



Joint Office of Homeless Services

Community Budget Advisory Committee Meeting Minutes

April 12, 2023

11:00 AM - 1:30 PM

[final]

Attendance:

Board Members: Nicki Dardinger, Christine Hermann, Dani Vogel, Nathan Williams, Sasha Burchuk

Absent:

JOHS & County Staff: Bill Boyd, Joshua Bates, Coby Dixon, JR Lilly, Marisa Mize

Agenda Item	Discussion Points	Decision/Action
Call to Order / Welcome	Hi.	
Review previous meeting minutes & current agenda	<p>CBAC agreed to approve the previous meeting minutes</p> <p>Review and Edit Compiled Report (Draft)</p>	<p>Minutes approval: all '5' votes from all attending CBAC members (Nathan Williams, Nicki Dardinger, Christine Hermann, Dani Vogel, Sasha Burchuk)</p> <p>The Compiled Report (Draft) is in review. Final draft to be approved next week.</p>
JOHS Budget Recommendations & Presentation	<p>Questions: ARP (American Rescue Plan) Program Offers</p> <p>Committee agrees to recommend ARPs, but would like to see more information about how effective these interventions are. The committee is seeking information about the future source of funding for these programs.</p>	<p>Responses to the submitted questions found in the meeting agenda document will come later this</p>

	<ul style="list-style-type: none"> ● The committee is in favor of the hygiene incentive funded by PO 30902 for hygiene stations but has raised concerns about the projected cost per use, which is estimated to be \$75 per one use of the hygiene station, resulting in a total cost of \$75,000 for 10,000 uses. As a result, the committee is requesting further information regarding the planning and costs associated with this proposal. <ul style="list-style-type: none"> ○ Answer pending ● The committee is uncertain what distinguishes the 25 hygiene access points from the 100 mobile bathrooms, as the numbers appear to be approximations that may vary based on the needs of different areas across the city. Additionally, the committee requests statistics regarding the population residing near the service center or distribution point, as the number of uses may be limited by population constraints. <ul style="list-style-type: none"> ○ The ratio of access points to portable bathrooms is not one to one. When referring to the units, it includes both the 100 portable bathrooms and the access points. We understand that the CBAC wishes to engage in a thorough review of the budget and have additional conversations to fulfill their responsibilities. We recognize that there are challenges not only with the program offers but also with the overall process. ● As the ARP program is set to end, what is the reason for the significant increase of funding for PO 30905 which supports outdoor shelter and villages and 30907 which supports emergency rent assistance programs. <ul style="list-style-type: none"> ○ Our goal is to gradually ramp down ARP while maintaining critical infrastructure. The aim is to gradually reduce reliance on funding while continuing to support and sustain existing infrastructure for homeless services in Multnomah County. This could indicate a shift towards a more sustainable and long-term approach to addressing homelessness, rather than relying solely on temporary funding sources. ● The committee states that while evaluating proposals it is helpful to understand the previous year's expenditures. Did the offer meet the targeted proposal? As the committee assesses the proposed budget, the committee would also like to examine the previous year's expenditures and evaluate whether we met our targets during that period. <ul style="list-style-type: none"> ○ We will be able to determine the outcomes for FY23 with greater certainty during our annual contract review for that year. 	<p>week. JOHS may not be able to provide answers to all questions</p>
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	<ul style="list-style-type: none"> ● Is the ARP funding considered a 'use it or lose it' type of funding source. Where is the funding going to come from if there is a need to keep these programs running? <ul style="list-style-type: none"> ○ Answer pending ● Does JOHS currently possess grant expenditure data that can help us determine the allocation of funds for 2023, specifically the amount spent on capital constructing costs versus maintenance. <ul style="list-style-type: none"> ○ There are multiple organizations that receive funding under this initiative, and it is unclear how the information about their expenditures can be incorporated into the CBAC's work. Therefore, it is necessary to examine how other CBACs engage with Program Officers (POs) and their level of information sharing to determine the best approach for our CBAC. ● How do earmarks work with ARP Funding? <ul style="list-style-type: none"> ○ Answer pending ● A member of CBAC inquired about the possibility of the committee to review the budget details submitted by organizations to assess the overall usage of resources. <ul style="list-style-type: none"> ○ We cannot provide all grant details to CBAC as it is not aligned with the standard operating procedures of CBAC. Therefore, we will not be able to provide this information at this point, as it falls outside the scope of the review process. <p>There are two proposals being suggested: one is to offer stipends to committee members, and the other is to increase the length of engagement for CBAC members. Additionally, there is a proposal to have monthly meetings.</p> <p>A CBAC member has expressed the need for training on strategies to enhance their effectiveness as a committee member. Training on reviewing the budget process and timeline of committees work.</p>	
<p>Timeline and next steps</p>	<ul style="list-style-type: none"> ● Meeting materials will be distributed ASAP. ● Compiled Draft report: 2nd Draft Review will be sent out on Friday 4/14/23. ● Draft to be finalized at the next meeting. ● Responses to submitted questions sent out ASAP. 	
<p>Comment from ZOOM Webinar</p>	<p>From Tom Karwaki: <i>As the co-chair of the Community Justice BAC, I would like a copy of your draft letter - but more importantly - to</i></p>	

Q & A	<i>please add; comprehensive approach and increased partnership with Community Justice to provide seamless services. -- CJ BAC is pushing a team approach and their staff are working and serving JOHS and Behavioral Health clients both pre and post CJ experience.</i>	
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