



Program #40040C - Accounts Payable Capacity FY 2024 Department Requested

Department: Health Department **Program Contact:** Derrick Moten
Program Offer Type: Support **Program Offer Stage:** Department Requested
Related Programs: 40040A
Program Characteristics: Out of Target

Executive Summary

Funding for this program offer will maintain needed capacity for processing vendor invoices including payments to some local community-based organizations who depend on cash for monthly payroll and bills.

Program Description

The Health Department’s Accounts Payable team has been utilizing contingent staff to fill capacity gaps. In addition to newly implemented process improvements, this position will ensure that the department meets new performance goals established to ensure that vendors receive timely payments. The department contracts with many local organizations working on health equity and many who serve primarily BIPOC communities. Timely payment provides necessary cash to organizations that rely on this funding for monthly payroll and bills.

The Financial and Business Management division is committed to centering equity in policy and practice and in service to the Health Department’s value of racial equity and mission to reduce health disparities. The division will continually invest time and resources into identifying and then dismantling internal and external structures that contribute to inequity, including the culture of white supremacy. The division employs a finance strategy to preserve critical services and support infrastructure for improved health outcomes. We strive to build trusting partnerships with community partners we depend on and we genuinely engage with communities and staff to drive positive changes, especially in the areas of business, operational and financial management. We pride ourselves on our ability to recruit, retain and promote a diverse, inclusive and high-performing workforce. The division is working to advance the objectives outlined in the Workforce Equity Strategic plan by committing resources for an equity and inclusion committee and operationalizing its policy recommendations.

Performance Measures

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	# of Invoices Processed	15,442	12,500	14,500	14,000
Outcome	% of invoices paid within 30 days of receipt	N/A	N/A	N/A	95%

Performance Measures Descriptions

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Department Requested General Fund	Department Requested Other Funds
Program Expenses	2023	2023	2024	2024
Personnel	\$0	\$0	\$116,227	\$0
Total GF/non-GF	\$0	\$0	\$116,227	\$0
Program Total:	\$0		\$116,227	
Program FTE	0.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: