

MULTNOMAH COUNTY OREGON
DEFERRED COMPENSATION PLAN
EMPLOYEE UPDATE FORM

DO NOT USE THIS FORM if you are an ING participant. **ING participants need to contact the ING Customer Service Center at 1 800 584 6001 or log into your account in order to update your contributions. You can only use this form if you are doing a one-time lump sum contribution for a final check or Personal Holiday payout.**

Participant _____ Sap # _____ SS # _____
(Please Print Name Legible) (Last 4 digits only)

Address _____

City _____ State _____ Zip Code _____

Home Phone _____ Work Phone _____

Advantis CU or ING FINAL CHECK or LUMP SUM PAYOUTS

This form needs to be in our office at least one week prior to your final work day to get set-up on your final check. (For vacation, comp hours, or PH payouts contributions to your deferred comp amount)

LAST day of work _____;

I want to defer \$ _____ or _____ % PRE-TAX of my vacation/comp hour payout into my deferred comp account.

I want to defer \$ _____ or _____ % POST-TAX (Roth) of my vacation/comp hour payout into my deferred comp account.

Contribution Limits for 2013		
Calendar year	Age 49 and under by 12/31	Age 50 or over by 12/31
2013	\$17,500	\$23,000

☐ **Advantis Credit Union Participants ONLY**

☐ I elect to **SUSPEND** my deferral(s) effective _____ ☐ 15th or ☐ 30th/31st or ☐ ASAP – please check only 1 option.

☐ I elect to **INCREASE** my deduction to _____ beginning on _____ ☐ 15th or ☐ 30th/31st or ☐ ASAP
Total dollar or percentage per pay period

☐ I elect to **DECREASE** my deduction to _____ beginning on _____ ☐ 15th or ☐ 30th/31st or ☐ ASAP
Total dollar or percentage per pay period

And continuing thereafter for the period of my employment or until changed in writing. This election supersedes all preceding elections.

I understand the contribution limits are set annually by the Internal Revenue Service and the County will withhold until the contribution limits have been met or until notified in writing by the employee to change.

ACCEPTED:

Participant Signature

Date

Multnomah County Authorized Signature

Date

PLEASE RETURN COMPLETED FORM BY ONE OF THE OPTIONS LISTED BELOW:

Inter-office	Mail	Fax
503 / 400 / PDT	Multnomah County Deferred Comp 501 SE Hawthorne Blvd Ste 400 Portland OR 97214-3501	503 988 6939 or x86939 (internal only)