#  SUN™ Service System Coordinating Council Meeting

January 4, 2013

8:30 - 10:30 a.m.

# MEETING NOTES

## Attendance

**Members Present:** Bill Scott, (Co-Chair), Lolenzo Poe, James Hiu, Lisa Pellegrino, John Richmond, Pat Ryan, Gerald Deloney, Nate Waas Shull, Rick Nitti, Lee Po Cha, Linda Ridings, Kathy Keim-Robinson, Eileen Argentina, Diana Hall (Alt),

**Also Attending:** Peggy Samolinski, Mary Richardson, Tricia Harding, Kara Carmosino, Nabil Zaghloul, Greg Belisle, Beckie Lee, Lori Kenney

Alt = alternate member

## Updates/Announcements

* Equity Index Peggy reported that the group considering additions to the Poverty Index to enhance equity will be meeting again on January 11th. That group includes some data experts, including Anne Curry Stevens and John Tapogna. This new Index will likely be useful for site select for at least two of the Cradle to Career Collaboratives – Communities Supporting Youth and Ready for Kindergarten. Peggy anticipates being ready with a recommendation on the Index at the February SUN Council meeting
* Every School a SUN Community School Bill briefed members on the December 21st meeting of the Every School a SUN Community School workgroup. The group identified key people for outreach to both protect our investment and grow the system. Staff will create a new one page flyer that addresses how SUN meets the missions and priorities of partner organizations. SUN’s focus is on recreation, social services and anti-poverty as well as education. Work on developing a funding model for system expansion continues. They will also prepare Talking Points that SUN Council members, Superintendents and system partners can use when advocating to protect and expand SUN funding.

## Budgets and Political Transitions

Parks Eileen said the City is looking at a $25 million shortfall. Distributed equally, that would be a 6.8% cut for the General Fund, but because public safety is a priority, the Mayor has asked departments to submit budgets at 90% of last year. Parks faces a total shortfall of $4.6 million. The cumulative reductions of the past four years have been high. The Parks Board plus labor partners will again serve as the Budget Advisory Committee (BAC). They will be deliberating on budget options in January and make a recommendation to the Director of Parks, Mike Abbate. Budgets must be submitted by February 4th. The BAC has scheduled the following meetings from 7:30-9:30 am. The website says that public testimony will be accepted:

* January 10 - Room B, 2nd floor, Portland Building
* January 24 - Southwest Community Center, Multipurpose room
* January 29 - Peninsula Community Center (room TBD)

**Portland Parks Board Members are as follows:** Mike Alexander, Judy Bluehorse Skelton, Mary Anne Cassin, Kathy Fong Stevens, Nick Hardigg (member ex-officio), Dion Jordan, Andy Nelson (Chair), Tony Magliano (member ex-officio), Jim Owens, Meryl Redisch (member ex-officio), Linda Robinson, Shelli Romero, Bob Sallinger, Christa Thoeresz, Tricia Tillman, Sue Van Brocklin, Julie Vigeland, Mauricio Villareal.

PPS Lolenzo said their best case scenario shows a reduction of $24 million. The district is currently in contract negotiations with the Portland Association of Teachers. Budgets are due on April 15. The first priority will be to minimize impact on classrooms. At this juncture, SUN seems stable and they will hold it as close to harmless as possible.

Parkrose Kathy said they are about a tenth the size of PPS and face almost the same situation proportionally. They expect a $300,000 deficit. Budgets are due April 15th.

Gresham-Barlow James reported that although they have forecasted a $6 -7 million deficit, they are conducting a construction bond survey in the next couple of weeks. If it goes, that bond could bring in some revenue. There is a lot of focus on student safety. Their SUN commitment will continue but they are facing a reduction in staff or school days. He believes that Centennial, Reynolds and David Douglas have similar situations.

DHS John said the legislature will be in session soon and that will bring more news.

County Peggy said the County is planning for a 1, 2 or 4% reduction, amounting to $90,000, $180,000 or $360,000 for the Department of County Human Services. They are hoping to hold SUN harmless. There is also interest in adding funding for hunger and for expansion of SUN sites in a few districts.

Children’s Levy Lisa is expecting a new revenue forecast at the end of January and won’t have any news until then. They do not anticipate any cuts to programming this year.

Bill noted that the County budget for SUN appears steady and all districts are prioritizing SUN. Our main focus is on the City: Parks runs 11 SUN sites that may be at risk, we want to make certain David Douglas gets permanent funding, and we will be working to preserve the Parks pass through funding which is equivalent to funding three sites.

With the new Mayor and a new Commissioner, we are working on an outreach visit with Mayor Hales and are set for a visit with Commissioner Novick on January 14th. We also want to establish who the Mayor’s Office wants to name as the new representative on the SUN Council.

*Next Steps:*

* All Council members take the opportunity for informal conversations with Parks Bureau staff or Parks Board members.

## SUN Vision & Mission

Peggy reminded members that the current SUN RFP expires in June of 2015 and our first step with the new RFP is to refine our mission and vision. She presented a third draft for review and input. Members had the following input:

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| --- | --- |
|  **Vision** |  **Mission**  |
| * Include health
* Good to describe the community first
* Long term prosperity or life-long or sustained
* Prefer first redraft
* Prosperity is confusing
* A bit like realizing potential
* Prosperity is good because it relates to poverty
* Healthy communities is important – your address is an indicator of your prosperity
* Every neighborhood in the County
* Healthy communities that engage and support
* Effectively engages and supports is good
* Good grades
* A little wonky
* Educated children and their families
 | * The system can deliver opportunities but need to focus on outcomes
* Supports deliver outcomes
* Outcomes relative to evaluation & performance
* Taking responsibility for outcomes
* Providing opportunities or providing outcomes? The point is really the outcomes.
* Relate to metrics of success
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Peggy said she will continue working with the vision and mission so the Council can agree on a working version to use for now, with the understanding that we can always revise again if changes become necessary through the RFP process.

*Next Steps:*

* *Members should send any additional input on the Vision/Mission to Peggy.*
* *Peggy will prepare a revision that will be circulated by email for Council review.*

## SUN RFP Plan

Peggy shared a proposed structure for the Council to be involved in three key areas of the new RFP as shown below.

1. System and Program Allocation of Resources
* Proposing a workgroup led by a Council member and discussions with Council from March – Fall 2013. The workgroup could include people with expertise in allocation and finances outside of the Council.
* Charge is to review existing resource allocation methodologies for SUN Service System programs, including how Culturally Specific dollars are allocated, and recommend any areas for change.
* Deliverable is recommendations to Council about how resources are allocated.
1. SUN Service System Structure
* Proposing community conversations convened by the Council from March – June 2013
* Charge is to discuss how the SUN Service System is structured and procured so as to become the service delivery system for other partners & funders to utilize, and to support expansion of Community Schools.
* Deliverable is specific language and concepts to be incorporated into the procurement development.
1. Program Review
* Proposing staff presentation & discussion with Council and staff led community conversations, one program area per Council meeting, beginning in February 2013 – August 2013.
* Charge is to review existing programs delivered through the SUN Service System. Consider: target population, service delivery, best practice, outputs & outcomes. Suggest changes to these elements.
* Deliverable is recommended changes to current services.

Each of these groups will make their recommendation to the SUN Council, which will in turn be shared with the Department of County Human Services, the contractor for the SUN Service System.

In addition to the above, staff will continue to embed the Equity and Empowerment Lens into the discussions and structure of the system’s RFP. Staff will ask for a small group of Council members to engage in a short-term “thinking partner” discussion series to more deeply understand the applications of the Lens as it relates to the SUN Service System and the decisions made en route to procurement. Peggy anticipates those will begin in February.

*Next Steps:*

* *Members should send any input on the proposed structure for Coordinating Council involvement in the RFP to Peggy.*

## Auditor’s Report

# Fran Davison, with the Multnomah County Auditor’s Office presented a report (attached) on an audit of the SUN Service System. Fran and Shannon Grzybowski conducted the Audit under the supervision of County Auditor, Steve March. As the County Auditor, Steve March is an independent elected official. The audit was initiated because of the rapid expansion of SUN over the past ten years and because it had not been audited previously.

The audit found that SUN is an effective and efficient delivery model with coordinated resource allocation. It highlighted that SUN is a nationally recognized leader in the Community School movement and that the system enjoys strong community support. The audit confirmed that the System has done a good job of distributing SUN sites and cited the following future strategic challenges:

* The need for a broader based strategy for continued and expanded funding
* 19 higher need schools do not have a SUN site
* A funding strategy is needed to fund those 19 higher need sites
* Putting SUN in every school in the County will require a significant investment

Recommendations for the Council included continuing to examine equity, clarifying roles and responsibilities, developing guidelines prior to significant changes and continuing to seek perspective from the communities served. SUN management was advised to address staff capacity, conduct on-going contractor monitoring and evaluation, examine data reliability and validity, and increase using data to inform service delivery decisions.

Bill thanked Fran for her presentation and noted that it was great to see SUN validated by an objective source.

## Communities Supporting Youth Collaborative

Bill said we are working to identify what needs to be done to have a new attendance strategy in place by the Fall of 2013. This will include a system for monitoring absence and a process for addressing absences once they hit a certain level.

Nate reported on our progress with getting access to data for this work. We have zeroed in on chronic absence rather than attendance rates but that has not been reported previously. We will be working toward a standardized data collection system for all grades. A new Memorandum of Understanding is in process to receive real time absenteeism data quarterly. Once we understand the chronic absenteeism hotspots, we hope to select an initial set of schools for a broad-based community response.

Diana reported that she has been discussing the proposed actions on attendance with the SUN Districts Council members and although some may have different timing, all districts are committed to developing protocols and implementing a site-based attendance team structure. These established meetings have provided an excellent venue for discussion about what will be required of districts. Diana has also shared the actions with case managers, SUN CS site managers and supervisors to both get their input and make them aware of what is being developed.

We want to make sure that the collaborative addresses changes that will make the chronic attendance issue go away. Our goal is not to just find and respond to the absent youth but to develop relationships so absence is not an issue. The collaborative can offer potential support beyond the districts to go upstream and eliminate barriers that keep youth from attending school. Nate emphasized that we are not necessarily talking about new resources but new practices.

Members asked how site managers will respond to this increased responsibility. While there is already an expectation for site managers to participate in student staffing and most are already in the monitoring loop, they cannot lead the effort because it involves so much school data. At Parkrose, Kathy said counselors track the data and serve as attendance team leads. The real power of the collaborative will come through access to resources and making traction with youth in high risk areas that the school can’t reach at this time. Lee noted that this work could change the service delivery model for SUN site managers if their responsibility is increased.

There will be a need to maintain a close connection between the monitoring and the outreach, whether through SUN or otherwise. SUN providers learn a lot from youth and families and can help identify the changes needed. The adaptive nature of the SUN Service System will be very important as changes are necessary. While each school will have a basic attendance effort, further efforts will be tailored to the needs of each school and community, based on the primary causes of absenteeism there.

David Douglas School District has a protocol and a flowchart that clearly describes what is to be done at a certain chronic absence rate and have weekly access to data. They also set a culture of attendance through a variety of strategies including a back to school night, a video and rewards for attendance.

*Next Steps:*

* *There will be two Communities Supporting Youth meetings in January to maximize access:*
* *Friday, Jan. 11th, 8:30 – 10:30 am, David Douglas Board Room*
* *Wednesday, Jan. 16th, 4:00- 6:00 pm, Marshall High School Library*

## Upcoming Council Meeting Dates/Times:

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| **Next Coordinating Council Meeting:**Friday, February 1, 20138:30 – 10:30 a.m. Multnomah Building, Room 635501 SE Hawthorne**Future Coordinating Council Meetings**\*: *(\*All are from 8:30-10:30 a.m. unless noted otherwise)*Friday, March 1, Copper Room, 5th FloorFriday, April 5, Room 112 |  | **Communities Supporting Youth Collaborative**Wednesday, January 16, 20133:30 pm Newcomer orientation4:00 – 6:00 p.m.Marshall High School Library**Every School a SUN CS Workgroup**Friday, January 25, 201310:00 – 11:30 a.m.Multnomah Building, Room 635 |  |