



**Program #78204 - Facilities Capital Operation Costs** FY 2024 Department Requested

**Department:** County Assets **Program Contact:** Greg Hockert  
**Program Offer Type:** Internal Service **Program Offer Stage:** Department Requested  
**Related Programs:** 78205, 78206A, 78213  
**Program Characteristics:** In Target

**Executive Summary**

The Facilities Capital Improvement section manages the County's long-term improvement and replacement plan for the major building systems in County-owned buildings. The program houses the personnel and operating costs associated with the Capital Improvement Program, prioritizes work with available resources and provides management and oversight of all the required improvements, construction, renovation, and capital maintenance work in buildings. Decisions are based on the priorities of life, safety, fire, and equity.

**Program Description**

This program provides project management services including planning, design, and construction services. Project Managers ensure compliance with policies and statutory requirements including Federal, State and local regulations, Green Building Initiatives, and Diversity and Equity goals. They incorporate sustainable practices in accordance with County policies, County Design Standards, and the Climate Action Plan. Project managers are also responsible for coordinating construction activities with building users (both internal and external users), consultants, and contractors, and are a resource for improving services to the community. The result is buildings that are functional, maintainable, and accessible to ensure continued operations.

Project Managers ensure that County capital projects are completed as planned and within their approved budgets. The Project Manager duties, in addition to Capital Improvement Program projects (CIP, Asset Preservation, and Library District) include coordinating service request work from departments, while taking into account the needs of operating programs and the need to accomplish work in a cost effective manner.

This program supports clients internal to Multnomah County to ensure the physical environment supports Multnomah County needs. This program strives to fund projects that are equitable across County Departments and includes a strong allocation of project funds to diverse local vendors. The majority of the funding for this offer comes from the Capital Improvement Program (CIP), Asset Preservation (AP), and Library Construction Fund fees. However, this group also supports client-funded projects.

**Performance Measures**

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	Number of new projects added to the Capital Projects portfolio.	19	40	52	32
Outcome	Percent of completed planned active projects.	62%	75%	55%	60%

**Performance Measures Descriptions**

PM #1 - Number of new capital projects added to the Capital 5-year plan portfolio in the fiscal year. Note a decline in projects for FY 2024 reflects a concerted effort to combine multiple requested projects that can be managed as one project within a building.

PM #2 - Percent of active projects scheduled to be completed during a fiscal year that are actually completed in that fiscal year.

## Legal / Contractual Obligation

There are a number of projects carrying over into FY 2024 that have contractual obligations to vendors and/or service providers.

## Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Department Requested General Fund	Department Requested Other Funds
<b>Program Expenses</b>	<b>2023</b>	<b>2023</b>	<b>2024</b>	<b>2024</b>
Personnel	\$0	\$1,140,351	\$0	\$1,145,904
Materials & Supplies	\$0	\$88,800	\$0	\$123,541
Internal Services	\$0	\$1,304,042	\$0	\$1,348,425
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$2,533,193</b>	<b>\$0</b>	<b>\$2,617,870</b>
<b>Program Total:</b>	<b>\$2,533,193</b>		<b>\$2,617,870</b>	
<b>Program FTE</b>	0.00	11.90	0.00	12.30

<b>Program Revenues</b>				
Other / Miscellaneous	\$0	\$1,717,800	\$0	\$1,811,227
<b>Total Revenue</b>	<b>\$0</b>	<b>\$1,717,800</b>	<b>\$0</b>	<b>\$1,811,227</b>

## Explanation of Revenues

This program is primarily funded by the Asset Preservation (2509) funds.

AP Fees: \$1,811,227

## Significant Program Changes

**Last Year this program was:** FY 2023: 78204 Facilities Capital Operation Costs

1.00 FTE Project Manager converted from a Facilities Specialist FS3 to FS2 to promote growth opportunities and retainage. Other FTE changes are reflection of reallocation of resources within FPM.