



**Program #10012B - Office of Emergency Management - Protecting Multnomah County's Future** 2/21/2018

**Department:** Nondepartmental **Program Contact:** Christopher Voss  
**Program Offer Type:** Innovative/New Program **Program Offer Stage:** As Requested  
**Related Programs:**  
**Program Characteristics:** Out of Target

**Executive Summary**

Two Emergency Management Specialist Senior Positions to provide Planning, Training and Exercise support to county-wide emergency management programs. This includes one position to focus on the county's Continuity of Government programs and one with a focus on training and exercises for both our internal and external partners. Both positions would be designated essential personnel and would be part of the office's duty officer program and will be responsible for implementing emergency notification and responding to the emergency operations center during activations.

**Program Summary**

The Emergency Management Planner manages the development and update of the County's Continuity of Government (COG) and Continuity of Operations Program (COOP) plans, policies and procedures. This Planner works closely with the Emergency Management Training and Exercise Coordinator to exercise COG and COOP programs, identify deficiencies, and develop After Action Reports (AARs) and improvement plans. The Planner will also be responsible for creating and monitoring departmental COOP metrics and will work with departments to improve their programs

The Training and Exercise Coordinator works in collaboration with stakeholders and partners across the county, as well as, the Planning Division, to design and implement training curricula and exercises that ensure policies, plans and procedures are ready for implementation. The Training and Exercise Coordinator designs realistic exercises that assist in the identification of areas for improvement. Exercises are designed to engage the whole community and are followed up with an After Action process. This process includes the development of an improvement plan. The Training and Exercise Coordinator provides accountability for completing items on the improvement plan, and helps ensure lessons are incorporated into updates for policies, plans, and procedures.

These positions will allow the office to increase the number plans developed and workshops/exercises we conduct annually. This includes one workshop/exercise with school partners, one with utilities, one with cities and an additional EOC functional exercise annually. Emergency Management Personnel take a whole community approach and ensure plans and programs consider the most vulnerable people and places and include strategies to reduce disparate impact to those people and places.

Emergency Management Personnel serve as 24/7 Duty Officers on a rotating basis with other MCEM staff. All positions are essential and are expected to be fully trained in emergency management notification and situational awareness protocols to support police, fire and county operations. Each position is also expected to report to and support the County Emergency Operations Center during activations

**Performance Measures**

Measure Type	Primary Measure	FY17 Actual	FY18 Purchased	FY18 Estimate	FY19 Offer
Output	Number of Homeland Security Exercise and Evaluation Program (HSEEP) Compliant exercises conducted annua	N/A	N/A	N/A	4
Outcome					

**Performance Measures Descriptions**

## Legal / Contractual Obligation

ORS 401.305 requires Multnomah County to establish an emergency management program and Multnomah County Code Chapter 25.410 establishes the County's Office of Emergency Management.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2018	2018	2019	2019
Personnel	\$0	\$0	\$237,294	\$0
Materials & Supplies	\$0	\$0	\$12,886	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,180</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$250,180</b>	
<b>Program FTE</b>	0.00	0.00	2.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

### Last Year this program was:

The county has not had a dedicated person to focus on Continuity of Government (COG), Continuity of Operations Planning (COOP).