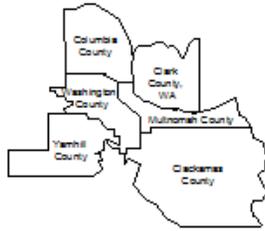




# Portland Area HIV Services Planning Council

*Advocacy and planning for people affected by HIV in the Portland metro area*

*Ryan White Program, Part A*



## Meeting Minutes

Meeting Date: January 3, 2023

Approved by Planning Council: February 7, 2023

Grantee: Multnomah County Health Department



**Portland Area HIV Services Planning Council**  
**MEETING MINUTES**

Tuesday, January 3, 2023, 4:00 pm – 6:00 pm  
 Virtual Zoom Meeting

**AGENDA**

Item**	Discussion, Motions, and Actions
Call to Order	Bri Williams called the meeting to order at 4:03 PM.
Welcome & Logistics	<p>Bri Williams welcomed everyone to the Planning Council meeting and reviewed meeting logistics.</p> <ul style="list-style-type: none"> <li>• Please say your name each time you speak</li> <li>• Please “raise your hand” or type questions in the chat box</li> <li>• We will mute and unmute folks as needed during the meeting</li> <li>• If you're calling in (not viewing slides), please mute yourself to minimize background noise, unless you have a question / comment</li> <li>• Meetings are recorded for accurate meeting minutes.</li> </ul> <p>Attendees introduced themselves via chat.</p> <p>The group reviewed the Council Participation Guidelines (see slide).</p>
Candle Lighting Ceremony	Kris Harvey led the candle lighting ceremony in memory of Victor Manuel Castaneda, who succumbed to AIDS in October 1996, just as new, advanced HIV medications were becoming available.
Announcements	<p>Announcements: See slides.</p> <p>Announcements</p> <ul style="list-style-type: none"> <li>• Farewell to members Troy Preble and Michelle Wilson</li> <li>• Reminder – as of January 1, CareAssis has dissolved its restricted formulary, which expands access to many medications, including many mental health drugs</li> <li>• Aubrey Daquiz’s work with HGAP has increased from half time (about 20 hours per week) to full time (about 32 hours per week)</li> </ul>
Agenda Review and Minutes Approval	<p>The agenda was reviewed by the Council, and no changes were made.</p> <p>The meeting minutes from the December 6 meeting were approved by unanimous consent.</p>
Public Testimony	None.
Minority AIDS Initiative (MAI) Panel	<p><i>Presenters: Chrisetta “CiCi” Mosley, Frank Mollel, Alicia Rainer</i></p> <p><i>Summary of Discussion:</i></p> <p>See slides.</p>

Item **	Discussion, Motions, and Actions
	<p>Panel Questions:</p> <ol style="list-style-type: none"> <li>1. Please describe your role and provide an overview of the types of services offered by MAI.</li> <li>2. Our last MAI panel was in January 2020. How has the pandemic disparately impacted your clients' access to services, including BIPOC and Transgender/Non-Binary populations?</li> <li>3. What unique gaps or solutions have been identified?</li> <li>4. What other resources or support do you need to do this work?</li> </ol> <p>Frank Mollel, MAI Navigator for Refugees and Immigrants with Lutheran Community Services</p> <ul style="list-style-type: none"> <li>• What I do <ul style="list-style-type: none"> <li>○ Navigate for my clients</li> <li>○ Intake for different clinics, including PP</li> <li>○ Make appointments for them</li> <li>○ Some don't speak English, so I help interpret and help them get what they need</li> <li>○ Help with need for citizenship or legal programs</li> <li>○ Interpretation and culturally specific provider match</li> <li>○ Even people who speak English well sometimes need someone to go with them to help them feel comfortable</li> <li>○ Transportation, as many don't have access to cars or busses</li> </ul> </li> <li>• Impact of pandemic <ul style="list-style-type: none"> <li>○ Trainings about COVID and vaccination programs</li> <li>○ Delivering food during COVID, particularly for the elderly</li> <li>○ Food</li> <li>○ Access to bus tickets</li> <li>○ Help with accessing financial help during COVID due to job loss</li> <li>○ Many applications for various kinds of assistance</li> </ul> </li> <li>• Gaps / solutions / other resources and support needed <ul style="list-style-type: none"> <li>○ I have many clients (caseload of 33 clients at the moment), need more staff in my position</li> </ul> </li> <li>• Comments from Julia Lager-Mesulam (Partnership Project) <ul style="list-style-type: none"> <li>○ Frank does a lot of his work in person, in their homes</li> <li>○ Has ability to drive clients, unlike many agency staff</li> <li>○ Client exists within a family, so referring the children to needed services</li> </ul> </li> </ul> <p>The other two panelists, Chrissetta "CiCi" Mosley (CAP NW) and Alicia Rainer (Health Services Center), has to step away from the panel due to last minute conflicts.</p>
<p>FY23-24 Contingency Planning</p>	<p><i>Presenters: Julia Lager-Mesulam</i> <i>Summary of Discussion:</i> See slides.</p> <p>Contingency Planning</p> <ul style="list-style-type: none"> <li>• We need contingency plans for 3 scenarios: <ul style="list-style-type: none"> <li>○ Decrease up to 3%</li> <li>○ Flat funding</li> </ul> </li> </ul>

Item **	Discussion, Motions, and Actions
	<ul style="list-style-type: none"> <li>○ Increase Up to 4.9%</li> <li>● Process <ul style="list-style-type: none"> <li>○ Small groups draft proposals for 3 scenarios</li> <li>○ Share proposals with the large group</li> <li>○ Discuss and come to consensus</li> </ul> </li> <li>● Contingency plans must follow the rationale of the original allocation proposal</li> </ul> <p>At the previous meeting, we made an agreement about flat funding:</p> <ul style="list-style-type: none"> <li>● Allocate \$15K into food and \$20K into housing</li> <li>● Flat funding for those who don't get Part B</li> <li>● Then proportional decrease for all others</li> </ul> <p>For this meeting, we need to reach agreement for increased funding (1-4%) and decreased funding (up to 3%)</p> <p>Proposals from HGAP based on previous meeting</p> <ul style="list-style-type: none"> <li>● Decrease up to 3% <ul style="list-style-type: none"> <li>○ Hold harmless food &amp; housing</li> <li>○ Hold harmless those who don't get Part B</li> <li>○ The proportional decrease for all others</li> </ul> </li> <li>● Increase of 1-4% <ul style="list-style-type: none"> <li>○ Allocate \$15K into food and \$20K into housing</li> <li>○ COLA for those who don't get Part B</li> </ul> </li> </ul> <p>Decrease discussion:</p> <ul style="list-style-type: none"> <li>● Q: Would this mean that there would be a proportional decrease for those who get Part B? A: Yes.</li> <li>● Requesting change in future slides to reflect decrease would be for all other programs receiving Part B.</li> </ul> <p><b>Decision: HGAP proposal for a decrease of up to 3% is approved by unanimous consent</b></p> <ul style="list-style-type: none"> <li>● <b>Hold harmless food &amp; housing</b></li> <li>● <b>Hold harmless those who don't get Part B</b></li> <li>● <b>The proportional decrease for all others</b></li> </ul> <p>Increase of 1-4% discussion</p> <ul style="list-style-type: none"> <li>● In this scenario, all other programs receiving Part B would get flat funding</li> <li>● Q: If Part A gets an increase, does this mean that Part B will get an increase as well?</li> <li>● A: We already know that Part B will get a small increase, which will cover COLA.</li> </ul> <p><b>Decision: HGAP proposal for an increase of 1-4% is approved by unanimous consent</b></p> <ul style="list-style-type: none"> <li>● <b>Allocate \$15K into food and \$20K into housing</b></li> <li>● <b>COLA for those who don't get Part B</b></li> </ul>
Proposed Guidance Update	<p><i>Presenters: Bri Williams</i></p> <p><i>Summary of Discussion:</i></p> <p>See slides.</p> <p>Proposed service guidance change:</p>

Item **	Discussion, Motions, and Actions
	<p>“8. Services will be effective, linguistically appropriate, fully understandable by the client, trauma informed, and respectful of the client’s beliefs. Providers will <b>practice cultural humility when</b> providing <del>culturally proficient</del> services to clients of all socioeconomic backgrounds, all races and ethnicities, all educational levels, all sexual orientations, all ages and all genders – including transgender or gender non-conforming individuals.”</p> <p>Correction: socioeconomic is one word, no space needed.</p> <p><b>Decision: the proposed guidance is approved as corrected by unanimous consent.</b></p>
Evaluation and Closing	<p><i>Presenter: Bri Williams</i></p> <p>Thank you for participating in this meeting. If you have feedback / comments / ideas, please include them in your evaluation.</p>
Adjourned	4:55 PM

## ATTENDANCE

Members	Present	Absent*	Members	Present	Absent*
Emily Borke, she/her		E	Heather Leffler, she/her	X	
Tom Cherry, he/him (Co-chair)	X		Marisa McDowell, she/her		E
Claire Contreras, she/ella		E	Scott Moore, he/him		E
Carlos Dory, him/his	X		Jamal Muhammad, he/him	X	
Michelle Foley, she/they	X		Diane Quiring, she/her	X	
Greg Fowler, he/him	X		Tessa Robinson, she/her		E
Taylor (Gleffe) Silvey, she/her	X		Nick Tipton, he/him	X	
Kris Harvey, he/him	X		Joanna Whitmore, she/her	X	
Shaun Ireland, he/him	X		Abrianna Williams, she/her (Co-Chair)	X	
Julia Lager-Mesulam, she/her	X		Shane Wilson, he/him	X	
Robb Lawrence, he/him		E			
<b>PC Support Staff</b>			<b>Guests</b>		
Lisa Alfano			Ashley Allison (ORAETC)		
Jonathan Basilio	X		Rayna Appenzeller (ORAETC)		
Laura Bradley			Vanessa Leja		
Aubrey Daquiz, she/her	X		Myriam Polanco (she/her/ella)		
Jenny Hampton, she/her (Recorder)	X		Linda Drach (OHA)		
Amanda Hurley, she/her	X		Brighid Wilhite (ORAETC)	X	
Marisa McLaughlin, she/her					
Kim Toevs, she/her or they/them					

\* A = Unexcused Absence; E = Excused Absence; L = On Leave