



Program #40040B - Technical Support for Community Based Organizations FY 2024 Department Requested

Department: Health Department **Program Contact:** Antoinette Payne
Program Offer Type: New **Program Offer Stage:** Department Requested
Related Programs: 40040A
Program Characteristics: Out of Target

Executive Summary

Funding for this program offer will allow the Health Department to provide much needed technical Support for Community Based Orgs to build capacity in the areas of financial management, including managing Federal funds; RFP applications and governmental contracting; and contract management and invoicing.

Program Description

These positions will establish a capacity building team. Newly established and small community-based organizations may lack the infrastructure and experience needed to comply with the County's procurement and contracting requirements. Non-compliance can result in the loss of contracts or eligibility for future funding. This team will work closely with community organizations through the procurement, contracting and invoicing processes. The program will have a priority focus on organizations with a mission of health equity and values in alignment with racial justice.

The Financial and Business Management division is committed to centering equity in policy and practice and in service to the Health Department's value of racial equity and mission to reduce health disparities. The division will continually invest time and resources into identifying and then dismantling internal and external structures that contribute to inequity, including the culture of white supremacy. The division employs a finance strategy to preserve critical services and support infrastructure for improved health outcomes. We strive to build trusting partnerships with community partners we depend on and we genuinely engage with communities and staff to drive positive changes, especially in the areas of business, operational and financial management. We pride ourselves on our ability to recruit, retain and promote a diverse, inclusive and high-performing workforce. The division is working to advance the objectives outlined in the Workforce Equity Strategic plan by committing resources for an equity and inclusion committee and operationalizing its policy recommendations.

Performance Measures

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	# of community-based organizations provided technical assistance	N/A	N/A	N/A	40
Outcome	% reduction of payments delayed due to invoice and contract issues	N/A	N/A	N/a	30%

Performance Measures Descriptions

The number of community-based organizations who participate in technical assistance activities related to finance management, invoicing, and contracts.
 The reduction of payments delayed due to invoice and contract issues including missing/incorrect information and delayed contract execution.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Department Requested General Fund	Department Requested Other Funds
Program Expenses	2023	2023	2024	2024
Personnel	\$0	\$0	\$283,130	\$0
Total GF/non-GF	\$0	\$0	\$283,130	\$0
Program Total:	\$0		\$283,130	
Program FTE	0.00	0.00	2.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: