

Legal / Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements. DCA Contracts must adhere to Commercial Contract laws, Bureau of Labor and Industry laws, Construction and Architectural/Engineering contracting laws, Employment laws, Privacy laws, Domestic Violence and Criminal records laws and others. DCA Procurement, using cooperative agreements, must adhere to state and federal laws

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Requested General Fund	Requested Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$2,071,738	\$317,662	\$2,594,382	\$0
Contractual Services	\$0	\$0	\$4,200	\$0
Materials & Supplies	\$34,275	\$0	\$63,040	\$0
Internal Services	\$348,979	\$0	\$353,066	\$0
Total GF/non-GF	\$2,454,992	\$317,662	\$3,014,688	\$0
Program Total:	\$2,772,654		\$3,014,688	
Program FTE	15.00	1.75	16.50	0.00

Program Revenues				
Other / Miscellaneous	\$2,521,810	\$0	\$2,777,979	\$0
Total Revenue	\$2,521,810	\$0	\$2,777,979	\$0

Explanation of Revenues

Costs are allocated proportionately among users: the County's internal services and the departments of County Assets, County Management, and Non-Departmental. The General Fund supports charges apportioned to DCM. Internal service charges recover the costs associated with support of DCA divisions (Facilities, Information Technology, Fleet, and Distribution Funds), and reimburse the General Fund for these services.

Significant Program Changes

Last Year this program was: FY 2022: 78101 Business Services Procurement & Contracting

Net decrease of 0.5 FTE due to a transfer-in of 0.50 FTE from program offer 78316 and transfer-out 1.0 FTE to program offer 78307.

Due to Covid19 the staff in this program were moved to routine teleworking instead of reporting to the office. Operational changes include virtual meetings and check ins, communication is primarily through email or google chat. Covid related expenses are monitored and tracked. There have been and continue to be staff supporting the Emergency Operations Center and Joint Office of Homeless Services in response to the pandemic.