



**Assessment & Evaluation (A&E) Internship**  
**Department of Community Justice**  
**College to County Intern 2024**

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**Multiple Positions (two)**

**Pay Rate:** \$24 per hour

**Job Type:** Temporary College Intern

**Duration:** Summer 2024 - 12 weeks - Starting in June

**Hours:** 30 - 40 hours a week. Any agreed upon hours between  
8:00am to 8:00pm

**Telework:** *In person only*

**Building Physical Location:** 1401 NE 68th, Portland, OR

**Does This Position Require Driving a County Vehicle? If so, please  
explain why and frequency:** NO

*TriMet Passes are available if transportation to County facilities is required.*

*Eligibility requirements and more details found on our [College to County website](#).*

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**What Does A&E Do?**

This **voluntary, short-term residential program** provides temporary structure, stabilization and treatment readiness for youth who require a staff-secured, out-of-home placement.

The goal for this program is to **provide a safe place** where youth can quickly enter and begin receiving services while those working with the youth and family can make longer term plans for the youth.

**Internship Description & Responsibilities:**

- Provide care coordination: schedule necessary medical appointments (doctors, dentists, mental health, substance use treatment), coordinate transportation



- Work collaboratively on multi-system teams: communicate and coordinate with JCCs, OYA, DHS and families toward youth's service plan goals
- Provide crisis support to youth who are struggling emotionally and behaviorally
- Plan for and document youth's community passes with family or to medical appointments (make phone calls to family members, complete forms, send out emails)
- Assist with other duties as assigned.
- Providing face-to-face individual skill building, crisis interventions, and facilitating evidence based groups to BRS clients which are designed to remediate the problems identified in the client's Initial Service Plan (ISP) or Master Services Plan ) MSP.

### **Learning Outcomes:**

- To gain knowledge and experience in working in a residential setting
- Experience working with justice-involved youth, youth with mental health disorders and youth with substance abuse history.
- Recognizing and supporting a diverse staff and client population
- Assisting youth in developing skills such as problem solving, empathy, expressing anger appropriately, and identification of their own thinking errors.

### **Education and Minimum Qualifications:**

- Candidates should have completed or enrolled in a college/university academic institution.
- Promote a culture of respect, inclusiveness, and appreciation of diverse perspectives, backgrounds, and values ([Link to Equity and Empowerment Lens](#))
- Demonstrate proficiency in computer skills.
- Ability to exercise good judgment, diplomacy, and tact in dealing with sensitive, complex and confidential issues and situations; and deal professionally, compassionately and calmly with individuals that may act inappropriately, be verbally abusive, hostile and/or in crisis.

### **Workforce Equity:**

Our Commitment to Safety, Trust and Belonging: Multnomah County is committed to developing, nurturing and continually improving workforce equity by identifying and addressing the structural and policy barriers to equal employment opportunity faced by our employees and communities. Learn more by reading our [Workforce Equity Strategic Plan](#) and exploring our [Core Competencies](#) for all County employees.

**Veterans' Preference:**

Under Oregon Law, qualifying veterans may apply for veterans' preference for this recruitment. Review our [veterans' preference website](#) for details about eligibility and how to apply.

For veterans qualified for Veterans' Preference: If you believe you have skills that would transfer well to this position and/or special qualifications that relate to this position, please list those skills and/or qualifications.

**Accommodation under the Americans with Disabilities Act:** We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact the recruiter below in advance to request assistance. Individuals with hearing or speech impairments may contact the recruiter through the Telecommunications Relay Service by dialing 711.

**Application Instructions:**

Please fill out and submit an application for this position through the form also located on this [website](#). The deadline for submitting an online application is March 25th.