

Department:	County Assets	Program Contact:	Tracey Massey
Program Offer Type:	Existing Operating Program	Program Offer Stage:	As Requested
Related Programs:	78228B through 78228J		
Program Characteristics:	In Target		

Executive Summary

In 2020 voters approved the Library Capital Bond Program (LCBP) bond measure 26-211 to expand and modernize library spaces and balance library service more fairly across Multnomah County, increasing access and services to members of our community, addressing the needs of many marginalized and disadvantaged populations.

Program Summary

The bond program will increase total space in the current set of library buildings by about 50%. Each new library project will begin with a robust community engagement and input process to determine the design. Bond activities started in FY 2021 and are anticipated to continue through FY 2027. The overall program includes:

- Enlarge and update seven (7) branch libraries, including Albina Library, Belmont Library, Holgate Library, Midland Library, North Portland Library, Northwest Library, and St. Johns Library.
- Build a Flagship library in East Multnomah County
- Broadband support in all public branches
- Establish an Operations Center
- Provide light touch updates and efficiencies to public areas of all remaining library branches

The LCBP formed a Program Management Office (PMO) composed of staff from the Library and Department of County Assets (DCA) to provide accountability and oversight to deliver on the bond measure. The PMO reports to Executive Sponsors, an Executive Stakeholder Committee, a Community Oversight Committee, and the Board of County Commissioners for direction and accountability.

The program will support the Library's pillars and priorities. All aspects of this work shall center equity, diversity and inclusion, key values of DCA and the Library. Each project will have COBID (Certification Office for Business Inclusion and Diversity) certified firm goals, workforce diversity goals, and apprenticeship goals. [Link to Library Bond Website.](https://multcolib.org/library-building-bond/capital-planning-project-principles)
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Performance Measures

Measure Type	Primary Measure	FY21 Actual	FY22 Budgeted	FY22 Estimate	FY23 Offer
Output	Develop and maintain a three-year project plan to achieve the bond sale requirements.	N/A	1	1	1
Outcome	Provide regularly scheduled updates to the Board of County Commissioners	N/A	N/A	N/A	4
Output	Percentage of assigned dollars expended on efficiency and light touch projects.	NA	NA	NA	20%

Performance Measures Descriptions

- P1 - Output: This measure addresses a requirement of the bond financing. Includes a baseline spend down plan and a quarterly updated spend down plan.
- P2 - Outcome: This measure addresses establishing a solid project management reporting methodology for the program. It anticipates presenting to BCC 4x in a fiscal year
- P3 - Output: This measure captures the % of assigned dollars expended of light touch and efficiency (Refresh) projects

Legal / Contractual Obligation

There are contractual obligations to consultants/vendors carrying over into FY 2023

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Requested General Fund	Requested Other Funds
Program Expenses	2022	2022	2023	2023
Personnel	\$176,001	\$4,057,271	\$0	\$0
Contractual Services	\$0	\$380,951,116	\$0	\$27,323,981
Materials & Supplies	\$0	\$780	\$0	\$0
Internal Services	\$0	\$0	\$0	\$444,599
Unappropriated & Contingency	\$0	\$50,738,635	\$0	\$51,659,288
Total GF/non-GF	\$176,001	\$435,747,802	\$0	\$79,427,868
Program Total:	\$435,923,803		\$79,427,868	
Program FTE	1.00	17.00	0.00	18.00

Program Revenues				
Beginning Working Capital	\$0	\$436,041,796	\$0	\$79,427,868
Total Revenue	\$0	\$436,041,796	\$0	\$79,427,868

Explanation of Revenues

Revenue is from the sale of General Obligation Bonds 2021A (Tax-exempt) and 2021B (Federally Taxable).

This program offer will be funded by Beginning Working Capital carry over from FY 2022.

Significant Program Changes

Last Year this program was: FY 2022: 78228 Library Capital Bond Construction

Transfer 1.0 FTE to Program Offer 78001 Human Resources. Recruitments are complete for Bond personnel. Funding remains in LCBP fund only FTE transferring.

In FY 2023, contractual services being split across scaled offer 78228B-J.