



Program #10008 - County Attorney's Office FY 2024 Proposed

Department: Nondepartmental **Program Contact:** Jenny Madkour
Program Offer Type: Existing **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

The mission of the Office of County Attorney is to provide the highest quality and cost effective legal advice and representation. The Office reviews and advises on the legal aspects of County government operation, defends claims against the County and employees acting in their official capacity, and assists with Federal, State, and County legal requirements. The Office houses the County's Privacy Officer and related Privacy Program. The County Attorney collaborates with Risk Management, provides legal training and advice before legal issues become legal problems.

Program Description

The Office of County Attorney prepares and reviews legal documents including contracts, Ordinances, Resolutions, Board Orders, Executive Rules, Administrative Procedures, and other legal instruments. It provides legal advice and counsel to the Board of County Commissioners, County elected officials, County Departments and Offices, Advisory Boards, Districts, and Commissions. The Office of County Attorney prepares formal written opinions as deemed necessary by the County Attorney regarding significant interpretations of federal and state laws, the County Charter and Code, and other legal requirements. The Office controls and supervises all civil actions and legal proceedings where the County is a party or has a legal interest. The Office represents and defends any legal action, matter, or proceedings in any court or tribunal and as requested by the Board.

Performance Measures

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	County Attorney Direct Service Hours	24,985	25,000	25,000	25,000
Outcome	Percentage of County Attorney Time Dedicated to Direct Client Services	96%	95%	95%	95%
Input	Number of Tort Claims Received	245	220	200	210

Performance Measures Descriptions

Legal / Contractual Obligation

The role and duties of the County Attorney are set forth in Multnomah County Code Chapter 25.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2023	2023	2024	2024
Personnel	\$0	\$6,148,690	\$0	\$6,731,389
Contractual Services	\$0	\$297,360	\$0	\$312,230
Materials & Supplies	\$0	\$229,982	\$0	\$242,910
Internal Services	\$0	\$577,178	\$0	\$598,591
Total GF/non-GF	\$0	\$7,253,210	\$0	\$7,885,120
Program Total:	\$7,253,210		\$7,885,120	
Program FTE	0.00	26.00	0.00	25.00

Program Revenues				
Other / Miscellaneous	\$0	\$7,253,210	\$0	\$7,885,120
Total Revenue	\$0	\$7,253,210	\$0	\$7,885,120

Explanation of Revenues

Funding for the Office of County Attorney is generated through a portion of the liability insurance rate on County payroll expenses.

Significant Program Changes

Last Year this program was: FY 2023: 10008 County Attorney's Office

In FY 2024, a vacant 1.00 FTE Legal Assistant Senior (9004) is cut.