

Immigrant & Refugee Project Internship

College to County Intern 2023 - County Human Services (DCHS) Strategy & Innovation Group (SIG)

Pay Rate: \$25 per hour

Job Type: Temporary College Intern

Duration: Summer 2022 - 12 weeks

Hours: 20 - 40 hours a week

Telework: Hybrid

Building Physical Location: 5 Oak Building - 421 SW Oak, Portland

Does This Position Require Driving a County Vehicle?: No

What Does the DCHS SIG Do?

The Strategy & Innovation Group (SIG) works in the DCHS Director's Office combining existing investments and staff expertise to build departmental capacity that focuses on current and future initiatives in service to the North Star:

"Every person, at every stage of life, has equitable opportunities to thrive."

SIG includes:

- The **MIL** | Multnomah Idea Lab
- QIC** | Quality Improvement Center
- Research & Evaluation
- Incubator Projects

Centering racial justice + equity in alignment with the County's policy to Inclusively Lead with Race (ILWR) SIG focuses on policy development, strategy, innovation, equity & human centered design practices, critical thinking, applied research, futuring, short and long term visioning, planning, and measurement - so that DCHS may reach out bigger, beyond what we know now.

Internship Description & Responsibilities:

The purpose of this position is to work as a team with the newly hired Immigrant & Refugee Coordinator (IRC) to further the relationships that the County enjoys with our immigrant and refugee communities in order to create and implement the county-wide I&R Project.

Under the direction of the IRC:

- Support the IRC in their duties;
- Represent the County and the Project with I&R communities, specifically through the development of a Project communications plan;
- Build and enhance relationships with I&R serving organizations;
- Define the I&R Project, create the Project plan, and work to implement beginning Project activities; and,
- Document the Project process, determine Project goals & measures, and produce Project outcome reporting.

Learning Outcomes:

The Immigrant & Refugee Project Intern will have the opportunity to explore what a career with the County might look like for them through:

- Supporting the creation of new programming
- Providing project management to develop, document, implement, and report on Project activities
- Experiencing what it's like to work on a high functioning team within a large County Department

Education and Minimum Qualifications:

- Enrolled in or completed a course of study with a college/university/academic institution
- Have lived experience within immigrant, refugee, or asylee communities
- Willing to commit to intentionally support the County's ILWR policy
- Able to work with diverse populations with humility and respect, and promote an organizational culture of respect, inclusiveness, and appreciation of diverse perspectives, backgrounds, and values ([MC Equity & Empowerment Lens](#))
- Committed to seeking joy as an act of resistance!

Workforce Equity:

Our Commitment to Safety, Trust and Belonging: Multnomah County is committed to developing, nurturing and continually improving workforce equity by identifying and addressing the structural and policy barriers to equal employment opportunity faced by our employees and communities. Learn more by reading our [Workforce Equity Strategic Plan](#) and exploring our [Core Competencies](#) for all County employees.

COVID-19 Vaccination Requirement: To protect the health of the community and employees, Multnomah County requires employees to be

fully vaccinated against COVID-19 or have an approved medical or religious exemption as a qualification of employment.

The rule applies to all employees, as allowable by law. Candidates who receive an offer of County employment must provide proof of vaccination upon hire or submit an exception request prior to their start date.

Veterans' Preference:

Under Oregon Law, qualifying veterans may apply for veterans' preference for this recruitment. Review our [veterans' preference website](#) for details about eligibility and how to apply.

For veterans qualified for Veterans' Preference: If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact the recruiter below in advance to request assistance. Individuals with hearing or speech impairments may contact the recruiter through the Telecommunications Relay Service by dialing 711.

Application Instructions:

Please fill out and submit an application for this position through the form also located on this [website](#). The deadline for submitting an online application is April 2, 2023.