



Program #40034A - FQHC-Administration and Operations FY 2024 Proposed

Department: Health Department **Program Contact:** Adrienne Daniels
Program Offer Type: Existing **Program Offer Stage:** Proposed
Related Programs:
Program Characteristics:

Executive Summary

Integrated Clinical Services (ICS) is the largest Federally Qualified Health Center (FQHC) in Oregon, providing high-quality, patient-centered health care and related services to communities across Multnomah County. The Administration and Operations Program provides pivotal administrative, operational, and financial oversight of the Health Center program by developing and implementing fiscal accountability programs and access to health care. This includes teams and staff who help implement workflows, quality evaluations, financial reporting, patient engagement strategies, and workforce support.

Program Description

This program supports services within the project scope of the BPHC grant. BPHC funding requires strict adherence to federal laws mandating which services must be provided by FQHCs, which results in additional Medicaid revenue.

The Health Center welcomes all county persons, regardless of insurance status, ability to pay, or documentation status. Our health center prioritizes culturally and linguistically appropriate care, supporting patients in a way that works for them. Over sixty percent of our patients identify as people of color, and more than 40% are best served in a language other than English, including more than 100 different languages. Nearly 15% of our patients have no insurance, and 95% of our clients live below 200% of the Federal Poverty Guideline. All programs within ICS are committed to improving health outcomes, reducing health disparities and ensuring affordable, quality access to healthcare.

Activities supported in this program include developing and implementing fiscal accountability and monitoring infrastructure, management of revenue cycle activities, implementation of strategic projects, support for operational workflows to increase patient access to care, and projects designed to improve health outcomes. Examples of this type of work include support for transitioning and training clinical teams to expand virtual care, designing patient communication campaigns for managing chronic diseases, and designing reporting materials to reflect operational needs in fiscal and value based pay systems.

Performance Measures

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	Medical Coding Accuracy: % of claims accepted by insurance partners	N/A	N/A	N/A	95%
Outcome	% of patient communication materials are developed in the top five patient languages	N/A	100%	100%	100%
Outcome	Completion of annual strategic planning activities and three year plan in alignment with CHC Board’s vision.	100%	100%	100%	100%

Performance Measures Descriptions

Medical Coding Accuracy: improves insurance billing and payment rates, which supports fiscal sustainability. Patient Communication: providing accessible materials in prevalent languages improves patient experience, health promotion, and effective disease management. Strategic planning: All FQHCs are required to complete strategic planning every three years, which should include both operational, fiscal, and facilities planning in partnership with the Community Health Center Board.

Legal / Contractual Obligation

Quality services are a requirement of the Bureau of Primary Health Care's 330 Grant. Services in the scope of the grant and health center program must follow the HRSA Community Health Center Program's operational, fiscal, and governance requirements. The program is also accredited under The Joint Commission and follows TJC accreditation guidelines. All costs and revenues generated by this program must also comply with the HRSA FQHC requirements. All costs and revenues generated by this program must also comply with the HRSA FQHC requirements.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2023	2023	2024	2024
Personnel	\$0	\$7,272,998	\$0	\$7,240,023
Contractual Services	\$0	\$224,500	\$0	\$225,000
Materials & Supplies	\$0	\$123,125	\$0	\$169,143
Internal Services	\$0	\$1,953,711	\$0	\$2,010,785
Total GF/non-GF	\$0	\$9,574,334	\$0	\$9,644,951
Program Total:	\$9,574,334		\$9,644,951	
Program FTE	0.00	46.40	0.00	43.80

Program Revenues				
Intergovernmental	\$0	\$1,120,963	\$0	\$1,225,755
Other / Miscellaneous	\$0	\$1,887,481	\$0	\$2,796,500
Beginning Working Capital	\$0	\$1,450,000	\$0	\$650,000
Service Charges	\$0	\$5,115,890	\$0	\$4,972,696
Total Revenue	\$0	\$9,574,334	\$0	\$9,644,951

Explanation of Revenues

This program generates \$1,011,431 in indirect revenues.

Administration and Operations activities are funded with HRSA grant revenue, Medicaid fees, and quality incentive payments. Program leadership are working with CCO's to develop sustainable funding for quality assurance, data reporting work.

\$ 5,116,696 - FQHC Medicaid Wraparound

\$ 3,302,500 - Federal Primary Care (330) grant

Federal: \$ 1,225,755 - Medicaid Quality and Incentives

Significant Program Changes

Last Year this program was: FY 2023: 40034 FQHC-Administration and Operations

Staff realignment with services and moving staff to the appropriate programs.