Program #10007B - Public Records Software | FY 2025 Proposed

Department:	Nondepartmental	**Program Contact:**	Julie Sullivan-Springhetti
Program Offer Type:	Capital	**Program Offer Stage:**	Proposed
Related Programs:			

Program Characteristics: New Request, One-Time-Only Request

Executive Summary

The Multnomah County Communications Office works on behalf of all County departments to receive, process and release public records in accordance with Oregon Public Records Law.

Program Description

This software procurement began in FY 2023 with program #10007B. The County is still working with a prospective vendor on a functional implementation of the tool, which has made this program offer necessary. The tool automates the County's process for receiving, scheduling, assigning, coordinating the custodians of the records and permitting redactions during legal review.

Performance Measures

Measure Type	Performance Measure	FY23 Actual	FY24 Budgeted	FY24 Estimate	FY25 Target
Output	Complete the evaluation and selection of a software develop.	N/A	100%	100%	N/A
Outcome	Percentage of milestones met based on the approved plan and timeline.	N/A	100%	100%	100%
Output	Contractor to automate County's public records.	N/A	100%	100%	100%

Performance Measures Descriptions

Legal / Contractual Obligation

Under Oregon's Public Records Law, "every person" has a right to inspect any nonexempt public record of Multnomah County.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	**2024**	**2024**	**2025**	**2025**
Materials & Supplies	$0	$0	$300,000	$0
Total GF/non-GF	**$0**	**$0**	**$300,000**	**$0**
Program Total:	**$0**		**$300,000**	
Program FTE	0.00	0.00	0.00	0.00

Program Revenues				
Total Revenue	**$0**	**$0**	**$0**	**$0**

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2024: 10007B Public Records Software

In FY 2024, this program was funded with one-time-only General Fund. It is anticipated that the software won't be purchased in FY 2024 so this program requests one-time-only funding in FY 2025.