

SUN Service System RFP Community Informational Session 1

**Contracting with Multco &
Qualifying Categories**

**September 12th, 2023
11:00am - 12.30pm**

Presented By:
Walter Rodriguez, SUN SS Supervisor
Lucas Hoelter, Procurement Analyst Sr
Jimmy Chao, Procurement Analyst Sr
Marlina Hausmann, Program Specialist Sr

Agenda

Part 1

1. Key Terms - Marlina
2. Procurement Role Overview - Lucas
3. Technical Requirements & MMP overview - Lucas
4. Questions and Answers - Marlina

Part 2

1. SUN SS Overview - Walter
2. SUN SS RFP Qualifying Categories:
Region & Culturally Specific Services- Walter
3. Questions and Answers - Marlina

Part 3

1. Evaluation process overview - Lucas
2. RFP Evaluation Criteria & Process- Lucas
3. Allocation & Contracting Phase - Lucas
4. Insurance Requirements - Jimmy
5. RFP Process and timeline - Walter
6. Questions and Answers - Marlina

End of Session 1

**Session 2: SUN SS Programs & Service
Delivery
September 26th, 11.00am-12.30pm**

Raise
Hand

Chat

Q&A

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Key Terms

SUN SS	Schools Uniting Neighborhoods Service System
RFP	Request for Proposals
MMP	Multco Marketplace (MMP)- Multnomah County's on-line e-procurement, Supplier Portal, Sourcing and Contracting system
Sourcing Event	Any process in which Multnomah County solicits bids or proposals from suppliers.
Supplier	MMP Term for a Person or organization that provides a product or service
Supplier Portal	A module within Multco Marketplace for the Supplier to register and participate in business opportunities with the County.
Response	Suppliers submitted Bid or Proposal.
Buyer Attachment	Documents in the RFP that provide instructions or are required to be completed by supplier
Contractor	An entity with whom the County has a current contract.



Procurement Role Overview

Central Purchasing Role

- Bids & Proposal Opportunities
- Point of Contact for Open Formal Sourcing Events
- MMP Technical help and support
- Facilitate Pre-Proposal Sessions
- Certification & Insurance



DCHS Procurement Role

- Collaborates with Central Purchasing
- Support SUNSS team with RFP Draft
- Oversight for Marketplace Integration
- Ensure Compliance with applicable rules
- Confirm Buyer Attachments
- Review Evaluation Questions and Criteria



Technical Requirements & MMP Overview

Electronic Submissions

All procurements or sourcing events will be managed electronically in Multco Marketplace (MMP). Registration is available on Multnomah County's public website.



One registration per company.

<https://www.multco.us/purchasing/multco-marketplace-welcome-page>

EEO Certification Requirement

Multnomah County's PCRB Rule 60-0040 requires that all contractors furnishing goods and services to the County in excess of \$75,000 must be certified as an Equal Opportunity Employer.

Software Requirements

All of our Procurement files are provided in either Acrobat Reader® format (.pdf) or PKZIP® (.zip) format.



Technical Requirements & MMP Overview



- Multco Central Purchasing webpage overview
<https://www.multco.us/purchasing/how-do-business-county>
- Registering as a supplier in Multco MarketPlace
<https://www.multco.us/purchasing/multco-marketplace-welcome-page>
- How to Complete and Submit a Response to a Sourcing Event - MMP Supplier Guide
<https://www.multco.us/file/73233/download>
- Bid and Proposal Opportunities & MMP Video Guidance and Assistance
<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=Multnomah>



Q & A Engagement

Please use the “raise hand” feature to ask a question.

Type in the chat feature.

Use the Q&A feature (anonymous option available) Questions and Comments under the Q&A feature are automatically recorded.



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Q & A



SUN Service System Overview

The SUN Service System (SUN SS) is a unique city-county-school-nonprofit partnership designed to align and integrate key social and support services for children, youth and their families toward two long-term outcomes: increased academic success for all youth, and an overall reduction in poverty in our community.

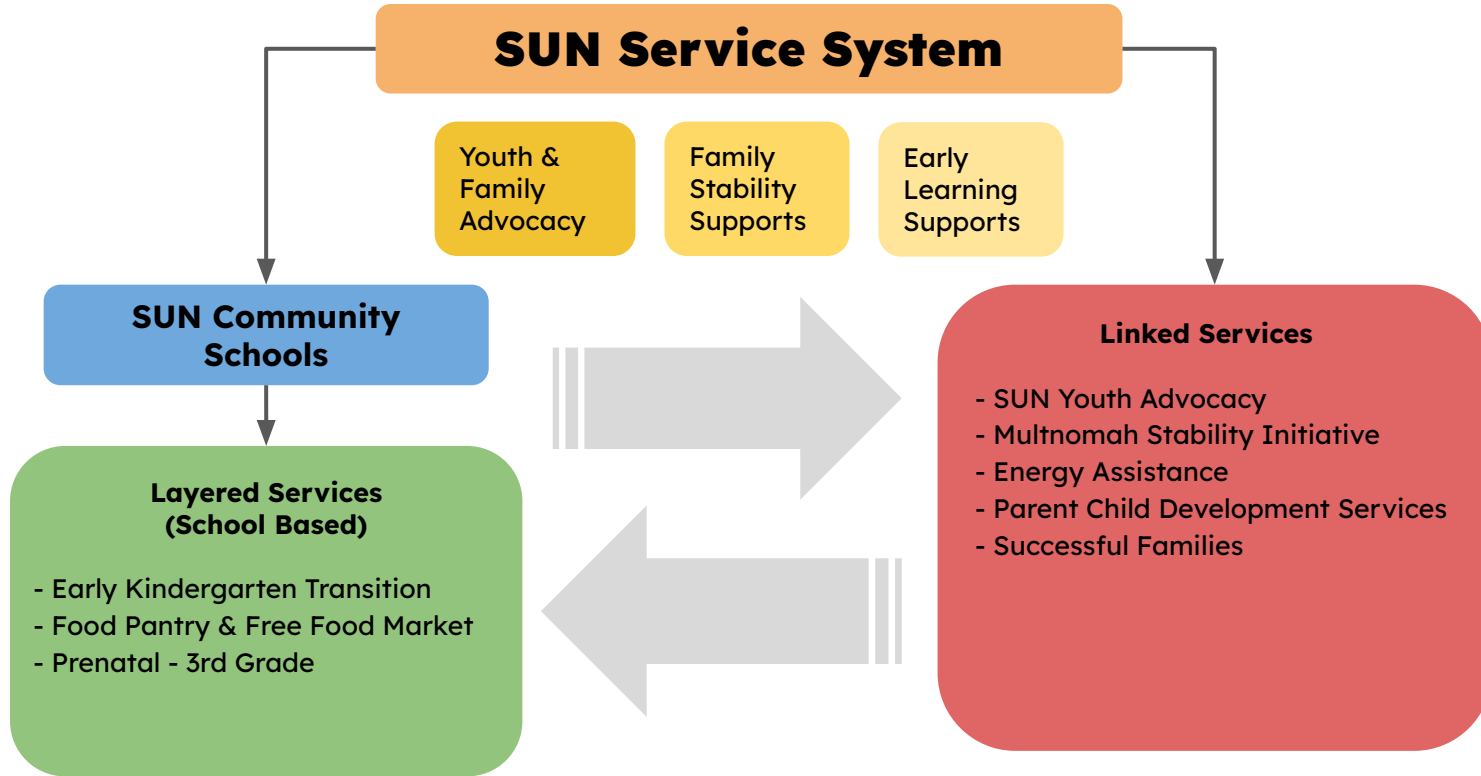


Our shared vision: A community that effectively engages and supports all children and families so they are healthy, educated and prosperous.

Mission: Collaborate to create an efficient system of supports that provides equitable opportunities for every child and family to thrive.



SUN Service System Overview



SUN SS RFP Qualifying Categories

Regional Services

One (1) Contractor will be selected for each of the five (5) geographic regions to provide layered and school linked services.

A single Provider may be awarded more than one (1) region but may not be awarded more than two (2) regions.

A single Provider may not be awarded two (2) regions AND simultaneously be a subcontractor in another region (See 2.12 – Contract Award).

Regional Services	
Region 1	Cleveland, Franklin, Lincoln, Riverdale, Ida B. Wells
Region 2	Jefferson, Grant, Madison, Roosevelt
Region 3	David Douglas, Parkrose
Region 4	Reynolds
Region 5	Gresham-Barlow, Centennial, Corbett

Layered & School Linked Services
<ul style="list-style-type: none">• SUN Community Schools<ul style="list-style-type: none">- EKT, P3, Food Pantry & Free Food Market Site• SUN Youth Advocacy Program• Multnomah Stability Initiative and Energy Assistance• SUN Parent-Child Development Services

***No single Contractor may be awarded more than 40% of the total SUN Service System resources.*



SUN SS RFP Qualifying Categories

Culturally Specific Services

One (1) or more Contractor/s will be selected to provide Culturally Specific school-based and school-linked services for each of the six (6) culturally specific populations in each of the service areas.

A single provider may be awarded more than one (1) Culturally Specific Population service area.

Six (6) culturally specific populations are:	Five (5) Categories Service Areas are:
African American	<ul style="list-style-type: none">• SUN Community Schools• SUN Youth Advocacy Program• Successful Families• Multnomah Stability Initiative and Energy Assistance• SUN Parent-Child Development Services
African Immigrant	
Asian/ Pacific Islander	
Latino	
Native American	
Slavic	

*****No single Contractor may be awarded more than 40% of the total SUN Service System resources.***



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RFP Evaluation Criteria

Each application will have a set of questions. Each questions will include specific criteria.

Evaluators will be asked to use the criteria as a guidance for scoring the proposals. The criteria is generally based on the requirements of the program and what is seen as necessary to be a capable provider of the described services. This can include:

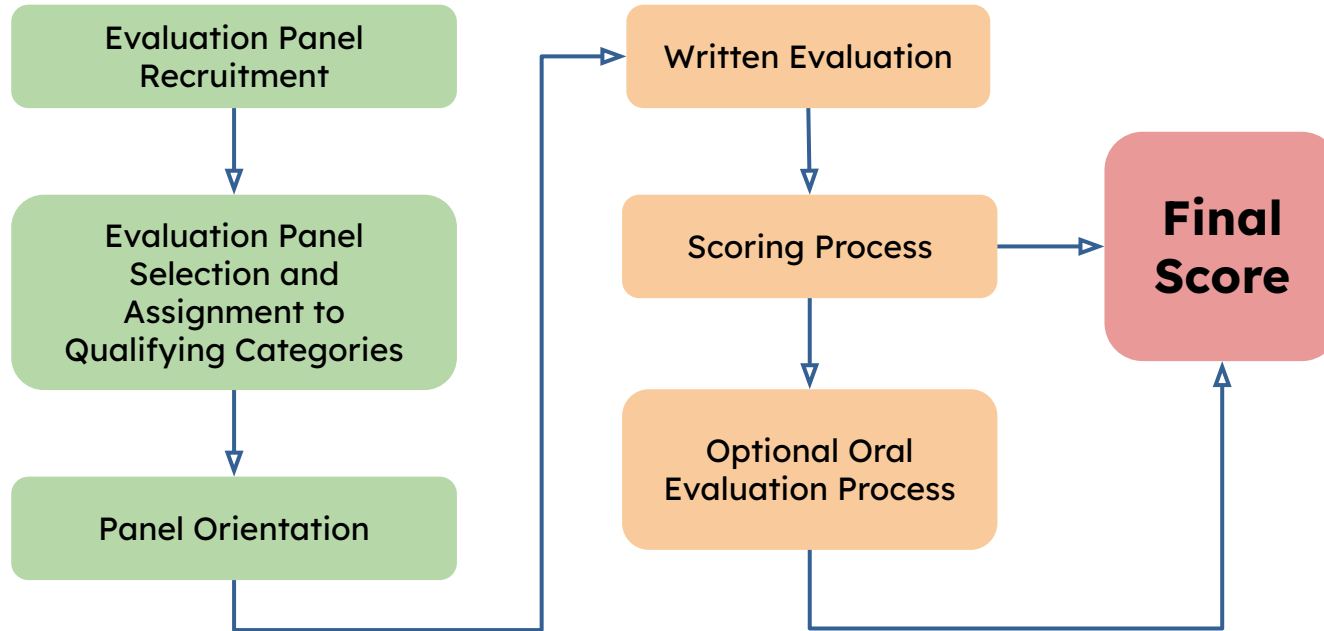
- Organizational Capacity
- Staff Retention and Support Strategies
- Program Development and Implementation

Scoring is based on the content of the proposal. Evaluators may not bring outside knowledge to the scoring. ***If it is not in the proposal, it cannot be considered.***

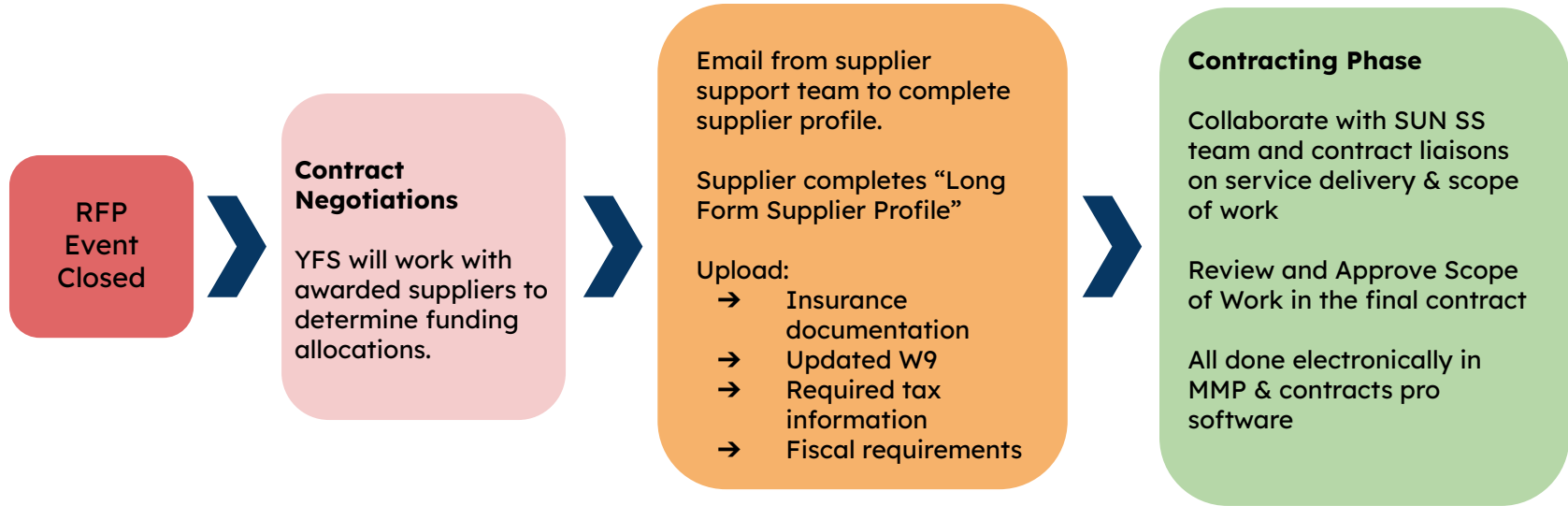
During the scoring session, program representatives from the SUN SS will be present to answer questions to the evaluation panel during the scoring sessions to help clarify program requirements for evaluators.



Evaluation Process Overview



Contracting Phase



Supplier Guide: <https://www.multco.us/file/73237/download>
Resources: <https://www.multco.us/purchasing/how-do-business-county>

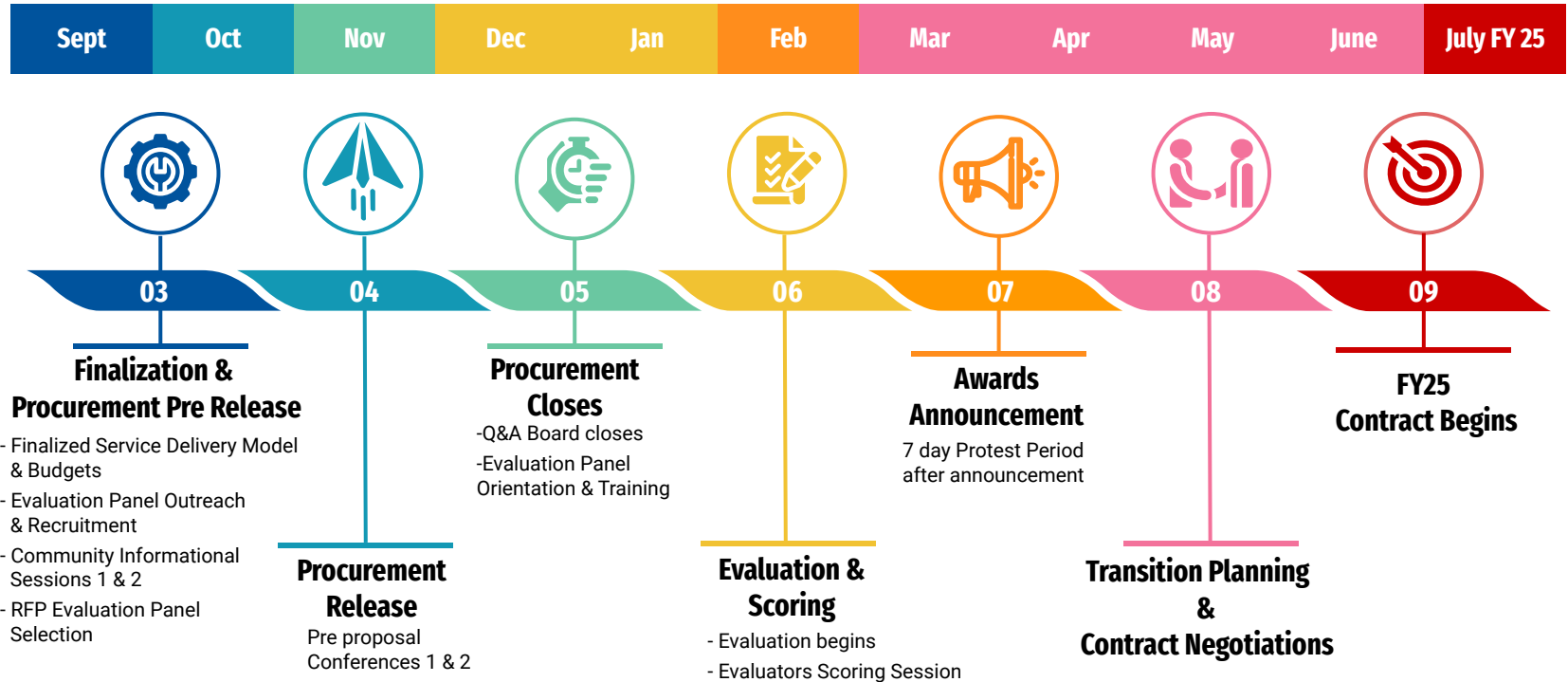


Insurance Requirements

Type of Insurance	Amount	Per Occurrence	Aggregate
Professional Liability	\$1,000,000	\$1,000,000	\$2,000,000
Commercial General Liability	\$1,000,000	\$1,000,000	\$2,000,000
Commercial Auto Liability	\$1,000,000	\$1,000,000	--
Workers Compensation	--	Required	--
Sexual Abuse/Molestation Liability	\$1,000,000	\$1,000,000	\$2,000,000



RFP Process & Timeline



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Thank You!



Questions?

Please email:

SUNSSRFP@multco.us

Central Procurement contact: 503 988 5111

SUN RFP Info Webpage:

<https://www.multco.us/sun/sun-service-system-rfp-information>

Reminder

**Session 2: SUN SS Programs & Service Delivery
September 26th 11am -12.30pm**



