice," the County's public safety data warehouse & decision support system and, (c) through usage of DSS-Justice & other data sources, provides analysis of issues relating to the cost-effectiveness & responsiveness of the local public safety system.

Program Description

Senate Bill 1145 (1995) established LPSCCs in each of Oregon's 36 counties to "coordinate local criminal justice policy among affected criminal justice entities" (ORS 423.560). To carry out this mission, LPSCC meets monthly to share information, identify issues & problems affecting public safety & oversee development of new plans, policies & strategies. Under the co-chairmanship of Multnomah County Chair Ted Wheeler & Portland City Commissioner/Police Commissioner Dan Saltzman, LPSCC will hold a Retreat in March 2009 to reevaluate its organization & effectiveness & to identify a new focus & direction for the next two years. LPSCC's staff consists of a part-time Executive Director & Assistant Director & a full-time Justice System Analyst. The staff is responsible for (1) planning LPSCC's meetings in consultation with the Co-Chairs, (2) convening & facilitating the work of LPSCC's committees & working groups, (3) conducting research regarding evidence-based public safety policies, strategies & practices (4) providing analyses & evaluations of operations & problems in the local public safety system, and (5) overseeing the operation, development & utilization of DSS-Justice.

Program Justification

As both an historical & constitutional matter, this country's local public safety systems are divided horizontally among local, state & federal governments & vertically between separate local governments & agencies, headed by independently elected officials. As a result, local public safety systems are unmanageable without the coordination & oversight provided by an intergovernmental agency like LPSCC.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	# of LPSCC Executive Committee & Council meetings	0	0	0	16
Outcome	% of members satisfied with results of meetings	0.0%	0.0%	0.0%	90.0%
Output	# of Special Projects	0	0	0	2
Outcome	% of Executive Committee members satisfied w/results of Special Projects	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

LPSCC facilitates communication & collaboration among public safety & community leaders & oversees development of public safety plans, policies & strategies through monthly meetings of its Executive Committee & quarterly meeting of LPSCC. Therefore, a major part of LPSCC's performance is measured by meeting attendance of its members, which reflect the value of these meetings, & members' satisfaction with the results/accomplishments of the meetings through the periodic administration of survey questionnaires. LPSCC will select one or two public safety issues/problems to focus its efforts over the next year or two. The resulting "Special Projects" will be carried out by working groups or ad hoc committees convened by LPSCC's staff, who will periodically present progress reports to LPSCC & its Executive Committee. LPSCC's performance in developing & implementing policies & strategies associated with these Special Projects will be measured by the satisfaction of its members with the results & accomplishments of these projects through periodic survey questionnaires.

Legal/Contractual Obligation

Senate Bill 1145 (1995) established LPSCCs in each of Oregon's 36 counties to "coordinate local criminal justice policy among affected criminal justice entities" (ORS 423.560).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$353,364	\$0	\$411,731
Contracts	\$0	\$20,000	\$0	\$20,000
Materials & Supplies	\$0	\$54,186	\$0	\$24,986
Internal Services	\$0	\$31,099	\$532,345	\$22,102
Subtotal: Direct Exps:	\$0	\$458,649	\$532,345	\$478,819
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$458,649	\$532,345	\$478,819
Program Total:	\$458,649		\$1,011,164	
Program FTE	0.00	2.50	0.00	2.80
Program Revenues				
Intergovernmental	\$0	\$443,649	\$0	\$408,819
Other / Miscellaneous	\$0	\$15,000	\$0	\$70,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$458,649	\$0	\$478,819

Explanation of Revenues

LPSCC is funded by the State Department of Corrections. The FY 2010 budget contains \$70,000 of one-time carryover funds.

DSS-Justice is paid for with General Fund dollars. The amount budgeted for this application reflects a 12% constraint reduction. Prior to FY 2010, DSS-Justice's costs were paid for by the Departments of County Management and Community Justice, and the District Attorney and Sheriff's Offices.

Significant Program Changes

☒ Significantly Changed

Last year this program was:

There will likely be three significant changes to LPSCC in FY 2010, depending in part on the outcome of its March 2009 Retreat:

- (1) Reorganization of LPSCC into a "committee of the whole," which will meet quarterly or twice a year, & an Executive Committee, which will meet monthly.
- (2) The addition of a Justice System Analyst to LPSCC's staff.
- (3) Assumption of oversight over the budget, utilization & development of DSS-Justice.
- (4) The selection of one or two topics or Special Projects on which to focus over the next year or two.

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Citizen Involvement
Program Contact: Kathleen Todd

Executive Summary

A community of involved citizens is fundamental to building trust and accountability in County government. This offer provides the resources for the Citizen Involvement Committee, through its office, to energetically pursue this goal.

Program Description

The CIC maintains an office accessible to the public to provide a central point for information about and entry into County citizen opportunities of all kinds. CIC provides continuous independent assessment of citizen participation opportunities, and identifies and works to remove barriers to participation through its Departmental Reviews and Diversity Outreach trainings. This offer includes the resources to maintain a centralized and current database of volunteers & interested citizens providing prompt dissemination of information & opportunities; to maintain an up-to-date web presence for volunteer information & opportunities; to create consistent expectations and processes for citizen involvement activities; to enhance the training and support of county volunteers; and to increase outreach to the community especially to those who normally do not participate in county government. The CIC works in partnership with other governmental and non-governmental organizations to advocate for citizen involvement in policy and decision-making. This offer provides for continued strengthening of those partnerships and for greater coordination of citizen involvement in the County. The CIC coordinates the independent Citizen Budget Advisory Committees (CBACs); implements the citizen-driven annual Dedicated Fund Review; and recognizes the time and energy of the county's volunteers by hosting the annual Volunteer Awards Ceremony for all County departments. The CIC and OCI convey citizen input and proposals to officials and departments through reports, recommendations & meetings, providing direct citizen voice into program development and direction as early as possible in the decision process. This makes citizen input more valuable and gives citizens a greater sense of ownership in the process.

Program Justification

This offer supports county accountability strategies in multiple ways: 1) by adding to and building the county's community of citizens who are actively engaged in its government; 2) by enhancing the public's awareness of what the county is doing and providing additional avenues for citizens to contribute to program development and direction; 3) by focusing efforts on seeking out and engaging those who do not normally participate; 4) by providing enhanced support to citizens engaged in county government; 5) by providing a single entry point for citizens to access volunteer information; 6) by completing regular updates to the volunteer opportunity Website, databases & publications 7) by creating consistent expectations and processes for citizen involvement activities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	maintain centralized database of volunteers, interested citizens & opportunities	0.0%	0.0%	100.0%	100.0%
Outcome	number of citizen involvement & volunteer hours	1,600	1,700	2,400	2,200
Outcome	substantive response to citizen emails, calls, concerns, within 3 working days	0.0%	95.0%	100.0%	95.0%
Output	revision & maintenance of citizen involvement website & publications	0.0%	100.0%	100.0%	100.0%

Performance Measure - Description



The performance measures for this program offer capture essential measurements needed to provide for the successful operation of a 'one-stop shopping' facility for citizen involvement opportunities, citizen involvement information and active policy issues. The Upgrade of the database to an online format with the capacity to register, assign, schedule, track and recruit volunteers will increase the quality/accesibility and quantity of citizen involvement activities in the County.

Legal/Contractual Obligation

Chapter Re: Chapter 3.75 Multnomah County Home Rule Charter; Resolution 8-86, Resolution 95-245, Multnomah County Code 2.30.640; 3.30-3.306 1. The County Charter states that the commission "shall appropriate sufficient funds for the operation of the office and the committee".

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$138,613	\$0	\$147,011	\$0
Materials & Supplies	\$15,970	\$0	\$13,112	\$0
Internal Services	\$20,297	\$0	\$28,582	\$0
Subtotal: Direct Exps:	\$174,880	\$0	\$188,705	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$174,880	\$0	\$188,705	\$0
Program Total:	\$174,880		\$188,705	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

General Fund

Significant Program Changes

 **Significantly Changed**

Last year this program was: #10015, Citizen Involvement Committee

The CIC through its office is engaged in pro-active work with county officers, county employees and the larger community to enhance the understanding and acceptance of the value of active citizen participation in county governance. This has been and remains the core mission of CIC. Staff level restoration in the current fiscal year now provides opportunity for the creation and operation of a 'one-stop shopping' facility for citizen involvement opportunities, citizen involvement information and active policy issues called for by many reports and observers.

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Deb Bogstad

Executive Summary

The Office of the Board accounts for all functions necessary for efficient operation of the Board of County Commissioners. The Office provides Boardroom and meeting room space, equipment, record-keeping functions; membership in national, state and local associations; lobbying and economic development services.

Program Description

The Office manages all Board meetings, agendas, records, indices and schedules, Board-adopted resolutions, orders, ordinances and proclamations. The Board Clerk serves as parliamentarian at all meetings, takes minutes, prepares meeting records and notices and provides internal and external customer service, information and referral. The Office provides lobbying services on behalf of the Board. The Government Relations Manager oversees the County's legislative program, works with the Board to develop its state and federal legislative agendas and advance its priorities in the state capitol, as well as coordinating the federal agenda with the County's lobbyists in Washington, DC. The Manager works with the Board, County partners and other elected officials to achieve the County's priorities. The Office pays for the County's memberships in advocacy organizations including the National Association of Counties and Association of Oregon Counties. The Economic Development Policy advisor supports the Chair and Board's economic development strategy focused on business retention, expansion and recruitment; workforce development; shovel ready industrial land; urban renewal; and business outreach. The Policy Advisor represents the County on boards, committees and task forces that promotes the Board's efforts to achieve sustainable economic opportunities for County citizens. The Policy Advisor develops economic development strategy in conjunction with the Board and leverages County resources to increase job revenue opportunities for its citizens.

Program Justification

Commissioners work on behalf of citizens individually and as members of the Board of Commissioners. The Office of the Board supports the Board as a body by providing those things that are needed for the group to function effectively and collectively, from public notice, information and referral, meeting space and equipment to legislative support both internally and externally. The Office's lobbying and economic development staff serve as the Board's voice on legislative, economic development and other policy matters locally and at the state and national levels.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Number of Board meetings scheduled	160	160	134	160
Outcome	Number of Board meetings held	116	0	128	0
Outcome	Number of Board meeting documents processed and distributed	615	0	686	0

Performance Measure - Description

Board voting meetings are scheduled on Thursdays throughout the year. The Board meets Tuesdays and other days as needed for executive sessions, briefings, work sessions, budget hearings and other hearings. Each of these meetings is individually convened and adjourned. The Board Clerk is responsible for notifying both internal and external customers of scheduled meetings and cancellations; processes, posts and distributes all agenda submissions and official documents which result from board action, so as to not hinder county function directed by those documents and ensures ease of access for future internal and external inquiries.

Legal/Contractual Obligation

Upon taking office Commissioners affirm they will support the Constitutions of the United States and the State of Oregon; the Home Rule Charter and Multnomah County laws. The Board adopts and publishes rules for the conduct of Board meetings. The Board is governing body for Dunthorpe-Riverdale Sanitary Service District No. 1; Mid-County Street Lighting Service District No. 14; sits as the County Budget Committee; The Hospital Facilities Authority; Public Contract Review Board, the Multnomah County Board of Health and in other capacities. The board clerk insures that meetings and notices thereof comply with Board Rules, Oregon Public Meetings Law and other statutory requirements and provides agenda notices to all persons/entities who request them.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$367,598	\$0	\$371,586	\$0
Contracts	\$100,000	\$0	\$100,000	\$0
Materials & Supplies	\$149,301	\$0	\$61,336	\$0
Internal Services	\$376,323	\$0	\$389,920	\$0
Subtotal: Direct Exps:	\$993,222	\$0	\$922,842	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$993,222	\$0	\$922,842	\$0
Program Total:	\$993,222		\$922,842	
Program FTE	3.80	0.00	3.80	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is General Fund supported.

Significant Program Changes

Last year this program was: #10024, Office of the Board

Government Relations Manager and Economic Development Policy Advisor positions were added to the Office of the Board in FY 2009 for a total 3.80 FTE.

Program # 10018 - General Fund Facilities Charges

Version 6/23/2009 s

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Michael Crank

Executive Summary

This program offer accounts for Facilities charges for the State Courts and for the Tax Supervising & Conservation Commission. ORS 1.185 requires that counties provide court space for the operation of the state courts.

This program offer also accounts for the costs associated with maintaining the Wapato Jail in its current "mothballed" state. These costs--for security, routine maintenance, utilities, and groundskeeping--are estimated to total \$372,544 in FY 2010.

Program Description

The county's Facilities Division provides services ranging from planning, construction, and operations and maintenance to cleaning the buildings and maintaining the grounds for courtrooms located in Multnomah County's owned and leased facilities.

Program Justification

County-provided courtroom space is a key resource in the County's criminal justice system. Multnomah County courts' central locations allow easy access to the court system, provide visibility to the community of the public safety system at work, and allow the justice system to hold offenders accountable.

The Wapato Jail is a never-opened detention facility located in North Portland. Facilities maintains the grounds, interior, and exterior of the building, and incurs costs for this maintenance and for utilities in order to minimize deterioration of the building.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	All customer service requests are begun within 10 days of receipt	95.0%	95.0%	90.0%	90.0%
Outcome	Customer Service Satisfaction Rating	85.0%	90.0%	90.0%	90.0%

Performance Measure - Description

These performance measures are the same as those used for the County's other building operations (see program offer 72069, Facilities Customer Service/Property Management). They were updated in FY 2008 to more accurately measure the operational aspects of the Building Operations Team's efforts. The customer service rating and the 10-day goal for routine requests were Facilities and Property Management Division goals set in FY 2007.

Legal/Contractual Obligation

ORS 1.185 reads "County to provide courtrooms, offices, and jury rooms. (1) The County in which a circuit court is located or holds court shall: (a) provide suitable and sufficient courtrooms, offices, and jury rooms for the court, the judges, other officers, and employees of the court and juries in attendance upon the court, and provide maintenance and utilities for those courtrooms, offices, and jury rooms. (b) Pay expenses of the court in the county other than those expenses required by law to be paid by the state. (2) Except as provided in subsection (1) of this section, all supplies, materials, equipment, and other property necessary for the operation of the circuit courts shall be provided by the state under ORS 1.185. (Formerly 1.165)"

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Internal Services	\$3,052,994	\$0	\$3,544,222	\$0
Subtotal: Direct Exps:	\$3,052,994	\$0	\$3,544,222	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$3,052,994	\$0	\$3,544,222	\$0
Program Total:	\$3,052,994		\$3,544,222	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund program.

Significant Program Changes

☒ **Significantly Changed**

Last year this program was: #10027, State Courts Facilities Costs

No significant changes are anticipated in the immediate near term.

Last year, Wapato costs were budgeted in the Sheriff's Office.

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Mark Campbell

Executive Summary

This program offer accounts for the transfer of the remaining revenue from the temporary local income tax (ITAX) to Multnomah County school districts. Nine school districts share approximately 70% of the revenue generated by the ITAX.

The ITAX expired on December 31, 2005. This offer accounts for prior-year taxes anticipated to be collected during FY 2010.

Program Description

The ITAX was created when voters approved Ballot Measure 26-48 in May, 2003. It was a three-year measure that raised local funds to prevent further cuts to Multnomah County's public schools and to programs that help the County's most vulnerable residents. It was a temporary, local answer to state budget cuts and economic conditions. The bulk of the revenue, approximately \$90 million per year, was divided equally on a per-pupil basis to all county public school districts. This offer allocates the remaining ITAX revenue on the same per-pupil basis.

Program Justification

This program offer supports the County's priority of school success by providing direct cash assistance to schools. The ITAX was proposed following the defeat of Measure 28. That statewide measure referred a temporary, 0.5% tax increase that was enacted by the Legislature. Following the defeat of Measure 28, schools in Multnomah County faced the prospect of cutting several weeks from the academic year or reducing the number of direct instructional positions. The ITAX provided about 13% of the total funding for all school districts within the County over the three-year period of the tax. The ITAX funding for schools had a number of goals, including the provision of a full school year, funding programs designed to achieve improvements in academic success for all students, and funding student support programs that provide a quality school experience and retain students in school.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

For the duration of the tax, ITAX funding per pupil ranged from 11%-13% of total per-pupil spending across the school districts in Multnomah County. Now that the tax has ended, remaining collections constitute less than one percent of average per-pupil spending in Multnomah County schools.

A primary goal of the ITAX was to promote full school years in County Schools. All districts reported maintaining full instructional years during the period of the ITAX. This measure will no longer be reported as the ITAX has ended.

Measure 26-48 contained a provision that required school districts to report to a School Efficiency and Advisory Council (SEAC) on their plans for improving student achievement. The SEAC has released several reports that detail how schools used the ITAX revenue. Those reports can be found on the web at: <http://www.seacinfo.org/>

Legal/Contractual Obligation

Measure 26-48 obligates the County to pass through 70% of ITAX collections to the public schools.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$1,732,899	\$0	\$700,000	\$0
Subtotal: Direct Exps:	\$1,732,899	\$0	\$700,000	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$1,732,899	\$0	\$700,000	\$0
Program Total:	\$1,732,899		\$700,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported by collection of prior-year ITAX revenues. Funding is expected to be one-time-only for FY 2010.

Significant Program Changes

Last year this program was: #10023, Multnomah County Schools

Program # 10020 - County School Fund

Version 2/13/2009 s

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Mark Campbell

Executive Summary

This program offer distributes revenues received from the sale of timber cut on federal forest land and Property Tax associated with railroad cars to local school districts. This is a statutory responsibility of Oregon counties and these revenues are dedicated to a County School Fund.

Program Description

Since 1908, all counties in Oregon have received payments from the US government from revenue generated by the sale of timber cut on federal forest lands. State law specifies how the revenue is to be allocated.

The federal law authorizing federal timber payments to counties, PL106-393, sunset as of September 30,2006. It was reauthorized by Congress for one year in 2007, and was renewed in 2008 for a four-year period. The County School Fund also receives a portion of the ad valorem tax that is assessed on the value of rail cars as outlined by state statute. (ORS 308.505 to ORS 308.665)

Program Justification

This program links to the School Success priority. It provides direct cash assistance to school districts. While this is not a large source of revenue in Multnomah County, the link between timber revenue and schools has been established since the early 1900's.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

The County School Fund provides a very small amount of the total revenue available to schools in Multnomah County. Arguably, this amount is not large enough to contribute meaningfully toward student academic achievement.

Legal/Contractual Obligation

ORS 328.005-035 outlines the requirement to establish a County School Fund. The apportionment of revenue from the sale of timber on federal forest lands is described in ORS 294.060 which states "....moneys received by each county...shall be divided 75 percent to the road fund and 25 percent to the school fund of the county."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$0	\$260,000	\$0	\$205,000
Subtotal: Direct Exps:	\$0	\$260,000	\$0	\$205,000
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$260,000	\$0	\$205,000
Program Total:	\$260,000		\$205,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$23,500	\$0	\$23,500
Taxes	\$0	\$235,000	\$0	\$180,000
Other / Miscellaneous	\$0	\$1,500	\$0	\$1,500
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$260,000	\$0	\$205,000

Explanation of Revenues

The County School Fund is credited with 25% of the revenue received from the statewide assessment of railroad cars apportioned to each county. Revenues have averaged \$15,000 - \$20,000 over the past several years.

Federal timber payment revenue was estimated based on actual spending during years when Multnomah County received full timber payments.

Significant Program Changes

Last year this program was: #10033, County School Fund

Federal legislation re-authorizing timber payments was renewed in FY 2008 for a four-year period.

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Mark Campbell

Executive Summary

This program offer accounts for Business Income Tax (BIT) collected on behalf of and passed through to the east county cities of Gresham, Troutdale, Fairview, and Wood Village. These payments are prescribed in an intergovernmental agreement (IGA) that shares revenue from the BIT. Under the terms of this agreement, the four cities share 25% of the first 0.6% of BIT collections.

It also includes the County's obligation to share Community Service Fee revenues generated through the Strategic Investment Program (SIP) with the City of Gresham.

Program Description

The BIT is imposed on the net income derived from business activity within Multnomah County. The BIT was originally set at a rate of 0.6% of net income. In 1985, the tax was increased to 0.95%. In 1987, the tax was further increased to 1.46%. In 1993 the rate was reduced to 1.45% due to the consolidation of collections with the City of Portland's Business License Fee (BLF). The County entered into a tax sharing agreement with the four east county cities, in part to acknowledge the value of business income derived from those cities.

The County entered into an SIP agreement with Microchip Technologies, Inc. in FY 2004. Under terms of that agreement, the company agrees to pay 25% of Property Tax abated in the form of a Community Service Fee. State statutes direct that the County share that revenue with the City in which the company receiving the SIP exemption is located.

Program Justification

This program supports the County's accountability priority. The County acts as a fiduciary agent for the four east county cities. It is important that payments are processed and remitted in a timely manner.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

County pass-through payments represent a significant share of the four east County cities' General Fund revenues. Prompt handling of these payments on Multnomah County's part helps the cities manage their cash flow needs.

Legal/Contractual Obligation

The program is mandated under terms of IGAs with Gresham, Troutdale, Fairview, and Wood Village. The county is obligated to transfer 25% of the revenue associated with the first 0.6% BIT increment.

The SIP contract specifies that Gresham receives 47% of revenue derived from the Community Service Fee.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$5,578,474	\$0	\$4,462,281	\$0
Subtotal: Direct Exps:	\$5,578,474	\$0	\$4,462,281	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$5,578,474	\$0	\$4,462,281	\$0
Program Total:	\$5,578,474		\$4,462,281	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The BIT pass-through is 25% of the first 0.6% of BIT collections.

Community Service Fee is 25% of the taxes abated under the Strategic Investment Program.

Significant Program Changes

Last year this program was: #10032, Pass-Through Payments to East County Cities

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Mark Campbell

Executive Summary

This program offer budgets the revenue and expenditures associated with the County's commitment to funding the Oregon Convention Center. This program operates under intergovernmental agreements (IGAs) with various jurisdictions and the Visitors Development Board. The program accounts for proceeds of the Transient Lodging Tax and Motor Vehicle Rental Tax that are passed through to METRO, the lead agency for the Convention Center.

Program Description

This program accounts for a portion of taxes collected from area hotels, motels, and vehicle rental agencies. The Transient Lodging Tax has supported the Oregon Convention Center since 1986. The tax is set at 11.5% on all hotel and motel room rentals in Multnomah County. Cities retain 5% of the tax generated within their boundaries. Another one percent supports regional tourism promotion. The remaining 5.5% supports programs associated with the Oregon Convention Center, the Regional Arts & Culture Council (RACC), and the Visitors Development Board. The Motor Vehicle Rental Tax was increased by the Board of County Commissioners (BCC) in April, 2000. This 2.5% increment is entirely dedicated to support of the activities noted above.

Program Justification

This program supports the Oregon Convention Center which hosts programs, conferences, and events that bring visitors and business groups to Portland. The tourism and travel industry is among the leading private sector employers in Oregon. Large conventions generate significant activity for local hotels, restaurants, and retail establishments. The Portland Oregon Visitor's Association (POVA) has estimated that a typical out-of-town convention delegate will spend between \$600-\$700 during a three-day stay in the region. A report released by Dean Runyan & Associates documents the dollar impact of all visitors to the Portland metropolitan area. That report indicates that visitors to Portland contribute more than \$1.2 billion to the state and regional economy.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Annual convention center visitors	705,000	725,000	720,000	745,000
Outcome	\$ (in millions) contributed to Multnomah Co economy by convention center visitor	300	316	300	300

Performance Measure - Description

Data is from the POVA report titled "Travel Portland". Mid-year estimates are derived from statistics published in that report. The direct economic benefit of the Convention Center to the Tri-County region was nearly \$400 million. Approximately 75% of the benefit accrued to Multnomah County. The remaining 25% was split fairly evenly between Washington County and Clackamas County.

Legal/Contractual Obligation

This program is mandated by IGAs that dictate how the revenues received in the Special Excise Tax Fund are allocated. There is no discretion in allocating the revenue - all receipts are turned over to METRO pursuant to terms specified in the IGAs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$0	\$23,000,000	\$0	\$20,680,000
Subtotal: Direct Exps:	\$0	\$23,000,000	\$0	\$20,680,000
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$23,000,000	\$0	\$20,680,000
Program Total:	\$23,000,000		\$20,680,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$0	\$22,532,000	\$0	\$20,500,000
Other / Miscellaneous	\$0	\$468,000	\$0	\$180,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$23,000,000	\$0	\$20,680,000

Explanation of Revenues

The transient Lodging Tax was originally established in 1972. It was established at a rate of 5% of the room rent collected by hotels/motels in unincorporated Multnomah County. In January 1979, a voter-approved increase of 1% in unincorporated Multnomah County was established to be used exclusively for the promotion of tourism. A supplemental Countywide tax of 3% was adopted in February 1986 and is dedicated to the Oregon Convention Center. Effective April 1, 2000, an additional tax of 2.5% was adopted by the BCC and is dedicated to a Visitor Development Fund. The Motor Vehicle Rental Tax was originally established for a three-year period in 1976 and was extended indefinitely in 1979. a tax rate of 10% is imposed on motor vehicles rented in ultnomah County. The tax was increased by 2.5% in April 2000 and this increment is dedicated to a Visitor Development Fund.

Significant Program Changes

Last year this program was: #10016, Convention Center Fund

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Mindy Harris

Executive Summary

This program offer accounts for principal and interest payments on various full faith and credit obligation bonds, capital leases, intergovernmental agreements and certificates of participation that were entered into to finance various capital improvements or capital acquisitions.

Program Description

The full faith and credit obligations consist of the \$54,235,000 Refunding Series 2004, \$9,615,000 Refunding Series 2003, \$61,215,000 Series 2000A and \$36,125,000 Series 1999A. The certificate of participation is the \$48,615,000 series 1998. There is also a 2002 capital lease for \$1,093,000 for the Sellwood Library.

The balance in carried forward from FY 2009 will smooth the remaining payments at about \$5.3 million per year for the remainder of the current debt schedules.

Program Justification

Managing debt carefully contributes to accountable, sound financial management. The full faith and credit obligations and certificates of participation have funded the following capital improvements/acquisitions: McCoy Building purchase and improvements, Mead Building Purchase and improvements, Multnomah Building purchase and improvements, Library Administrative Office improvement, Mid County Health Clinic, North Portland Health Clinic, South East County Health Clinic, Yeon Building, East County Health Building, Blanchard Building improvements, Justice Center Records Office improvements, Juvenile Justice Complex Building, Walnut Park Health Facility, Hooper Detox parking lot, North Portland Parole and Probation Building, 257th and Orient Dr road improvement and various computer applications. All binding obligations were approved by the Board of County Commissioners. The facilities and equipment purchased with these bond issues support many of the County programs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Full Faith & Credit Moody's Rating Aa2	1	1	1	1
Outcome	Certificates of Participation Moody's Rating Aa3	1	1	1	1

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's Aa2 or Aa3 rating, (0)-represents a rating lower than Aa2 or Aa3. All principal and interest payments are made on time in order to maintain an investment grade rating on the bond issue. The full faith and credit obligations not insured are rated Aa2 by Moody's and the Ambac insured obligation is rated Aaa by Moody's. The certificate of participation is rated Aa3. Multnomah County has never defaulted on a debt payment.

Legal/Contractual Obligation

Principal and interest on the full faith and credit obligations, certificates of participation, capital lease and intergovernmental agreements are a binding debt obligation of the County. All debt issues and refundings were approved by various resolutions adopted by the Board of County Commissioners.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$0	\$75,000	\$0	\$0
Debt Service	\$0	\$11,982,616	\$0	\$20,449,172
Cash Transfer	\$24,200,000	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$24,336,915	\$0	\$14,943,730
Subtotal: Direct Exps:	\$24,200,000	\$36,394,531	\$0	\$35,392,902
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$24,200,000	\$36,394,531	\$0	\$35,392,902
Program Total:	\$60,594,531		\$35,392,902	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$6,856,636	\$0	\$7,699,902
Other / Miscellaneous	\$0	\$29,537,895	\$0	\$27,693,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$36,394,531	\$0	\$35,392,902

Explanation of Revenues

Revenues consist of service reimbursements from the Facilities Management Fund and other funds and cash transfers from various County funds.

Significant Program Changes

Last year this program was: #10017, Capital Debt Retirement Fund
The County paid off various energy loan agreements in FY 2009.

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Mindy Harris

Executive Summary

The GO Bond Sinking program accounts for the payment of General Obligation Bond principal and interest approved by the voters in May 1993 and May 1996. The 1993 GO Bond was issued in February 1994 to restore the historic Central Library and build the Midland Library. The 1996 Bond was issued in October to remodel, construct, or purchase various Library and Public Safety facilities and equipment. Revenue to pay the debt is derived from property taxes and interest earned on the cash balances.

Program Description

The following bond issues are included in these programs: General Obligation Bond Series 1994 in the amount of \$31,000,000 (This Bond issue has been refinanced and is included in the Series 1999 refunding issue). General Obligation Bond Series 1996A in the amount of \$29,000,000. General Obligation Bond Series 1996B in the amount of \$79,700,000. Portions of the Series 1996A & B Series are included in the \$66,115,000 Series 1999 Refunding General Obligation Bond issue.

Program Justification

Bond payments are made on time to maintain an investment grade rating on the bond issue. Managing debt carefully provides for strong financial management. In May 1993 the voters approved a County Ballot Measure authorizing the issuance of \$31,000,000 in General Obligation Bonds to renovate the Central Library and build a new Midland Library. In May of 1996 the voters approved two County Ballot Measures (26-44 and 26-45). Measure 26-44 was a \$29 million bond authorization to enhance library facilities, repair library branches, renovate library branches and upgrade computer systems used in the library system. Measure 26-45 was a \$79,700,000 bond authorization to finance the construction of public safety facilities and equipment. The bond proceeds were used to build the Children's Receiving Center, build the Wapato Jail, add a dorm at the Juvenile Justice Complex, add beds at the Inverness Jail and purchase computer applications for public safety use. It also provided funds to repair or remodel the downtown courthouse, Justice Detention Center, and transitional housing facilities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	GO Bond Rating Moody's Aa1	1	1	1	1
Outcome		0	0	0	0

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's Aa1 rating, (0)-represents rating lower than Aa1. All principal and interest payments were made on time and the County's General Obligation Bonds are rated Aa1 by Moody's. No additional voter approved debt has been authorized. Multnomah County has never defaulted on any debt issues.

Legal/Contractual Obligation

Principal and interest on the voter approved General Obligation Bonds are a binding debt that the County must pay. The property tax levy used to pay the debt is outside of the property tax constitution limits imposed by State Ballot Measure #5 approved in 1990 and State Ballot Measure #50 approved in 1997.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Debt Service	\$0	\$9,232,498	\$0	\$9,246,510
Unappropriated & Contingency	\$0	\$7,984,976	\$0	\$7,489,494
Subtotal: Direct Exps:	\$0	\$17,217,474	\$0	\$16,736,004
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$17,217,474	\$0	\$16,736,004
Program Total:	\$17,217,474		\$16,736,004	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$0	\$8,225,000	\$0	\$8,868,279
Other / Miscellaneous	\$0	\$8,992,474	\$0	\$7,867,725
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$17,217,474	\$0	\$16,736,004

Explanation of Revenues

Revenue to pay the debt is derived from property taxes and interest earned on the cash balances.

Significant Program Changes

Last year this program was: #10018, GO Bond Sinking Fund
The GO 1996 issue was paid off in FY 2008.

Program # 10025 - PERS Pension Bond Sinking Fund

Version 4/13/2009 s

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Mindy Harris

Executive Summary

The PERS Pension Obligation Bond Sinking Program accounts for principal and interest payments on pension obligation revenue bonds issued December 1, 1999 in the amount of \$184,548,160 to retire the County's PERS unfunded actuarial accrued liability. The revenues are derived from charge backs to departments based on their departmental personnel cost.

Program Description

The County passed Resolution No. 99-218 on November 4, 1999, authorizing the issuance of up to \$200,000,000 of bonds under the Uniform Revenue Bond Act to finance the estimated unfunded accrued actuarial liability of the County to the Oregon Public Employees Retirement System. Senate Bill 198-B, effective October 23, 1999, authorizes the County to pledge taxes that the County may levy within the limitations of sections 11 and 11b, Article XI of the Oregon Constitution not subject to annual appropriation. On December 1, 1999 the County issued \$184,548,160 in Pension Obligation Bonds to fund the PERS unfunded liability.

Program Justification

Multnomah County took a leadership role in PERS reform and was the second jurisdiction in the State to issue PERS Pension Obligation Bonds. In July 1998 Multnomah County received a letter from PERS informing the County that the employer costs would increase from 10.66% to 12.55%. In October 1998 we were notified that instead of the rate increasing to 12.55%, it would increase to 15.24%. This increase was required by PERS after an actuarial study was performed and over a five year period, the County's unfunded liability for retirement grew from \$50.9 million to \$158.5 million. In addition HB 3349, adopted by the 1995 Legislature, added benefits to retirement pay due to retirement benefits becoming taxable at the State level. This added about \$25 million to the County's unfunded liability. The increased rate would cost Multnomah County taxpayers over \$9 million when the rate was fully implemented. By issuing the Pension Obligation Bonds, the County expects to save about \$35 million (present value) in pension costs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Annual Cost Savings Due to PERS Bonds (\$ = Millions)	8	8	8	8
Outcome	% Reduction in Outstanding PERS Debt	3.0%	3.0%	3.0%	3.0%

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's Aa2 rating, (0)-represents rating lower than Aa2. Multnomah County took a leadership role in PERS reform and was the second jurisdiction in the State to issue PERS Pension Obligation Bonds. By issuing the PERS Bonds the County has saved over \$8 million per year that can be applied to other County services. PERS rates are equal to or less than the State average.

Legal/Contractual Obligation

Principal and interest on the PERS Pension Obligation Bond are a binding debt obligation. The County passed Resolution No. 99-218 on November 4, 1999, authorizing the issuance of up to \$200,000,000 of bonds under the Uniform Revenue Bond Act.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$0	\$50,000	\$0	\$14,915
Debt Service	\$0	\$13,541,690	\$0	\$14,349,085
Unappropriated & Contingency	\$0	\$29,425,598	\$0	\$34,000,000
Subtotal: Direct Exps:	\$0	\$43,017,288	\$0	\$48,364,000
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$43,017,288	\$0	\$48,364,000
Program Total:	\$43,017,288		\$48,364,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$16,250,000	\$0	\$16,250,000
Other / Miscellaneous	\$0	\$26,767,288	\$0	\$32,114,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$43,017,288	\$0	\$48,364,000

Explanation of Revenues

Revenues are generated by interest earnings on the cash balance in the fund and by internal service charges paid by departments as a part of personnel costs.

Significant Program Changes

Last year this program was: #10019, PERS Pension Bond Sinking Fund

Program # 10027 - Revenue Bonds

Version 4/16/2009 s

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Mindy Harris

Executive Summary

The Revenue Bond Program accounts for the principal and interest payments on two Revenue Bonds: Motor Vehicle Rental Tax Revenue Bond, Series 2000A (Port City in the amount of \$2,000,000) and Motor Vehicle Rental Tax Revenue Bond, Series 2000B (Oregon Food Bank in the amount of \$3,500,000) issued to acquire and construct facilities that are being financed in partnership with the County.

Program Description

The County's Debt Policy includes a section on issuing revenue bonds in partnership with a 501(c)(3) nonprofit agency. The agency must demonstrate that it cannot obtain conventional financing at a reasonable cost. The County assists small to medium size agencies that have total annual revenues from all sources of at least \$1,000,000 but not greater than \$10,000,000. The planned use of the revenue bond proceeds must be consistent with County policy priorities or benchmarks. The County will assist the agency by issuing tax exempt revenue bonds to finance no more than 60% of the capital project and related allowable debt issuance costs. The agency is responsible for raising the remaining project funds. The agency is responsible for all bond issuance costs. The County must have title, or first lien rights if the escrow agent holds title on behalf of the lender, to the property while debt is outstanding. Once the project is completed, the County leases the project back to the non-profit. The agency is responsible for all ongoing costs related to the financing. These include annual debt payments, paying agent costs, or other related costs. Once the bonds are paid off, the County transfers title to the project back to the non-profit. The County has the following partnerships - Oregon Food Bank and Por City. The County also limits the amount of revenue bonds that will be issued in partnership with nonprofits. The limit is \$8,500,000. The current principal amount outstanding is \$3,240,000.

Program Justification

The proceeds of the revenue bond debt were used to support programs and services to people with disabilities and to provide food to the less fortunate throughout the State of Oregon.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Series 1998 Revenue Bonds Moody's Rating A3	1	1	1	1
Outcome	Series 2000A&B Revenue Bonds Moody's Rating Aaa	1	1	1	1

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service; (1)-indicates Moody's A3 rating or above, (0)-represents rating lower than A3. The debt repayment is linked to sound financial management in the Accountability priority. Both issues are investment grade. The Oregon Food Bank has prepaid all of its lease payment. The Port City lease had to be restructured to prevent a default. Multnomah County has never defaulted on a debt payment.

Legal/Contractual Obligation

The Regional Children's Campus Revenue Bonds Series 1998 and Lease Agreements were approved by the Board of County Commissioners by Resolution 97-207 adopted December 4, 1997. The Oregon Food Bank Revenue Bonds Series 2000B and Lease Agreements were approved by the Board of County Commissioners by Resolution 00-156 adopted September 21, 2000. The Port City Revenue Bonds Series 2000A and Lease Agreements were approved by the Board of County Commissioners by Resolution 00-157 adopted September 21, 2000. Revenue bond principal and interest is required under the bond covenants entered into by the County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$0	\$30,000	\$0	\$0
Debt Service	\$0	\$827,135	\$0	\$547,105
Unappropriated & Contingency	\$0	\$4,354,365	\$0	\$1,637,635
Subtotal: Direct Exps:	\$0	\$5,211,500	\$0	\$2,184,740
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$5,211,500	\$0	\$2,184,740
Program Total:	\$5,211,500		\$2,184,740	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$31,500	\$0	\$34,740
Other / Miscellaneous	\$0	\$5,180,000	\$0	\$2,150,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$5,211,500	\$0	\$2,184,740

Explanation of Revenues

Revenues are received from beginning working capital, interest earnings and lease payments from the Regional Children's Campus and Port City. The Oregon Food Bank prepaid their lease in FY 2006.

Significant Program Changes

Last year this program was: #10021, Revenue Bond Fund

The Regional Children's Campus (RCC) was sold in FY 2008 and the proceeds from the property sale were used to retire the Series 1998 RCC debt in October 2008.

Program # 10028 - Tax and Revenue Anticipation Notes

Version 6/23/2009 s

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Non-Departmental - All
Program Contact: Mark Campbell

Executive Summary

This program offer includes issuance costs, interest expense and interest earnings on short-term Tax and Revenue Anticipation Notes (TRANS).

Program Description

Oregon Revised Statutes 288.165 permits the County to issue Tax and Revenue Anticipation Notes (TRANS). The TRANS are issued in anticipation of the receipt of taxes and other revenues not yet received in order to fund an anticipated cash flow deficit. The TRANS can not be issued in an amount greater than eighty percent (80%) of the amount of budgeted General Fund revenue in the adopted budget. The Board of County Commissioners will authorize by resolution the issuance of the TRANS. With the assistance of a financial advisor the Chief Financial Officer and Finance staff determine the principal amount, interest rate and denominations of the notes, and select the underwriter for the issuance. The selection of the underwriter is through a competitive bid process. The notes are issued during the first few days of the fiscal year in July and mature no later than the last business day of June in the same fiscal year.

Program Justification

Prior to the receipt of property tax payments in November, the County typically experiences a cash flow deficit of more than \$20 million. The deficit is caused by timing issues related to the inflow of property taxes in November, and the ongoing and regular expenditures in the preceeding months, the County issues TRANS to fund this temporary deficit. The cash flow deficit calculations are defined by Internal Revenue Service regulations as well as the United States Treasury. The County has utilized TRANS for this purpose since 1982.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

The performance measurement requires the County to maintain Moody's highest short-term investment rating for municipal debt, MIG 1. Maintaining this rating allows the County to issue the TRANS at the lowest possible interest rate, resulting in substantial savings, and is thus linked to sound financial management in the Accountability Priority. This borrowing meets all statutory and regulatory requirements.

Performance Key: 1 = Achieved or Exceeded; 0 = Not Achieved

This program offer allows the County to issue a TRAN of approximately \$20,000,000, subject to cash flow projections, at the onset of FY10.

Legal/Contractual Obligation

Oregon Revised Statutes and both Internal Revenue Service and US Treasury regulations allow the County to fund a short term cash flow deficit by the use of TRANs, subject to specific legal and accounting requirements.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$30,000	\$0	\$10,000	\$0
Debt Service	\$850,000	\$0	\$940,000	\$0
Subtotal: Direct Exps:	\$880,000	\$0	\$950,000	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$880,000	\$0	\$950,000	\$0
Program Total:	\$880,000		\$950,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$100,000	\$0	\$50,000	\$0
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$100,000	\$0	\$50,000	\$0

Explanation of Revenues

Due to the legal ability of the County to issue tax exempt TRANs to buyers, the cost of borrowing the funds is usually lower than the interest earnings on the funds during the portion of the year when the borrowed funds are no longer required to cover the cash flow deficit (due to the receipt of property tax payments in November). This generally allows the County to cover the cost of the funds borrowed with the interest earnings and to realize approximately \$50,000 in General Fund Interest Revenue.

Significant Program Changes

Last year this program was: #10025, Tax and Revenue Anticipation Notes

Priority: Accountability

Lead Agency: Non-Departmental - All

Program Offer Type: Innovative/New Program

Program Contact: Deborah Kafoury

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

The Multnomah County Complete Count Committee will work to increase participation in the 2010 Census. This project will be run out of the District 1 office under the leadership of Commissioner Deborah Kafoury.

Program Description

2010 Census population totals will be used to determine the distribution of billions of dollars annually in federal funds for major programs in areas such as transportation, education, community and health services, and housing. Multnomah County has a financial and ethical responsibility to ensure an accurate count in the 2010 Census.

Commissioner Deborah Kafoury will Chair the Complete Count Committee for Multnomah County. This community-based effort will work to increase community awareness and involvement in the Census, and make certain that every segment of the community is counted – from ethnic, minority and immigrant populations to the homeless to other hard to reach populations.

Program Justification

The 2010 Census will impact funding decisions for the next decade; will inform county and other decision makers about how our community is changing; and will impact decisions including representation in Congress. The Complete Count Committee's efforts will ensure an accurate count in the 2010 Census. Multnomah County organized a very successful complete count committee in Census 2000 under the leadership of Commissioner Cruz and this committee will build off that experience and success.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Engage a broad range of community leaders in the Committee.	0	0	0	0
Outcome	Increase participation in Census 2010 among undercounted communities	0	0	0	0

Performance Measure - Description

Increase participation in Census 2010 among undercounted communities - Targets for increased participation have not yet been set. Once the CCC is convened, Census data staff will help the committee determine outreach and participation goals.

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Materials & Supplies	\$0	\$0	\$25,000	\$0
Subtotal: Direct Exps:	\$0	\$0	\$25,000	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$25,000	\$0
Program Total:	\$0		\$25,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$0	\$25,000	\$0
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$25,000	\$0

Explanation of Revenues

The Complete Count Committee was set aside in the FY09 budget from general fund revenue. This program offer carries over the funds remaining to be spent in FY10.

Significant Program Changes

Last year this program was:

Priority: Safety

Lead Agency: Non-Departmental - All

Program Offer Type: Existing Operating

Program Contact: HOUGHTON David B

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County Emergency Management (MCEM) coordinates county-wide emergency disaster preparedness, response, recovery and mitigation activities. Program focus includes 1) County department preparedness; 2) Citizen and community preparedness and 3) Inter-governmental preparedness. Examples of projects underway or planned for FY 09/10 include 1) the required revision of the Comprehensive Emergency Management Plan; 2) County Emergency Operations Center (ECC) Procedures; 3) County Disaster Recovery Plan; 4) a County Continuity of Operations Plan; 5) a County Vulnerable Populations Response Plan; and 6) mandated exercises and tests of emergency communications. This is the core program offer and basis for the Emergency Management UASI Regional offer (72004 B).

Program Description

MCEM coordinates preparedness training for County staff and community partners, assures County emergency response and recovery plans are current, coordinates efforts for hazard mitigation, facilitates community preparedness, and conducts and evaluates exercises. In an emergency, MCEM activates and manages the County Emergency Coordination Center which provides comprehensive situation status, acquires resources to support responders, facilitates cost tracking, conducts response coordination planning, coordinates communications/response among multiple response agencies and jurisdictions within the County, facilitates the emergency declaration process and manages the post-event cost recovery processes when applicable. The program receives guidance internally from senior Department representatives on the Emergency Management Leadership Team and externally from the County's Emergency Management Advisory Council with representatives from local jurisdictions, districts and agencies. MCEM convenes representatives from other jurisdictions and districts to apply for Homeland Security grant funding for emergency capacity within the County, and joins representatives from counties in the region coordinate regional funding requests and preparedness objectives.

Community Preparedness works with non-governmental and community organizations, churches and the general community to assure preparedness and close coordination of the County's emergency response with community-based organizations.

Program Justification

ORS 401 requires Multnomah County to develop and maintain an emergency management program to prepare for and coordinate response to emergencies and disasters. MCEM facilitates coordination of emergency preparedness efforts across County Departments and with jurisdictions, districts and agencies throughout the region. MCEM works to assure compatibility of training, plans and equipment across Fire, Police, Public Works, Public Health and other response organizations. MCEM efforts help lead to coordinated communications, standardized equipment, and coordinated response protocols and plans on a departmental, county-wide and regional basis.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Annual Exercise Performance Objectives successfully accomplished	0.0%	0.0%	0.0%	80.0%
Outcome	Oregon Emergency Management requirements met for annual Performance Grant	0.0%	0.0%	0.0%	100.0%

Performance Measure - Description

Output: Annual exercise of Emergency Coordination Center and evaluation of performance of established objectives in an After Action Report (AAR) and external evaluators' report. Exercises are expected to reveal performance deficiencies. Actual emergency activation may substitute for an exercise and a self-reported AAR is submitted to the State.

Outcome: There are 24 activities in 5 project areas in the annual FY 09 Emergency Management Performance Grant. This annual measurement covers required activities for a competent emergency management program. Number of activities will vary in each grant year, based on current program performance needs.

Legal/Contractual Obligation

ORS 401 and MCC 1000 require Multnomah County to develop and maintain an effective emergency management program.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$512,343	\$19,665	\$397,417	\$194,000
Contracts	\$14,500	\$1,017,454	\$1,500	\$1,278,834
Materials & Supplies	\$55,800	\$276,557	\$25,106	\$80,200
Internal Services	\$153,604	\$89,871	\$263,529	\$3,000
Subtotal: Direct Exps:	\$736,247	\$1,403,547	\$687,552	\$1,556,034
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$736,247	\$1,403,547	\$687,552	\$1,556,034
Program Total:	\$2,139,794		\$2,243,586	
Program FTE	4.00	0.00	3.00	2.00
Program Revenues				
Intergovernmental	\$0	\$1,371,000	\$0	\$1,523,742
Other / Miscellaneous	\$0	\$32,547	\$0	\$32,292
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$1,403,547	\$0	\$1,556,034

Explanation of Revenues

In addition to General Fund, MCEM also receives Emergency Management Performance Grant (EMPG) monies which provide a 50% match to eligible program costs paid for by County general fund up to approximately \$246,000 for FFY 09. MCEM also applies for and receives State Homeland Security Grant Program funds on behalf of the County and to pass through to other jurisdictions within the County. Additionally, MCEM applies for and receives Urban Area Security Initiative funds which are used primarily for regional planning staff and related planning costs described in scaled Program Offer 72004 B.

Significant Program Changes

 **Significantly Changed**

Last year this program was: #72006A, DCM - County Emergency Management
This offer adds 1.0 FTE but is within general fund constraint.

Priority: Safety

Lead Agency: Non-Departmental - All

Program Offer Type: Existing Operating

Program Contact: HOUGHTON David B

Related Programs:

Program Characteristics:

Executive Summary

This scaled offer adds 2.0 FTE grant-funded regional planning project positions.

This offer is built on the core Emergency Management program offer 72004 A. Multnomah County maintains active engagement in the Department of Homeland Security Portland Urban Area Security Initiative region (UASI) emergency policy, planning and preparedness efforts. UASI provides funds to jurisdictions and agencies within the region for supplies, equipment, training and planning.

Program Description

The UASI region includes Clackamas, Columbia, Washington, Multnomah and Clark (WA) counties and the City of Portland. UASI grant funds are used regionally for a wide range of preparedness and response capacities in areas such as transportation, law enforcement, IT and citizen preparedness. The County's Emergency Management Director and regional counterparts serve as the policy group for this grant. This offer reflects MCEM's staffing positions and contract funds for grant funded UASI projects including Vulnerable Populations and Continuity of Operations and Government planning, as well as regionally-coordinated projects including training and web-based emergency coordination software implementation. All of these planning projects serve Multnomah County as well as directly and indirectly supporting the regional preparedness initiative.

Program Justification

UASI regional planning staff manage projects including 1) creating a written and shared plan to coordinate emergency response by multiple agencies and jurisdictions to members of vulnerable populations who are limited in their ability to take emergency protective action or tolerate extended isolation from routine support networks due to physical, mental health, cognitive or developmental conditions; 2) creating a written continuity of operations and continuity of government plan for Multnomah County; 3) implementing a web-based emergency coordination center software for easily displayed situation status reports and emergency coordination within the County and across jurisdictions in the region.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output		0	0	0	0
Outcome	Assigned planning processes/products are on time or ahead of schedule	0.0%	0.0%	0.0%	100.0%

Performance Measure - Description

Outcome: Planning projects assigned to the staff funded by UASI will change in focus and number over time, based on priorities identified by the UASI Region Points of Contact (POC) Group. This measure is based on planning staff reports to the UASI POC. Planning periods will overlap the budget year.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$0	\$0	\$195,340
Contracts	\$0	\$0	\$0	\$282,660
Subtotal: Direct Exps:	\$0	\$0	\$0	\$478,000
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$0	\$478,000
Program Total:	\$0		\$478,000	
Program FTE	0.00	0.00	0.00	2.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$478,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$478,000

Explanation of Revenues

Department of Homeland Security Urban Area Security Initiative (UASI) regional funding allotted to Multnomah County. These funds are expected to continue at this level for at least two more years.

Significant Program Changes

Last year this program was:

Program # 10031 - Capital Acquisition Fund Transfers

Version 4/17/2009 s

Priority: Accountability

Lead Agency: Non-Departmental - All

Program Offer Type: Existing Operating

Program Contact: Mark Campbell

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

This program offer closes the Capital Acquisition Fund, a capital fund that has been used to account for purchases of capital equipment. A recent Government Accounting Standards Board statement (GASB 54) limits the County's ability to reserve funds for future purchases of capital equipment. Dispersing the remaining balance in the fund during FY 2010 will ensure our ability to close out the fund prior to FY 2011, when GASB 54 goes into effect. Funds remaining will be transferred to the Data Processing Fund for District Attorney IT equipment; and to the Facilities Fund for capital items required for "re-stacking" tenants in County facilities.

Program Description

The Capital Acquisition Fund has served as a "savings account" for departments to use for accumulating funds for large pieces of capital equipment. In any given year, capital spending is difficult to accommodate in a department's operating budget, and this capital fund has proven useful for allowing the County to plan its capital purchases in an organized manner.

GASB 54 refines fund balance reporting and governmental fund type definitions. Its intent is to make financial reports more useful to readers by clarifying some and eliminating other restrictions on the use of fund balances. It is very likely that the County will no longer be able to use a general-purpose capital fund such as the Capital Acquisition Fund to set aside funds for future, yet-to-be determined capital purchases. Closing this fund in FY 2010 allows the County a year to understand and implement the new GASB statement properly.

Program Justification

Staying current with accounting standards is a key means of demonstrating fiscal prudence.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation

The new accounting standard does not take effect until July 1, 2010. The County's external auditors, however, have encouraged us to begin implementation immediately so that we can have an orderly transition to the new standard.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Cash Transfer	\$0	\$0	\$0	\$557,400
Subtotal: Direct Exps:	\$0	\$0	\$0	\$557,400
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$0	\$557,400
Program Total:	\$0		\$557,400	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$17,400
Other / Miscellaneous	\$0	\$0	\$0	\$540,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$557,400

Explanation of Revenues

Fund revenues consist of service reimbursements paid by departments for specific capital equipment purchases. Remaining revenues consist of interest earnings and fund balances carried forward from previous fiscal years.

Significant Program Changes

Last year this program was:

This is a one-time-only program for FY 2010.

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Sherry Swackhamer

Executive Summary

The IT Innovation and Investment offer supports funding for the one-time-only portion of IT capital projects greater than \$75,000. These dollars are available to all departments, MCDA, and MCSO via an application and evaluation process that defines the criterion and governance for selecting and monitoring technology capital investment projects. The process is designed to ensure the County measures and receives value from these investments. Requests must be accompanied by a scope document and total cost of ownership model that incorporates an analysis of both one-time-only and on-going operational funding impacts. Once approved, project sponsors must commit to measures that are monitored to analyze and report on the value proposition.

Program Description

Establishes IT Advisory Board (subset of Ops Council) that governs the County's investments in technology. The charter: defines process and criteria for making technology investment decisions, reviews technology investment proposals from departments and associated business objectives and total cost of ownership, selects and prioritizes projects to fund, provides initial, one time only funding for acquisition and implementation, and regularly monitors funded projects to ensure projects are delivered appropriately and meet stated objectives and measurable outcomes. Program includes carryover dollars for projects funded through Chair's FY08 Executive Budget and the funded 5 new projects in funded in FY09 supporting DCHS, DCJ and MCDA totaling \$2.6 million.

Potential projects for FY10 include replacement of Budget Software supporting the Budget Office, Flexible Real Estate system supporting Facilities in DCM, and Wireless Technology for key County Buildings supporting citizen access points and employee teleworking.

Program Justification

Overall Goals: Provide transparency to county-wide technology projects, provide consistent process and a view of technology investment projects across departments, identify projects with highest overall County benefit, identify county-wide leverage opportunities, provide early identification of project issues, and clearly define project accountability. Aligns with marquee indicator by promoting improved service delivery and wise investing. Supports strategy #3 by utilizing standard processes and criteria. Supports strategies #2 & #4 by promoting transparency, consistency and communication across departments.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Number of projects monitored per monitoring process	0.0%	0.0%	100.0%	100.0%
Outcome	Increase in value derived from IT capital projects	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

☒ **Measure Changed**

Output--100% of the funded projects will be monitored by ITAB per the established monitoring rules.

Outcome--Increase in IT capital projects completing and meeting agreed upon outcomes. (New measure, we will baseline this year at 80%.)

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Internal Services	\$0	\$0	\$0	\$200,000
Capital Outlay	\$0	\$0	\$0	\$8,800,000
Subtotal: Direct Exps:	\$0	\$0	\$0	\$9,000,000
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$0	\$9,000,000
Program Total:	\$0		\$9,000,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$0	\$0	\$9,000,000
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$9,000,000

Explanation of Revenues

Program is funded with designated Beginning Working Capital. There is currently \$3 million in funding committed to the following projects:

1. Land Use Planning System Replacement \$30,000 (in process)
2. DCHS Find a Home Website \$14,600 (near completion)
3. DCHS Mental Health Client Case Mgt & Billing \$1,100,000 (not yet started)
4. DCJ Defendants' Supervision Kiosks \$100,000 (not started)
5. DCJ JJIS Supplemental Informatino System \$950,000 (not started)
6. MCDA Content & Document Mgt System \$364,000 (in process)

Significant Program Changes
 **Significantly Changed**

Last year this program was: #72096A, DCM-IT IT Innovation Fund

This program offer contains \$6,000,000 of funds for County IT infrastructure upgrades. These funds come from a debt issue planned for FY 2010.

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Sherry Swackhamer

Executive Summary

The IT Innovation and Investment Fund supports funding of the one-time-only portion of IT capital projects greater than \$75,000 for all departments, MCDA, and MCSO. The structure defines the process, criterion, and governance for selecting and monitoring technology capital investment projects to ensure that the County measures and receives value from these investments. Requests must be accompanied by scope document and total cost of ownership model that incorporate an analysis of on-going operational funding impacts. Once approved, project sponsors must commit to measures that will be monitored to analyze and report on the value proposition.

Program Description

This scaled offer represents the incremental additon of beginning working capital from IT's funds.

Program Justification

IT committed, as part of the IT Advisory Board charter, to contribute unused beginning working capital dollars to the Innovation fund each fiscal year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

See base Innovation and Investment fund offer measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Capital Outlay	\$0	\$0	\$0	\$562,492
Subtotal: Direct Exps:	\$0	\$0	\$0	\$562,492
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$0	\$562,492
Program Total:	\$0		\$562,492	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$0	\$0	\$562,492
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$562,492

Explanation of Revenues

\$427,764 in BWC from IT fund 3503.
 \$134,728 in BWC from IT fund 2508.

Significant Program Changes

Last year this program was: #72096A, DCM-IT IT Innovation Fund

Priority: Accountability

Lead Agency: Information Technology

Program Offer Type: Administration

Program Contact: Sherry Swackhamer

Related Programs:

Program Characteristics:

Executive Summary

IT division management provides leadership, strategic direction, and operational accountability so that County employees, business partners, elected officials and citizens have information when & where they need it with high reliability and at a reasonable cost. Business controls are provided to ensure budget, contract, labor, travel & training and other policies are consistently followed. In FY2010, resources are being repurposed to enhance the administration and monitoring of software and hardware contracts.

Program Description

The IT division management office is accountable for leadership in the reliable delivery of IT services and spending that is aligned with county priorities. In addition, it also ensures the implementation, measurement and continuous improvement of IT service management processes, provides governance for delivering projects according to commitments, provides a roadmap for future technology and ensures a skilled and motivated IT workforce. IT division management also provides administrative services for all IT employees, including purchasing, coordination of travel & training events, payroll processing and all other administrative functions. The group also coordinates the development and implementation of division budgets and IT service rates, as well as the contract administration and monitoring. This offer contains a contingency value of \$1 million for unplanned equipment replacement or emergency needs.

Program Justification

Consolidation of the County's technology provides an opportunity to deliver IT services, applications and resources in a more consistent and effective way across all departments and with external business partners. Multnomah County spends over 85% of the IT budget maintaining current services and less than 15% on new or innovative technologies. According to Gartner, a well respected IT research firm, that mix should be closer to 50%/50%. Enterprise wide technology standards, policies, governance and software lifecycle management could result in significant reductions in maintenance spending. Division management ensures compliance of all county labor, procurement, contract and budget laws and policies. This program will ensure that leadership (vision, goals), resource management (a skilled and motivated staff focused on countywide priorities), and results (measurable service outcomes) occur in IT. Major initiatives for FY2010 will be to complete an intensive joint supervisory training program for all IT management which includes Local 88 steward participation to ensure a joint understanding of the performance management process, to roll out clear vision, mission and values for IT, and to enhance the overall culture of IT to promote innovation and accountability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Completion of supervisory training plan and rollout of MVV	0.0%	0.0%	0.0%	100.0%
Outcome	Increase in overall employee satisfaction in IT per survey	0	0	4	5

Performance Measure - Description

☒ **Measure Changed**

Output--Tracks completion of supervisory training plan and vision, mission, and values that will position IT management to improve our working relationship with Local 88, set expectations for employees, and ensure that managers responsibly manage the performance of their staff.

Outcome--The actions should result in improved employee morale and higher productivity. Through these efforts, FY10 overall employee satisfaction will move from the FY08 rating of 4.14 to 5.0.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$1,002,917	\$0	\$1,126,114
Contracts	\$0	\$258,810	\$0	\$268,810
Materials & Supplies	\$0	\$494,059	\$0	\$587,862
Internal Services	\$0	\$945,265	\$0	\$1,046,338
Unappropriated & Contingency	\$0	\$0	\$0	\$2,246,591
Subtotal: Direct Exps:	\$0	\$2,701,051	\$0	\$5,275,715
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$2,701,051	\$0	\$5,275,715
Program Total:	\$2,701,051		\$5,275,715	
Program FTE	0.00	10.00	0.00	10.25
Program Revenues				
Fees, Permits & Charges	\$0	\$2,491,051	\$0	\$847,317
Other / Miscellaneous	\$0	\$210,000	\$0	\$2,246,591
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$2,701,051	\$0	\$3,093,908

Explanation of Revenues

The IT Division management is funded through allocations charged to our programs based on FTE

Significant Program Changes

Last year this program was: #72081, DCM-IT Division Management

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Sherry Swackhamer

Executive Summary

Most computer hardware and software has a useful life of 2-4 years. Equipment supporting networks, voice systems, business software applications and desktops must be upgraded or replaced periodically to ensure the reliability of services. It is also necessary to increase the data storage and information processing hardware because the amount of information retained in various systems continues to grow exponentially. This program offer is to ensure that funding is available to replace IT assets on a regular basis in order to ensure adequate capacity to sustain business operations. This program also includes funding for projects approved in a previous fiscal year that have not been completed.

Program Description

This program offer is for the management of the committed "Beginning Working Capital" (BWC) portion of the Data Processing Fund. BWC is a critical component of the IT expense budget that allows for asset replacement, capacity adjustments and the completion of projects that carry over from one fiscal year to another. Examples of uses of this fund are new backup capabilities that minimize service downtime or increases in storage capacity to keep pace with the exponential increases in data stored by County employees (it triples annually).

Program Justification

In order to ensure reliable IT services, it is necessary to have technology that is current, supported and compatible with existing hardware and software. IT supported technology must keep pace with changes in the business environment such as the need to store and retrieve information, and the need to connect to an ever increasing volume of partners, jurisdictions and citizens. This program provides a mechanism for ensuring that IT has the ability to replace or update technology per defined, multi-year schedules and to provide a source of funding for emergency purchases should the County suffer an emergency or catastrophic failure.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Percentage of assets with documented lifecycle plan	0.0%	0.0%	0.0%	80.0%
Outcome	Reduction in unused asset replacement dollars	0.0%	0.0%	0.0%	50.0%

Performance Measure - Description

The output measure describes more accurate planning for asset lifecycle management. Each asset (server, desktop device, printer, etc) should have a scheduled replacement date and value.

Successful planning and management of asset replacements will result in a reduction of unused capital dollars.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Contracts	\$0	\$1,934,987	\$0	\$0
Materials & Supplies	\$0	\$2,286,457	\$0	\$274,159
Capital Outlay	\$0	\$5,485,114	\$0	\$3,984,551
Unappropriated & Contingency	\$0	\$1,425,000	\$0	\$0
Subtotal: Direct Exps:	\$0	\$11,131,558	\$0	\$4,258,710
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$11,131,558	\$0	\$4,258,710
Program Total:	\$11,131,558		\$4,258,710	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$62,800
Other / Miscellaneous	\$0	\$11,306,558	\$0	\$4,195,910
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$11,306,558	\$0	\$4,258,710

Explanation of Revenues

The revenue to fund our asset replacement and repair is obtained through our year end fund balance, or beginning working capital

Significant Program Changes

Last year this program was: #72082, DCM-IT Technology Investment Fund

Priority: Accountability

Lead Agency: Information Technology

Program Offer Type: Support

Program Contact: Gary Wohlers

Related Programs:

Program Characteristics:

Executive Summary

Data Center Operations provides the hardware, software and operational support for all County computing systems. These systems provide critical services to citizens and must be maintained in a highly available, secure and recoverable environment. This program includes 24x7 operations at the data center with staff to support resolution of problem and service disruptions that happen any time day or night. In FY2010, this offer will support the evaluation of new technologies and streamlining processes to drive innovation and reduce on-going operational costs.

Program Description

Data Center Operations provides software distribution and management, server hardware maintenance, upgrades, problem resolution, server and storage asset tracking, and after-hours support for all County business applications and IT services. This program also provides vendor management for data center hardware and software systems. This program coordinates with county resources for data center facility requests and activity for the computer room equipment and systems. Included in this service are the staff who provide software and hardware architecture planning, acquisition and installation. They also manage capital

replacement for computer room hardware. Additional services provided by this program are data backup and restore services, storage management, emergency response and data center security.

Program Justification

Services provided in this program include data backup and restore services, storage management, emergency response and security for the data center facility. County business systems require high performance and availability, protected and secure data resources and compliance with legal requirements at a reasonable cost. A single county-wide data center enables efficient utilization of building space, better sharing of computing resources and increases the ability to protect the County's systems from security breaches. This offer also ensures that current service level assets can be replaced on a defined schedule and that technology is current and supportable.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Data backup jobs completed and output tapes sent to offsite storage daily	95.0%	98.0%	99.0%	99.0%
Outcome	Production system availability for hardware and operating systems	98.0%	98.0%	98.0%	98.0%

Performance Measure - Description

The output measure ensures that backup data is available on tape in the event of equipment failure or service disruption. The outcome measure reflects the availability of production hardware and operating systems which provide IT services and applications. The goal is uninterrupted business processes and services due to unintended system outages.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$3,096,588	\$0	\$3,069,215
Contracts	\$0	\$0	\$0	\$37,200
Materials & Supplies	\$0	\$2,055,863	\$0	\$1,602,698
Internal Services	\$0	\$72,607	\$0	\$55,855
Capital Outlay	\$0	\$235,000	\$0	\$476,595
Subtotal: Direct Exps:	\$0	\$5,460,058	\$0	\$5,241,563
Administration	\$0	\$358,881	\$0	\$858,461
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$358,881	\$0	\$858,461
Total GF/non-GF:	\$0	\$5,818,939	\$0	\$6,100,024
Program Total:	\$5,818,939		\$6,100,024	
Program FTE	0.00	24.00	0.00	22.25
Program Revenues				
Fees, Permits & Charges	\$0	\$5,460,058	\$0	\$5,241,563
Program Revenue for Admin	\$0	\$0	\$0	\$789,318
Total Revenue:	\$0	\$5,460,058	\$0	\$6,030,881

Explanation of Revenues**Significant Program Changes**

Last year this program was: #72083, DCM-IT Data Center

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Gary Wohlers

Executive Summary

The Help Desk program offer provides a single point of contact to County staff for accessible and customer-focused technical assistance. It supports County staff in furthering their goals to serve the citizens of Multnomah County. Support is provided in a friendly and professional manner while service requests are tracked, questions are answered, informal instruction is offered, and problems are resolved or escalated to other IT teams. In FY2010, this offer will support the evaluation of new technologies and streamlining processes to drive innovation and reduce on-going operational costs.

Program Description

Help Desk Services provides support and proactive diagnosis of computer equipment and software for over 4500 employees and business partners. By focusing on first call solutions the Help Desk is able to minimize escalations to other IT teams. Services are provided 24*7, 365 days a year to ensure that needs are addressed in a timely manner so County employees can focus on their mission to serve the public. In addition to resolving specific issues, the Help Desk also provides ad hoc training for software and hardware in order to minimize future problems that hinder employees' ability to work effectively. Help Desk staff also provide support and help for internal IT functions such as the Applications, Desktop, Data Center and Administration groups.

Program Justification

The Help Desk program addresses the Accountability indicator of "Satisfaction with service quality, effectiveness and price" by providing access to efficient help desk services to resolve problems. The goal of the Help Desk is to increase staff productivity while facilitating better use of County technology.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Number of customer tickets created	37,082	36,000	40,680	42,000
Outcome	Abandonment rate	7.2%	5.0%	7.5%	7.5%
Outcome	Calls resolved at the Helpdesk	64.0%	60.0%	67.0%	65.0%

Performance Measure - Description

These measures are industry standards for Help Desk organizations. An analysis is done on data used to track the measures to determine ways to improve service and reduce downtime.

Abandonment rate - An abandoned call is when a customer calls the Helpdesk but then hangs up, typically due to extended hold times while waiting to talk to an agent. Caller abandonment rate will be less than or equal to 5%.

Calls Resolved @ Help Desk - 60% or more of the tickets entered by Help Desk staff into the call tracking database will be resolved by a Helpdesk agent without requiring escalation to other IT staff.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$785,875	\$0	\$1,014,832
Contracts	\$0	\$382,013	\$0	\$2,000
Materials & Supplies	\$0	\$34,810	\$0	\$14,132
Internal Services	\$0	\$24,179	\$0	\$12,681
Subtotal: Direct Exps:	\$0	\$1,226,877	\$0	\$1,043,645
Administration	\$10,121	\$169,996	\$0	\$346,339
Program Support	\$15,709	\$68,853	\$0	\$546,405
Subtotal: Other Exps:	\$25,830	\$238,849	\$0	\$892,744
Total GF/non-GF:	\$25,830	\$1,465,726	\$0	\$1,936,389
Program Total:	\$1,491,556		\$1,936,389	
Program FTE	0.00	10.00	0.00	9.15
Program Revenues				
Fees, Permits & Charges	\$0	\$1,295,210	\$0	\$1,043,645
Program Revenue for Admin	\$0	\$0	\$0	\$373,843
Total Revenue:	\$0	\$1,295,210	\$0	\$1,417,488

Explanation of Revenues**Significant Program Changes**

Last year this program was: #72084, DCM-IT Help Desk Services

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Gary Wohlers

Executive Summary

The Telecommunications program manages over 6600 telephones and 23 video conferencing units which facilitate communication with citizens, business partners and employees. Telecom manages: phone system equipment, including wireless; vendor service contracts; voice network design (how the phone network is designed to route phone calls); customer billing; facility relocations as related to IT; new equipment installations. Telecom also maintains an Inter Governmental Agreement to have the City of Portland provide citizens with Information & Referral services. In FY2010, this offer will support the evaluation of new technologies including the convergence of the County's voice and data networks to drive innovation and reduce on-going operational costs. This offer will also evaluate alternative methods of providing and support cell phones and PDA's.

Program Description

This program coordinates the installation and maintenance of the County's voice systems. These systems include all wiring, hardware, telephones, consoles and connections to the public telephone system as well as wireless devices. The program also purchases, deploys and supports over 6,600 telephones and 1500 wireless devices distributed across 93 locations. Working with departments to address communication needs, this program supports automated attendants that route and manage incoming calls and provides technology support for 25 call centers such as the Mental Health Crisis line. This program manages the configuration and maintenance of the County's voice message system which includes over 3500 voice mail boxes and processes over 24,000 incoming calls daily. In addition to maintaining the phone systems, this program manages equipment moves, and system programming to ensure telephone service. Large projects include office relocation due to the Facilities Strategic Plan. To facilitate efficient communication, this program manages the acquisition, configuration and maintenance of 23 video conferencing units at 14 locations. These are used heavily by the State Courts, Department of Community Justice and Public Defenders.

Program Justification

The Telecom program supports public perception of trust and confidence by providing reliable voice access to County services. This program fulfills the County's business communication needs by providing high quality, cost effective services to all buildings, departments and functions. The program also facilitates community access to County programs. The goals of the Telecom program are to increase employee productivity, facilitate better use of County resources, and consolidate services where possible. Telecom is instrumental in supporting the facilities building disposition plan by providing consultation, design and labor during property disposition.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Average time to respond to high priority incidents	1	1	1	1
Outcome	High priority incidents resolved within 48 hours	95.0%	95.0%	95.0%	95.0%
Output	Customer work group service audits	4	4	4	4

Performance Measure - Description

Average time to resolve tickets will be the result of capturing data; the metric represents hours to resolve.

The number of customer group service audits completed each month and results reported.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$1,093,303	\$0	\$894,202
Contracts	\$0	\$25,000	\$0	\$32,004
Materials & Supplies	\$0	\$3,391,671	\$0	\$3,411,815
Internal Services	\$0	\$14,651	\$0	\$17,940
Capital Outlay	\$0	\$135,775	\$0	\$583,350
Subtotal: Direct Exps:	\$0	\$4,660,400	\$0	\$4,939,311
Administration	\$11,245	\$188,885	\$0	\$322,221
Program Support	\$17,454	\$0	\$0	\$0
Subtotal: Other Exps:	\$28,699	\$188,885	\$0	\$322,221
Total GF/non-GF:	\$28,699	\$4,849,285	\$0	\$5,261,532
Program Total:	\$4,877,984		\$5,261,532	
Program FTE	0.00	10.00	0.00	7.75
Program Revenues				
Fees, Permits & Charges	\$0	\$4,660,398	\$0	\$4,939,311
Program Revenue for Admin	\$0	\$0	\$0	\$338,280
Total Revenue:	\$0	\$4,660,398	\$0	\$5,277,591

Explanation of Revenues**Significant Program Changes**

Last year this program was: #72085, DCM-IT Telecommunications Services

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Gary Wohlers

Executive Summary

The Wide Area Network (WAN) program provides a stable and secure network for data communications between county buildings and to external networks. The program facilitates public access to the county by offering Internet access at the libraries, connections to the Internet for the county's web site and secure links to partners such as the Oregon Community Health Information Network (OCHIN), the City of Portland and the State of Oregon. Security functions include response to computer virus outbreaks, removal of spyware, responding to HIPAA and privacy violations and managing policies and technologies that protect County data from unauthorized access. In FY2010, this offer will support the evaluation of new technologies including the convergence of the County's voice and data networks to drive innovation and reduce on-going operational costs.

Program Description

WAN Services designs, implements and manages the secure data network infrastructure that connects County buildings and provides access to the Internet. This program implements and manages remote access for County employees to securely connect to County data from any location that has Internet connectivity. WAN works closely with external partners such as the City of Portland to create secure network links in order to share vital data. This program also facilitates IT responses to HIPAA guidelines, technology policy for protecting confidential data and the elimination of virus or spyware infections.

Program Justification

All County departments utilize data networks to conduct business and communicate. The WAN program manages these connection costs by leveraging technology and working with partner organizations to drive efficiencies where possible. An example is the use of Virtual Private Network (VPN) technology that allows employees and business partners to access the County network from any PC with an Internet connection. The security functions within the program oversee mandated policy and compliance issues as well as active response to threats such as computer virus or hacking attacks.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Outage response initiated within 2 hours	95.0%	95.0%	95.0%	95.0%
Outcome	Number of minutes of network downtime per month	0	0	0	30
Output	Security policies defined	0	0	1	3
Outcome	Number of security incidents identified	0	0	0	0

Performance Measure - Description

-Output: Outage response is identified and work to resolve it is initiated within 2 hours.
 -Outcome: Minutes of network down time, for any one circuit, during normal business hours.
 -Security Policies Defined - Writing policies related to virus protection, partner access to networks, etc.
 -Number of security incidents - Virus detections, HIPAA violations, etc. We don't currently have a baseline but will begin tracking this in FY09 to set one.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$725,254	\$0	\$1,095,999
Contracts	\$0	\$0	\$0	\$45,000
Materials & Supplies	\$0	\$1,240,007	\$0	\$1,414,510
Internal Services	\$0	\$0	\$0	\$15,498
Capital Outlay	\$0	\$30,000	\$0	\$560,000
Subtotal: Direct Exps:	\$0	\$1,995,261	\$0	\$3,131,007
Administration	\$5,623	\$94,442	\$0	\$247,955
Program Support	\$8,727	\$625,428	\$0	\$0
Subtotal: Other Exps:	\$14,350	\$719,870	\$0	\$247,955
Total GF/non-GF:	\$14,350	\$2,715,131	\$0	\$3,378,962
Program Total:	\$2,729,481		\$3,378,962	
Program FTE	0.00	5.00	0.00	7.00
Program Revenues				
Fees, Permits & Charges	\$0	\$1,995,261	\$0	\$3,131,007
Program Revenue for Admin	\$0	\$0	\$0	\$187,933
Total Revenue:	\$0	\$1,995,261	\$0	\$3,318,940

Explanation of Revenues

Internal service charges to departments.

Significant Program Changes

Last year this program was: #72088, DCM-IT Network Connectivity

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Gary Wohlers

Executive Summary

All County departments rely on computers to provide service to their customers. The Desktop Services program offer provides Information Technology (IT) support staff to ensure problems are resolved in a timely manner so County employees can focus on their mission to serve the public. Personal Computers (PCs) are also provided at public access points for citizens. PC hardware and software require procurement, installation, maintenance, proper disposal and support while ensuring satisfaction with service quality and price. Remote and on-site repair and support are provided to improve user productivity. In FY2010, this offer will support the evaluation of new technologies such as desktop virtualization to drive innovation and reduce on-going operational costs.

Program Description

Desktop Services provides Helpdesk ticket resolution, proactive problem diagnosis, on-site support for desktop or laptop computers and software to over 4500 employees. Support for the County's computer training rooms is performed by the team. PCs are also provided for public use in the libraries, assessment & taxation and land use planning to provide citizens with access to information and the ability to view public records online. Desktop services is responsible for managing network printing and file storage services.

Program Justification

The Desktop Services program addresses the Accountability indicator of "Satisfaction with service quality, effectiveness and price" by providing a stable computing environment, access to efficient help desk services to resolve problems and utilizing new technology to reduce prices.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Hours between incident report and response initiation	0	0	0	4
Outcome	High Priority problem tickets resolved within two days	95.0%	95.0%	95.0%	95.0%

Performance Measure - Description

These measures are industry standards for Desktop organizations. An analysis is done on data used to track these measures to determine ways to improve service and reduce downtime. Outcome measure is measured in hours until initial contact is made by Tier two support.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$2,822,168	\$0	\$2,946,043
Contracts	\$0	\$0	\$0	\$72,000
Materials & Supplies	\$0	\$193,171	\$0	\$65,000
Internal Services	\$0	\$82,031	\$0	\$60,732
Capital Outlay	\$0	\$50,000	\$0	\$0
Subtotal: Direct Exps:	\$0	\$3,147,370	\$0	\$3,143,775
Administration	\$28,113	\$491,100	\$0	\$989,810
Program Support	\$43,635	\$1,703,118	\$0	\$1,522,767
Subtotal: Other Exps:	\$71,748	\$2,194,218	\$0	\$2,512,577
Total GF/non-GF:	\$71,748	\$5,341,588	\$0	\$5,656,352
Program Total:	\$5,413,336		\$5,656,352	
Program FTE	0.00	25.00	0.00	25.50
Program Revenues				
Fees, Permits & Charges	\$0	\$4,052,731	\$0	\$3,143,775
Program Revenue for Admin	\$0	\$0	\$0	\$943,373
Total Revenue:	\$0	\$4,052,731	\$0	\$4,087,148

Explanation of Revenues**Significant Program Changes**

Last year this program was: #72089, DCM-IT Desktop Services

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Gary Wohlers

Executive Summary

Multnomah County staff and business partners utilize over 4,500 computers and 700 printers and other output devices to run internal operations and provide service to the public. Personal Computers (PCs) are also provided for citizens use at public access points located at libraries, Assessment and Taxation and Land Use Planning. This program provides PC hardware and software procurement, installation, maintenance, software license tracking, proper disposal and support while ensuring satisfaction with service quality and price.

Program Description

Desktop asset replacement provides desktop and laptop computers and software to over 4500 employees and business partners. PCs are also provided for public use in the libraries, Assessment and Taxation, and Land Use Planning, to provide citizens with access to information and the ability to view public records online. IT desktop Services maintains desktop assets which includes life-cycle management from procurement through disposal of County standard desktop computer hardware, software and other peripherals and associated software licenses. This program supports the donation of decommissioned hardware to non-profit agencies and recycling of unusable devices.

Program Justification

The Desktop assets program addresses the Accountability indicator of "Satisfaction with service quality, effectiveness and price" by providing a stable computing environment and leveraging new technology to reduce prices. Desktop assets are a critical part of the County/Public relationship.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Number of devices replaced according to published schedule	25.0%	95.0%	99.0%	100.0%
Outcome	Percentage of software used in compliance with purchased licenses.	100.0%	100.0%	100.0%	100.0%
Efficiency	Percentage of software licenses re-deployed as hardware is retired.	85.0%	85.0%	85.0%	85.0%
Efficiency	Percent of County-wide technology devices managed by system.	90.0%	90.0%	90.0%	90.0%

Performance Measure - Description

1. This measure tracks how many devices are replaced according to the published schedule. FY07, FY08 and FY09 values vary widely due to the Thin Client project implementation in FY06 & FY07.
2. This measure reports license compliance for all software in use.
3. This measure tracks licenses reused instead of purchasing new ones.
4. This measure tracks the scope of Desktop assets managed by automated tools since not all computers are on the network.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Materials & Supplies	\$0	\$2,403,589	\$0	\$2,173,782
Internal Services	\$0	\$0	\$0	\$605
Subtotal: Direct Exps:	\$0	\$2,403,589	\$0	\$2,174,387
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$2,403,589	\$0	\$2,174,387
Program Total:	\$2,403,589		\$2,174,387	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$1,443,800	\$0	\$2,174,387
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$1,443,800	\$0	\$2,174,387

Explanation of Revenues**Significant Program Changes**

Last year this program was: #72090, DCM-IT Desktop Assets

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Keith Johnson

Executive Summary

Health and Human Services Application Services provide reliable, effective software systems for the Health Department and County Human Services. Services include managing customer relationships; capturing and ranking IT service requests; understanding and defining business needs; designing, building, implementing, and maintaining innovative software and reporting systems; managing third-party vendor systems and relationships; maintaining and enhancing legacy systems. This Program Offer improves the delivery of County services through automating business operations and providing easy access to information.

Program Description

Services include managing requests for IT services and ensuring that requests are well-defined, prioritized and scheduled in alignment with department and County priorities; understanding and defining operational needs and recommending effective, innovative technology solutions; and designing, building, testing, and implementing the selected solutions while sustaining existing systems.

Strategies include: 1) freeing up IT resource hours to focus on new project requests by tracking hours and analyzing data, evaluating existing application and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests, 2) leveraging County resources by reusing existing systems, evaluating departmental needs across the enterprise to leverage systems and prevent redundancy, and using Total Cost of Ownership to make informed IT investment decisions; Strategies will result in increase in IT resources available for higher value projects that will move County business strategies forward.

Program Justification

Supports and aligns with Accountability strategies through improved service delivery, leverage of existing technologies, & wise IT investing. Program focuses on increasing delivery of technology that can provide higher business value to departments and constituents, while adequately maintaining and supporting existing systems ("lights on" activities to keep current systems available) through improving application life-cycle planning, project governance and prioritization, and resource accountability.

Supports 378 Health and Human Services Applications.

Supports current processes for IT investment decisions via The IT Advisory Board sponsored by Ops Council.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Employee hours spent on new project requests vs maintenance requests	0.0%	15.0%	15.0%	20.0%
Outcome	Increase in employee hours spent on new project requests vs maintenance requests	0.0%	25.0%	25.0%	30.0%
Quality	Percent of projects meeting baseline schedules	0.0%	0.0%	15.0%	25.0%

Performance Measure - Description

☒ Measure Changed

Output-Increase in the number of employee hours spent on new project requests vs maintenance requests

Outcome-% increase in number of employee hours spent on new project requests

Quality-% of level 2 and 3 projects meeting or beating baseline schedules

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$2,839,462	\$0	\$2,363,404
Contracts	\$0	\$25,400	\$0	\$110,600
Materials & Supplies	\$0	\$70,436	\$0	\$108,330
Internal Services	\$0	\$0	\$0	\$23,096
Subtotal: Direct Exps:	\$0	\$2,935,298	\$0	\$2,605,430
Administration	\$26,989	\$415,546	\$0	\$707,377
Program Support	\$41,890	\$418,972	\$0	\$1,074,894
Subtotal: Other Exps:	\$68,879	\$834,518	\$0	\$1,782,271
Total GF/non-GF:	\$68,879	\$3,769,816	\$0	\$4,387,701
Program Total:	\$3,838,695		\$4,387,701	
Program FTE	0.00	24.00	0.00	18.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,921,395	\$0	\$2,605,430
Program Revenue for Admin	\$0	\$0	\$0	\$1,006,797
Total Revenue:	\$0	\$2,921,395	\$0	\$3,612,227

Explanation of Revenues**Significant Program Changes**

Last year this program was: #72091, DCM-IT Health & Human Services Application Services

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Keith Johnson

Executive Summary

Public Safety Application Services provide reliable, effective software systems used by Community Justice, DSS Justice and the Sheriff's Office. Services include managing customer relationships; capturing and ranking IT service requests; understanding & defining business needs; designing, building, and implementing innovative software and reporting systems; managing third-party vendor systems and relationships; maintaining and enhancing legacy systems.

Program Description

Services include managing requests for IT services and ensuring that requests are well-defined, prioritized and scheduled in alignment with department and County priorities; understanding and defining operational needs and recommending effective, innovative technology solutions; designing, building, testing and implementing the selected solutions while sustaining existing systems.

Strategies include: 1) Increasing IT resource hours available to focus on new project requests by proactively setting work request priority, tracking hours and analyzing data to effectively allocate IT resources, 2) Maximizing technology investments by evaluating departmental and enterprise needs; reusing, retiring or consolidating systems to leverage existing investments and prevent redundancy; using total cost of ownership to make informed IT investment decisions. Strategies will result in increase in IT resources available for higher value projects that will move County business strategies forward.

Program Justification

Supports and aligns with Accountability strategies through improved service delivery, leverage of existing technologies, and wise IT investing.

Program focuses on increasing delivery of technology that can provide higher business value to departments and constituents while adequately maintaining and supporting existing systems ("lights on" activities to keep current systems available) through improving application life-cycle planning, project governance and prioritization, and resource accountability.

Supports 31 Public Safety Applications

Supports current processes for IT investment decisions via the IT Advisory Board sponsored by Ops Council.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Employee hours spent on new project requests vs maintenance requests	0.0%	15.0%	15.0%	20.0%
Outcome	Increase in employee hours spent on new project requests vs maintenance requests	0.0%	0.0%	25.0%	30.0%
Quality	Percent of projects meeting baseline schedules	0.0%	0.0%	15.0%	25.0%

Performance Measure - Description

☒ Measure Changed

Output-Increase in the number of employee hours spent on new project requests vs maintenance requests

Outcome-% increase in number of employee hours spent on new project requests

Quality-% of level 2 and 3 projects meeting or beating baseline schedules

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$2,090,223	\$0	\$2,026,153
Contracts	\$0	\$108,038	\$0	\$96,000
Materials & Supplies	\$0	\$65,985	\$0	\$62,524
Internal Services	\$0	\$0	\$0	\$22,470
Subtotal: Direct Exps:	\$0	\$2,264,246	\$0	\$2,207,147
Administration	\$20,242	\$339,992	\$0	\$649,863
Program Support	\$31,417	\$976,614	\$0	\$970,391
Subtotal: Other Exps:	\$51,659	\$1,316,606	\$0	\$1,620,254
Total GF/non-GF:	\$51,659	\$3,580,852	\$0	\$3,827,401
Program Total:	\$3,632,511		\$3,827,401	
Program FTE	0.00	18.00	0.00	16.25
Program Revenues				
Fees, Permits & Charges	\$0	\$2,264,246	\$0	\$2,207,147
Program Revenue for Admin	\$0	\$0	\$0	\$944,980
Total Revenue:	\$0	\$2,264,246	\$0	\$3,152,127

Explanation of Revenues**Significant Program Changes**

Last year this program was: #72092, DCM-IT Public Safety Application Services

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Keith Johnson

Executive Summary

General Government Application Services provide reliable, effective software systems for the County Management, Library, Community Services, Chair and Commissioners, and related groups. Services include managing customer relationships; capturing and ranking IT service requests; understanding and defining business needs; designing, building, implementing, and maintaining innovative software and reporting systems; managing third-party vendor systems and relationships; maintaining and enhancing legacy systems. This Program Offer improves the delivery of County services through automating business operations and providing easy access to information.

Program Description

Services include managing requests for IT services and ensuring that requests are well-defined, prioritized and scheduled in alignment with department and County priorities; understanding and defining operational needs and recommending effective, innovative technology solutions; and designing, building, testing, and implementing the selected solutions while sustaining existing systems. Strategies include: 1) freeing up IT resource hours to focus on new project requests by tracking hours and analyzing data, evaluating existing application and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests, 2) leveraging County resources by reusing existing systems, evaluating departmental needs across the enterprise to leverage systems and prevent redundancy, and using Total Cost of Ownership to make informed IT investment decisions; Strategies will result in increase in IT resources available for higher value projects that will move County business strategies forward.

Program Justification

Supports and aligns with Accountability strategies through improved service delivery, leverage of existing technologies, & wise IT investing.

Program focuses on increasing delivery of technology that can provide higher business value to departments and constituents, while adequately maintaining and supporting existing systems ("lights on" activities to keep current systems available) through improving application life-cycle planning, project governance and prioritization, and resource accountability.

Supports 38 General Government Applications.

Supports current processes for IT investment decisions via The IT Advisory Board sponsored by Ops Council.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Employee hours spent on new project requests vs maintenance requests	0.0%	15.0%	15.0%	20.0%
Outcome	Increase in employee hours spent on new project requests vs maintenance requests	0.0%	0.0%	25.0%	30.0%
Quality	Percent of projects meeting baseline schedules	0.0%	0.0%	15.0%	25.0%

Performance Measure - Description

☒ Measure Changed

Output-Increase in the number of employee hours spent on new project requests vs maintenance requests

Outcome-% increase in number of employee hours spent on new project requests

Quality-% of level 2 and 3 projects meeting or beating baseline schedules

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$1,248,423	\$0	\$973,650
Contracts	\$0	\$20,000	\$0	\$107,084
Materials & Supplies	\$0	\$261,481	\$0	\$280,731
Internal Services	\$0	\$0	\$0	\$8,908
Subtotal: Direct Exps:	\$0	\$1,529,904	\$0	\$1,370,373
Administration	\$18,916	\$266,369	\$0	\$275,493
Program Support	\$23,849	\$1,017,650	\$0	\$418,014
Subtotal: Other Exps:	\$42,765	\$1,284,019	\$0	\$693,507
Total GF/non-GF:	\$42,765	\$2,813,923	\$0	\$2,063,880
Program Total:	\$2,856,688		\$2,063,880	
Program FTE	0.00	14.00	0.00	7.00
Program Revenues				
Fees, Permits & Charges	\$0	\$1,529,904	\$0	\$1,370,373
Program Revenue for Admin	\$0	\$0	\$0	\$1,055,241
Total Revenue:	\$0	\$1,529,904	\$0	\$2,425,614

Explanation of Revenues**Significant Program Changes**

Last year this program was: #72093, DCM-IT General Government Application Services

Priority: Accountability
Program Offer Type: Internal Service
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Keith Johnson

Executive Summary

Enterprise Applications provides and supports reliable services and software systems that are used across departmental boundaries and serve more than one or all County lines of business. Services include geographic maps, Web(internet/intranet)-based data access and transaction processing, and support for data bases and reporting tools used for decision making and results measurement. New services and systems include supporting the County's eGovernment, project management, and capacity planning initiatives. Specific service areas include Geographical Information System (GIS); eGovernment and Web Services; Database Services, Reporting Services, Project and Portfolio Management services, IT capacity planning services, and related customer service management.

Program Description

GIS services include taxation mapping and tax collection analysis, land use planning, bridge and road planning, crime tracking, law enforcement planning, demographic/population analysis and emergency management and mitigation. e Government and Web Services provide technology platform and systems to enable access via the internet/intranet to County program information, citizen self-serve/direct access to County services, and electronic transaction processing, e.g. tax payments. Database and Reporting services provide the data storage and reporting structure and tools to allow information access and sharing with the public, county departments and external business partners. Project Management, Portfolio Management and IT resource capacity planning provide the capability to better manage IT projects, existing portfolios of business systems, and resource availability.

Specific services include managing requests for the enterprise IT service and ensuring that the requests are defined, staffed, scheduled, and managed in alignment with County priorities; understanding and defining enterprise business needs; and recommending effective, innovative technology solutions to meet the needs, e.g. to solve operational problems and/or improve productivity.

Key to effectively providing these services is identifying common needs and opportunities to share technologies across department boundaries and promoting informed decisions about IT investments using business and financial analysis, e.g. total cost of ownership.

Program Justification

Supports Accountability marquee indicators through improved service delivery and increased productivity. Current resource focus is primarily on "lights on" activities to keep current systems available with little time to implement technology projects that provide higher business value. Through focus on application life-cycle planning, project governance and prioritization, and resource accountability, program shifts service delivery to focus on technology that can provide higher business value to departments and constituents.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Employee hours spent on new project requests vs maintenance requests	0.0%	15.0%	15.0%	20.0%
Outcome	Increase in employee hours spent on new project requests vs maintenance requests	0.0%	0.0%	25.0%	30.0%
Quality	Percent of projects meeting baseline schedules	0.0%	0.0%	15.0%	25.0%
Quality	Increase percentage of hours spent on projects	0.0%	0.0%	40.0%	45.0%

Performance Measure - Description

☒ Measure Changed

Output-Increase in the number of employee hours spent on new project requests vs maintenance requests
Outcome-% increase in number of employee hours spent on new project requests
Quality-% of level 2 and 3 projects meeting or beating baseline schedules
Quality-Increase percentage of hours spent on projects

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$0	\$2,845,011	\$0	\$3,677,650
Contracts	\$0	\$85,759	\$0	\$156,000
Materials & Supplies	\$0	\$777,611	\$0	\$707,145
Internal Services	\$0	\$62,831	\$0	\$26,126
Subtotal: Direct Exps:	\$0	\$3,771,212	\$0	\$4,566,921
Administration	\$26,482	\$377,769	\$0	\$878,197
Program Support	\$33,389	\$649,423	\$0	\$1,567,554
Subtotal: Other Exps:	\$59,871	\$1,027,192	\$0	\$2,445,751
Total GF/non-GF:	\$59,871	\$4,798,404	\$0	\$7,012,672
Program Total:	\$4,858,275		\$7,012,672	
Program FTE	0.00	22.00	0.00	26.25
Program Revenues				
Fees, Permits & Charges	\$0	\$3,771,212	\$0	\$4,566,921
Program Revenue for Admin	\$0	\$0	\$0	\$1,004,875
Total Revenue:	\$0	\$3,771,212	\$0	\$5,571,796

Explanation of Revenues**Significant Program Changes**

Last year this program was: #72094, DCM-IT Enterprise Application Services

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Lead Agency: Information Technology
Program Contact: Sherry Swackhamer

Executive Summary

Multnomah County uses SAP software as its enterprise financial and human resources system, making SAP the County's system of record for all financial, human resources, and budget transactions. Because SAP is a single database for all County business activity, financial and human resource data is integrated, providing wider access to data and reducing discrepancies. Using SAP enables the County to retire other systems while providing support for county operations, monitoring and reporting functions such as financial and asset management, contract processing, human resource, employee compensation and history, and facilities maintenance. SAP provides real-time operational data to employees, business partners and citizens.

Program Description

As the County's system of record for all business transactions, the SAP support program provides support for regulatory reporting requirements, business process analysis and re-engineering, and implementation of process innovation, all of which are designed to increase efficiencies in the County's financial and human resources processes and reduce the total cost of ownership. Key accomplishments since SAP was implemented in 2000 include full integration of finance and human resources data from multiple systems into one; inclusion of the County's capital assets in SAP (formerly managed in Excel); replacement of numerous manual process; integration of several stand-alone shadow systems into SAP. The SAP support team also provides training, education and technical assistance to County SAP users. Key efforts in FY10 include expansion of fee based systems (thereby eliminating further shadow systems), implementation of transactional controls to prevent payment on unexecuted contracts, automation of additional manual processes including employee tax and deferred compensation withholding, and tracking of employee usage and eligibility for FMLA/OFLA leaves.

Program Justification

Since implementation in 2000, SAP development has continued to evolve. In addition to fully integrating financial and human resources data, the SAP team has developed a number of business process efficiencies. Examples include automation of numerous manual processes such as the online training calendar and employee personal information forms; migration of shadow system usage to SAP, such as the MCSO Alarm Permit Program and other fee based data systems; implementation of a tracking system for monitoring energy/utility usage by building and improving energy management; development and implementation of contractor insurance database, to track liability insurance coverage for all County contractors; implementing a work order system used by Facilities and Bridges to manage their work request system electronically and report directly to a job site at the beginning of the day, rather than report to Facilities admin to obtain the day's assignments. Through SAP's continued efforts to provide greater business process efficiencies, County staff are able to focus on value-added services to citizens. SAP collaborates with departments on solutions that provide data driven decision making and implement standardized practices. Finally, the SAP team has acquired numerous skills that enable the County to manage projects and develop new functionality internally rather than incur outside consulting costs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	Number of Shadow Systems migrated to SAP	0	10	9	8
Outcome	Maintenance support effort as a percentage of total support	85.0%	85.0%	80.0%	90.0%
Output	Number of online training registrations tracked	3,000	10,000	10,000	9,500

Performance Measure - Description

Output: Shadow systems and manual processes integrated/automated in SAP include MCSO Alarm Permits, Push Partner Registry to track emergency antibiotic distribution, contractor insurance tracking, online employee training calendar.
Outcome: Ongoing maintenance of SAP functionality and end user support is expected to increase as workforce is reduced and employees receive changes to their job assignments. Best business practice target for this outcome is 75%.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Personnel	\$1,365,442	\$0	\$0	\$1,853,239
Contracts	\$30,000	\$0	\$0	\$40,200
Materials & Supplies	\$45,270	\$0	\$0	\$559,359
Internal Services	\$1,296,353	\$0	\$0	\$294,201
Subtotal: Direct Exps:	\$2,737,065	\$0	\$0	\$2,746,999
Administration	\$96,065	\$0	\$0	\$0
Program Support	\$22,400	\$0	\$0	\$0
Subtotal: Other Exps:	\$118,465	\$0	\$0	\$0
Total GF/non-GF:	\$2,855,530	\$0	\$0	\$2,746,999
Program Total:	\$2,855,530		\$2,746,999	
Program FTE	11.50	0.00	0.00	14.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$2,746,999
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$0	\$0	\$2,746,999

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**
Last year this program was:

#72021, SAP Integrated Information System

This program offer eliminates 1.0 FTE, Business Analyst Sr. The eliminated position is responsible for developing new SAP functionality plus applying updates related to Federal/State/Union rule changes. By eliminating this position, development of Employee Self Service will be stalled indefinitely. Implementing ESS functionality will enable the county to convert paper based employee transactions to electronic, such as online employee benefits enrollment. Additionally, the SAP Development Team was previously budgeted in the IT fund but is being transferred to the General Fund via this program offer.

Program # 95000 - Fund Level Transactions

Version 7/02/2009 s

Priority: Accountability

Lead Agency: Overall County

Program Offer Type: Revenue/Fund

Program Contact: Mike Jaspin

Related Programs:

Program Characteristics:

Executive Summary

This program offer budgets a number of "fund level" transactions. These include Cash Transfers between funds, fund contingencies, and reserves.

Program Description

This offer budgets cash transfers from:

General Fund to Library Fund - \$13,927,775

General Fund to Facilities Fund - \$1,100,000

General Reserve Fund to General Fund - \$15,645,460

Road Fund to Bridge Fund - \$5,535,713

Strategic Investment Program Fund to General Fund - \$445,705

Road Fund to Bike Path Fund - \$60,000

It also accounts for the General Fund Contingency which is established at \$1,250,000 per Budget Office policy plus \$6,000,000 for a BIT reserve. Also included in this program offer are two 5% reserves as described in the Financial and Budget Policies. The General Reserve Fund cash transfer to the General fund is included to allow it to be collapsed back into the General Fund per GASB Statement No. 54

This offer also accounts for the Library Fund Contingency (\$1,000,000) and Unappropriated balance (\$14,938,038).

Program Justification

Reserves and contingency accounts reflect prudent financial management of county resources. The reserve has been established at 10% - a level that Moody's Investor Services uses as a benchmark. The goal in developing the reserve policy was to shield the County from fluctuations in revenues available to fund ongoing programs. The policy reflects the Accountability priority because it clearly articulates the conditions under which reserves will be used and outlines a process for replenishing them should they fall below the goal. As noted above the contingency cannot be accessed unless the BCC takes affirmative action to transfer it. Conditions under which the contingency can be used are limited, in most cases, to onetime-only expenditures. In this sense the contingency account serves to bolster the accountability factor related to financial management because departments must justify the reason for requesting the transfer

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	% of Reserve Goal Met	0.0%	100.0%	0.0%	100.0%
Outcome	Moody's Bond Rating	0	0	0	0
Output	Transfers from Contingency	0	2	0	0

Performance Measure - Description

The level of reserves is one indicator of the County's financial position. Transfers from the General Fund contingency should be limited to events that could not be foreseen when the annual budget was prepared. With few exceptions, all transfers from the contingency should follow the Board's adopted Financial & Budget policies.

Change in bond rating - (0) = no change, (1) = upgraded rating, (-1) = downgraded rating

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Cash Transfer	\$16,287,262	\$5,880,650	\$15,027,775	\$21,686,878
Unappropriated & Contingency	\$30,458,786	\$31,961,041	\$40,112,924	\$15,938,038
Subtotal: Direct Exps:	\$46,746,048	\$37,841,691	\$55,140,699	\$37,624,916
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$46,746,048	\$37,841,691	\$55,140,699	\$37,624,916
Program Total:	\$84,587,739		\$92,765,615	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$1,505,650	\$0	\$1,220,713
Taxes	\$0	\$4,000,000	\$0	\$4,820,705
Other / Miscellaneous	\$0	\$32,682,781	\$0	\$31,583,498
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$38,188,431	\$0	\$37,624,916

Explanation of Revenues**Significant Program Changes**

Last year this program was: #95000, Fund Level Transactions

Program # 95001 - General Fund Revenues

Version 7/02/2009 s

Priority: Accountability

Lead Agency: Overall County

Program Offer Type: Revenue/Fund

Program Contact: Mike Jaspin

Related Programs:

Program Characteristics:

Executive Summary

This program offer budgets the countywide, or "corporate", revenues that make up the General Fund. The General Fund is the primary source of discretionary revenue that supports County programs across all priority areas.

Program Description

In FY 2010, General Fund revenues are estimated to total about \$381.2 million, which includes \$23.1 million of beginning work capital and a \$15.6 million cash transfer from the General Reserve Fund. The revenues budgeted in this program offer represent approximately 89.8% of the total General Fund. The primary ongoing revenue sources are Property Tax, Business Income Tax (BIT), Motor Vehicle Rental Tax (MVRT), and state shared revenues. The offer includes revenues associated with increasing the MVRT by 4.5 percentage points to 17%. The remaining General Fund revenues are budgeted within departmental program offers.

Program Justification

This program offer links to the Accountability priority. Accurate revenue forecasting is crucial to the development of long range financial plans. It is the goal of the Budget Office to produce revenue estimates that fall within a range of (+/-) 2% of actual collections. The assumptions used to develop revenue forecasts should be clearly articulated to, and understood by, all decision makers in the budget process. The County's Financial & Budget Policies outline the forecast process. There are six goals that are achieved through the development of a five-year financial forecast. Goal # 6 states - "to provide an accountable form of government to the citizens of Multnomah County."

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Subtotal: Direct Exps:	\$0	\$0	\$0	\$0
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$0	\$0	\$0
Program Total:	\$0		\$0	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$5,043,798	\$0	\$6,834,779	\$0
Intergovernmental	\$9,966,817	\$0	\$9,197,470	\$0
Taxes	\$287,059,018	\$200,000	\$283,190,271	\$0
Other / Miscellaneous	\$69,226,262	\$0	\$42,976,009	\$0
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$371,295,895	\$200,000	\$342,198,529	\$0

Explanation of Revenues

There are a handful of revenues that make up the bulk of the General Fund. These include (in order of size) - Property Tax, BIT, Motor Vehicle Rental Tax, Video Lottery proceeds, and other state shared revenues. The Property Tax is the single largest source of revenue in the General Fund. It is governed by state statute and its' growth is limited by two constitutional measures which have been approved by the Oregon electorate. An explanation of the limitations imposed by Measure 5 and Measures 47/50 can be found in the Appendix section of the budget document.

A more complete discussion of the forecast assumptions can be found on the Budget Office website.

Significant Program Changes

Last year this program was: #95001, General Fund Revenues

Program # 25101 - Mental Health Beginning Working Capital

Version 6/11/2009 s

Priority: Accountability
Program Offer Type: Existing Operating
Related Programs: 25050A

Lead Agency: County Human Services
Program Contact: Karl Brimner

Program Characteristics:

Executive Summary

This program accounts for the contingency reserve account for the county's Behavioral Health Fund. The program accounts for the estimated accumulated fund balance, otherwise known as beginning working capital. The balance represents a small but reasonable contingency reserve for the county's mental health managed care organization (MH) for Oregon Health Plan enrolled members in Multnomah County.

Program Description

This program is only for budgeting and accounting purposes.

Program Justification

This program is only for budgeting and accounting purposes.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY07-08)	Current Year Purchased (FY08-09)	Current Year Estimate (FY08-09)	Next Year Offer (FY09-10)
Output	N/A	0	0	0	0
Outcome	N/A	0	0	0	0

Performance Measure - Description

N/A

Legal/Contractual Obligation

Oregon Revised Statutes Chapter 294 and County Financial Assistance Contract with the State of Oregon.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2009	2009	2010	2010
Unappropriated & Contingency	\$0	\$4,693,820	\$0	\$4,382,300
Subtotal: Direct Exps:	\$0	\$4,693,820	\$0	\$4,382,300
Administration	\$0	\$0	\$0	\$0
Program Support	\$0	\$0	\$0	\$0
Subtotal: Other Exps:	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$4,693,820	\$0	\$4,382,300
Program Total:	\$4,693,820		\$4,382,300	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$4,693,820	\$0	\$4,382,300
Program Revenue for Admin	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$4,693,820	\$0	\$4,382,300

Explanation of Revenues

Fund 3002 beginning Balance is comprised of two balance sheet accounts:

80300 Fund Balance/Retained Earnings Contra Account: \$250,000

80320 Fund Balance/Retained Earnings: \$4,287,720

Interest Earnings estimated at 2% = \$94,580

Total: \$4,382,300

Significant Program Changes

Last year this program was: #25101, Mental Health Beginning Working Capital