



**Program #72027 - DART Tax Revenue Management** FY 2024 Department Requested

**Department:** County Management **Program Contact:** Tim Mercer

**Program Offer Type:** Existing **Program Offer Stage:** Department Requested

**Related Programs:**

**Program Characteristics:** In Target

**Executive Summary**

The Tax Revenue Management Program administers the County Tax Collector responsibilities. The program manages the billing, collecting, accounting, and distribution of property tax revenues and assessments for over 60 Multnomah County taxing districts and several state agencies. Revenue from interest on past-due taxes is also accounted for and a portion is distributed to the County Assessment and Taxation Fund.

**Program Description**

The Tax Revenue Management Program's goal is to ensure the timely, equitable, and accurate billing, collection, accounting, and distribution of property tax revenues in accordance with Oregon Revised Statutes. The Tax Revenue Management Program provides responsive, accurate, quality customer service to taxpayers and other government agencies while complying with property tax laws. The program sends property tax statements; collects current and delinquent real and personal property taxes and fees; issues property tax refunds; distributes tax revenues to taxing districts; and performs accounting, auditing, and reporting services. The program processes foreclosures, tax roll corrections, bank adjustments, senior and disabled citizen tax deferral applications, and manufactured structure ownership changes. Over 340,000 tax statements are issued and almost 400,000 payment and accounting transactions are processed annually, resulting in the distribution of roughly \$2 billion.

Most directly this program works with the property owners of Multnomah County. Indirectly, this program serves the work of property tax collection and distribution. Property taxes account for roughly 60% of the County's General Fund revenues. The program has recently taken steps to better serve non-English speaking property owners by translating the Property Tax Guide into multiple languages. The program provides translation services for in-person and phone interactions and has taken additional steps to make information and communication more accessible through the use of plain language, reducing the use of jargon and legal terms. While considerable constraints exist based on Oregon Revised Statutes, the Program utilizes client feedback and unmet needs to inform changes to its processes, communication, and interfaces. Many steps are taken to implement changes based on this feedback. One example of this is the utilization of taxpayer feedback as part of the procurement, design, and implementation of our new payment processing system in 2020.

**Performance Measures**

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	Property Tax Statements Issued/Mailed	343,047	346,000	345,000	346,000
Outcome	Percentage of Current Year Property Taxes Collected	98.66%	98.5%	98.5%	98.5%
Outcome	Tax Collected Via Electronic Payment (in millions of dollars)	343.4	350.0	352.0	350.0

**Performance Measures Descriptions**

Due to the pandemic and concerns about the postal system, as well as our new online payment system and our marketing efforts, we saw a dramatic increase in the number of taxpayers paying online in FY 2021 and FY 2022. In FY 2023, that number continues to increase at a slower rate. We expect FY 2024 to potentially level off.

## Legal / Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 311 and 312. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Assistance" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of Assessment and Taxation (A&T) staffing. Any reduction to this program may jeopardize this grant revenue. The County as an agent of the State carries out the functions under ORS 446.566 to ORS 446.646 related to mobile home ownership document transactions and trip permits.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Department Requested General Fund	Department Requested Other Funds
<b>Program Expenses</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>	<b>2024</b>
Personnel	\$1,678,481	\$0	\$1,761,986	\$0
Contractual Services	\$187,320	\$0	\$186,002	\$0
Materials & Supplies	\$30,253	\$0	\$30,876	\$0
Internal Services	\$523,051	\$0	\$525,661	\$0
<b>Total GF/non-GF</b>	<b>\$2,419,105</b>	<b>\$0</b>	<b>\$2,504,525</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,419,105</b>		<b>\$2,504,525</b>	
<b>Program FTE</b>	13.40	0.00	13.40	0.00

<b>Program Revenues</b>				
Fees, Permits & Charges	\$453,000	\$0	\$400,000	\$0
Intergovernmental	\$329,173	\$0	\$311,826	\$0
Other / Miscellaneous	\$5,500	\$0	\$5,500	\$0
<b>Total Revenue</b>	<b>\$787,673</b>	<b>\$0</b>	<b>\$717,326</b>	<b>\$0</b>

## Explanation of Revenues

Participation in the statewide County Assessment Function Funding Assistance (CAFFA) Grant reimburses approximately 12.4% of program expenditures. Grant amounts vary depending upon the statewide CAFFA pool and Multnomah County's allocated percentage. Multnomah County's share is estimated at \$2,716,250, with \$311,826 allocated to DART Tax Revenue Management (72027). Program revenues of \$400,000 and \$5,500 are service fees required by Oregon Revised Statutes and County Fee Ordinance, based on historical averages, and include foreclosure publication fees, title search fees, exemption late filing fees, delinquent personal property tax warrant, and warrant recording fees, manufactured structure ownership transfer fees and miscellaneous tax collection and tax information copy fees. The remaining Program support is provided by County General Fund revenue.

## Significant Program Changes

Last Year this program was: FY 2023: 72027 DART Tax Revenue Management