



Joint Office of Homeless Services

Community Budget Advisory Committee Meeting Minutes
 January 11, 2023
 11:00am-1:00pm

Attendance:

Board Members: Christina Avila, Nicki Dardinger, Christine Hermann, Daniel Vogel, Nathan Williams
JOHS & County Staff: Ellen Dully, Bill Boyd, Malka Geffen, Lori Kelley, Emily Nelson, Joshua Bates

Agenda Item	Discussion Points	Decision/Action
Welcome -Zoom Mechanics -Agenda Review	<ul style="list-style-type: none"> • Please see presentation slides for details and Meeting Agenda • ZOOM Webinar - general public join as attendees, CBAC members and County staff as panelists • Chat is not publicly visible, so comments chat comments should be captured in the notes • The 'Q&A' function allows the public to ask questions, though we cannot guarantee the ability to respond to all questions/comments posted here 	There were no Chat comments to capture from this meeting in these minutes
Introductions & Dinamica	<ul style="list-style-type: none"> • Land & Labor Acknowledgement Read • Community Care Agreements reviewed • CBAC members and attending County/JOHS staff introduce themselves, along with their favorite vegetable 	The favorite vegetables will make for a delicious soup!
Questions from Prior Meeting	<ul style="list-style-type: none"> • Question: A Central CBAC is part of OCI's policies. What is the status? Answer: below is the information we received from OCI staff on November 28, 2022 about the CCBAC: <i>"I'm reaching out to share an update on the Central CBAC program. In our FY22 CBAC volunteer feedback survey, we asked several questions about the CCBAC to gather member input on its role in the overall CBAC program. Members who served on the CCBAC found meetings helpful for learning from other CBACs, but expressed some challenges with the process and questioned the impact and desired outcomes. Because of significant responses along this same messaging, the Chair's Office and Office of Community Involvement have decided to pause the CCBAC for this year. During this time off, we will:</i> <ul style="list-style-type: none"> • Focus on hiring and onboarding a new Director of the OCI (the application deadline just closed last week); • Revisit the survey results and identify opportunities to strengthen this group's mission and purpose; 	CCBAC on pause for this year OCI to forward name of new CBAC candidate to County Board for consent agenda approval

	<ul style="list-style-type: none"> ● Engage the Chair's Office, CBAC staff liaisons, and other commissioners to identify needs and opportunities; ● Explore the timeline of the CCBAC and relaunch the group next year. <p>So at this time, you will not need to select a member from your CBAC to serve on the Central CBAC."</p> <ul style="list-style-type: none"> ● UPDATE: OCI recommended an additional candidate for our CBAC. JOHS did the same interview as done with other applicants and recommended her approval by the County Board. 	
<p>JOHS Policy, Planning & Evaluation</p>	<ul style="list-style-type: none"> ● Presented by Lori Kelley, JOHS Manager ● Please review the presentation slide deck. The following notes do not repeat the content found in the presentation slides ● Additional notes: <ul style="list-style-type: none"> ○ HMIS information contains Personally Identifiable Information (PII). Protections in place to keep data secure & privacy notices inform service users of their data ○ Built for Zero (BfZ) will expand data collection and quality assessment to better understand the baseline of people who are on our Coordinated Access list ○ Frequent Users Systems Engagement (FUSE) is to better serve people who engage with multiple systems in a more coordinated way ○ Wage and Benefits Study - how is wage equity impacting services in our community ● Questions <ul style="list-style-type: none"> ○ How is success measured across our processes? Teams identify the questions that help us inform what success looks like; are we asking the right questions? Are the right people in the room? Measures of success within different teams can vary ○ Is there collaboration with other counties? Yes. Conducting a Tri-County Point in Time (PIT) Count this year. HMIS moving to be coordinated across the tri-counties; managed by JOHS. Metro has a tri-county oversight committee for Supportive Housing Services (SHS) funding ○ How does JOHS decide which studies to take on? Use evaluation work from last year as well as listening sessions from A Home for Everyone (AHFE). JOHS staff and research institutions also contribute as well as ongoing engagement work/feedback ○ What study results are available? Wage equity study will be released this year. Past studies on our website ○ More details on BfZ? A framework by Community Solutions that promotes a Quality By Name List. We are 	<p>Joint Office of Homeless Services: https://www.mult.co.us/johs</p> <p>A Home For Everyone - archived website: https://ahomeforeveryone.net/</p> <p>Built for Zero: https://www.mult.co.us/johs/news/built-zero-working-end-homelessness</p>

	are 16 of 27 competencies for this list. Also used to help refine Coordinated Access to better match people to services. Helps clarify how outreach & engagement can happen, and how to make sure data is used effectively	
JOHS Equity	<ul style="list-style-type: none"> ● Presented by Emily Nelson, JOHS Manager ● Please review the presentation slide deck. The following notes do not repeat the content found in the presentation slides ● Additional Notes: <ul style="list-style-type: none"> ○ The Racial Equity Lens Tool (RELT) helps 'retrain our brain' to consider impacts of our decisions on equity and also helps show our work in addressing issues of equity ● Questions: <ul style="list-style-type: none"> ○ How did CBAC selection work to promote committee diversity/can we bring on additional people to promote a more diverse committee? OCI only received 6 applicants for JOHS CBAC, and all applicants evaluated on commitment to equity. New applicant also evaluated (see above notes). Working to improve recruitment, and want to be careful of challenges of bringing on new members in middle of detailed budget season. Also, need to have awareness for spaces that include BIPOC community members where the work and processes can feel oriented towards white people 	
Budget Timeline FY 23 Adopted Budget Program Offers	<ul style="list-style-type: none"> ● Presented by Ellen Dully, JOHS Manager ● Please review the presentation slide deck. The following notes do not repeat the content found in the presentation slides ● Additional Notes: <ul style="list-style-type: none"> ○ Currently in Fiscal Year (FY) 2023 (7/1/2022 - 6/30/2023) ○ The County budget is not made public until the County Chair releases her budget on April 27th. ○ JOHS doesn't provide much direct services; we primarily contract with others (non-profits, other county departments, etc) to provide the direct services, and those services are managed by contract expectations ● Questions: <ul style="list-style-type: none"> ○ How does JOHS make decisions in mid-year budget modifications? IS the CBAC Involved? We can look towards the future on how CBAC can be involved in mid-year budget modifications. Any modification needs to be attached to a Program Offer, where JOHS can inform the County Board how adjustments will be used/where reductions will come from. Decisions driven by equity considerations and data ○ Can we predict more pandemic funds? American Rescue Plan (ARP) funds are in FY 23, but will only cover 6 	Current JOHS Program Offers: https://multco-we b7-psh-files-usw2.s3-us-west-2.amazonaws.com/s3fs-public/FY%202023%20JOHS%20Submitted%20Program%20Offers%20-%20FINAL.pdf

	<p>months of FY 24 (end December 2023). JOHS needs to decide which ARP funded projects should continue and how to continue to fund with Out of Target funds</p> <ul style="list-style-type: none"> ○ How is the final county budget finalized? After Chair releases her budget on April 27th, other Commissioners debate and offer their priorities, then final budget is voted on by full County Commission. JOHS must submit our first pass budget on February 13th, thought it can be modified after that. ○ What will CBAC do in the budget prioritizing process? Will review which new program offers to prioritize. JOHS management is doing first review of these currently. 	
<p>Next Steps and Questions</p>	<ul style="list-style-type: none"> ● Meeting minutes and presentation materials will be sent out ● The RELT will be re-sent ● The 'homework' for CBAC members is to review two provided Program Offers and apply the RELT ● Next Scheduled meeting will have a presentation on SHS and review of the RELT ● Questions: <ul style="list-style-type: none"> ○ Can CBAC 'frontload' additional meetings instead of waiting until later in budget process? CBAC members indicate support. Bill to send out availability survey ○ Should we select a CCBAC rep despite the pause? Daniel expresses interest. Please see CCBAC update, above 	<p>Next Scheduled CBAC Meeting: Wednesday, February 8, 2023 11am - 1pm.</p> <p>Look for survey about availability for additional CBAC meetings</p> <p>Daniel approved as CCBAC rep, should one be needed during the pause [EDIT-approval was by unanimous decision of all CBAC members: <i>Christina Avila, Nicki Dardinger, Christine Hermann, Daniel Vogel, Nathan Williams</i>]</p>
<p>Approval</p>	<p>These minutes were approved at the 2/8/2023 JOHS CBAC meeting with the following revision (paraphrased): CBAC members decided to meet more than once a month over the next several months when all members can attend. Additional meetings have been added 2/22 and 4/19. Details of this approval can be found in the minutes from the 2/8/2023 CBAC meeting</p>	