

**Department:** Sheriff **Program Contact:** Francis Cop  
**Program Offer Type:** Existing Operating Program **Program Offer Stage:** As Requested  
**Related Programs:**  
**Program Characteristics:** In Target

### Executive Summary

The citizens of Oregon have designated certain activities are subject to regulation in order to facilitate a safe and livable community. MCSO's Concealed Handgun Unit equitably administers this program and provides all Multnomah County residents and others in Oregon and Washington, who meet the qualifications set forth by Oregon Revised Statutes (ORS), the opportunity to apply and receive concealed carry licenses.

### Program Summary

The Concealed Handgun Unit administers and manages all aspects of applying for and the issuance of concealed carry licenses. The Unit is responsible for investigating applicants and issuing concealed handgun licenses to those who meet the legal standards set by the ORS. The Unit monitors existing licenses and, when necessary, revokes licenses for reason consistent with the law. The Concealed Handgun Unit processes renewal notifications daily and responds to questions from the public regarding the application process and other concealed carry-related issues.

A secondary function of the Concealed Handgun Unit is the issuance of Expedited Court Access ID cards. These ID Cards are issued as a courtesy to people who regularly need access to the Multnomah County Courthouse for reasons of their employment. Eligibility for Court ID cards is reviewed and tracked in an existing system for issuing cards and tracking card expiration dates.

### Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	New/renew concealed handgun permit applications	15,617	12,000	10,000	11,000
Outcome	New/transfer/renewal concealed handgun permits issued	10,943	10,000	12,894	12,000
Outcome	New denials and valid concealed handgun permits revoked	322	300	374	400
Output	Number of Courthouse ID's issued	361	700	554	600

### Performance Measures Descriptions

Performance Measures for the CHL Unit are mostly generated out of the PERMITS system which is the licensing computer system.

## Legal / Contractual Obligation

Concealed Handgun licensing is mandated by ORS 166.291-297.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Requested General Fund	Requested Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$0	\$539,764	\$0	\$429,629
Contractual Services	\$0	\$45,893	\$0	\$45,889
Materials & Supplies	\$0	\$75,693	\$0	\$75,693
Internal Services	\$17,979	\$75,680	\$41,917	\$62,691
Capital Outlay	\$0	\$265,579	\$0	\$617,894
<b>Total GF/non-GF</b>	<b>\$17,979</b>	<b>\$1,002,609</b>	<b>\$41,917</b>	<b>\$1,231,796</b>
<b>Program Total:</b>	<b>\$1,020,588</b>		<b>\$1,273,713</b>	
<b>Program FTE</b>	0.00	4.00	0.00	4.00

Program Revenues				
Fees, Permits & Charges	\$0	\$655,732	\$0	\$783,385
Beginning Working Capital	\$0	\$300,000	\$0	\$400,000
Service Charges	\$99,200	\$46,877	\$75,540	\$48,411
<b>Total Revenue</b>	<b>\$99,200</b>	<b>\$1,002,609</b>	<b>\$75,540</b>	<b>\$1,231,796</b>

## Explanation of Revenues

This program generates \$61,008 in indirect revenues.

General Fund:

\$75,540 - Facility Access ID Badges (Based on actual amount collected in the first 6 months of FY22.)

Special Ops Fund: \$400,000 - Carry-over from Fiscal Year 2022; \$10,131 - OLCC Fees; \$773,254 - Concealed Handgun Licenses; \$48,411 - In-Person Handgun Safety Classes and On-line Handgun Safety Course (Based on actual amounts collected during the first 6 months of FY 2022.)

## Significant Program Changes

Last Year this program was: FY 2022: 60235 Concealed Handgun Permits