

### Program #10007D - Public Records Software

**Program Contact:** Julie Sullivan-Springhetti

7/14/2022

**Department:** Nondepartmental

**Program Offer Type:** Innovative/New Program Program Offer Stage: As Adopted

**Related Programs:** 

Program Characteristics: One-Time-Only Request

## **Executive Summary**

Access to public records allows Multnomah County residents to see how their County government works, understand financial decisions and hold public employees accountable. Public Records laws are central to our representative democracy, and Oregon's laws provide a clear framework and schedule for local governments to acknowledge, research and respond to the public requests in a timely manner.

## **Program Summary**

This software tool will replace the fragmented, highly dispersed, manual system of accepting, responding and tracking public records requests.

An automated tool will allow members of the public to submit a public records request electronically and give County employees the means to track the request's receipt, their progress in collecting the records, and provide them to the requestor in a timely way. Software tools can help automatically identify the custodian of the records across the County, coordinate work groups that may be collaborating to collect the documents, calendar required responses, permit redactions during legal review, limit duplication of efforts, prevent errors and allow the County to stay in compliance with Oregon Public Records Law.

Performance Measures								
Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer			
Output	Complete the evaluation and selection of a software develop. contractor to automate County's public records.	N/A	N/A	N/A	100%			
Outcome	Percentage of milestones met based on the approved plan and timeline.	N/A	N/A	N/A	100%			

#### **Performance Measures Descriptions**

# Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2022	2022	2023	2023
Materials & Supplies	\$0	\$0	\$200,000	\$0
Total GF/non-GF	\$0	\$0	\$200,000	\$0
Program Total: \$0		\$200,000		
Program FTE	0.00	0.00	0.00	0.00

Program Revenues							
Total Revenue	\$0	\$0	\$0	\$0			

## **Explanation of Revenues**

# Significant Program Changes

Last Year this program was: