

**CMHSAC**  
**Childrens Mental Health Systems Advisory Council**  
**Tuesday, March 20<sup>th</sup>, 2012 5:30-7:30pm Room 315**

<b>Present: (in bold)</b>	
<b>Professional Representatives</b>	Lorena Campbell, Deena Corso, <b>Rob Ensign</b> , Monica Ford, <b>Miriam Green</b> , <b>Barbara Kienle</b> , <b>Drew McWilliams</b> , Glenda Marshall, <b>Monica Parmley</b> , Janie Richards, Mercedes Thompson, Thuy Vanderlinde, <b>Kirk Wolfe</b> .
<b>Family &amp; Youth Representatives</b>	Trish Backlar, Margaret Brayden, <b>Kim Dunn</b> , <b>Cathe Dunwoody</b> , Patricia Ford, <b>Milele Hobbs</b> , <b>June Gildersleeve</b> , <b>Brenda McSweeney</b> , Adrianna Rickard, <b>Susan Schilling</b> , Stephen Swanson, JoLynn Thompson, <b>Moriah Vicknair</b> , <b>Zenn Vicknair</b> . Jordan Angel, J.D. Belka, Roman Dobbs, Luis Manzo, Gabe Rickard, Destinee Vong.
<b>Guests:</b>	<b>Liza Andrew-Miller</b> , Jay Auslander, <b>Caroline Coates</b> , <b>Delia Ciotau</b> , Stacy England, Robert Ford, Doug Geisler, Denise Hale, Tammy Jackson, Robert Janz, Andrea McKee-O’Leary, Melissa Pettis, Maria Nazzaro, Jessica Sargent, Amy Shea Reyes, Shauna Signorini, Mark Schlessman, <b>Rachel Smith</b> , <b>Yolanda Gonzalez</b>
<b>Staff:</b>	Ebony Clarke, Lisa Kaskan, <b>Charmaine Kinney</b> , <b>Len Lomash</b> , Joan Rice, Margaret Scott
<b>Recorder:</b>	Bree West

<b>Agenda Item</b>	<b>Overview</b>	<b>Suggestion/ Achievement</b>	<b>Action/Assigned</b>
<b>Welcome and Introductions</b>	<p>Cathe Dunwoody welcomed the group and those present introduced themselves.</p> <p>The agenda is unanimously approved</p> <p>The February minutes are approved with noted corrections</p>	<p>The agenda is approved</p> <p>The minutes are approved</p>	
<b>Administrative Updates</b>	<p>Len Lomash shared a flyer for the adult advisory board AAMHSAC</p> <p>The Tri-County Collaborative is meeting Wednesday &amp; Thursday to work out some of the questions regarding administration.</p> <p>There was an MHO retreat with Multnomah, Washington, and Clackamas counties – they looked at what kind of processes could be standardized if the collaborative becomes a CCO.</p> <p>Applications are currently being accepted for the MHASD Director position. It will likely be open for 2-3 weeks and then review of the</p>		

	<p>applications will be begin.</p> <p>Zenn Vicknair announced that there will be another CCO meeting on 4/4/12.</p> <p>There was discussion regarding the divide between children's and adult services.</p>		
<b>Family Story</b>	Brenda shared a family story		
<b>Recruitment Updates</b>	<p>Moriah gave a recruitment update –</p> <ul style="list-style-type: none"> <li>• Rachael Smith has submitted an application to be a member of CMHSAC.</li> <li>• Moriah has been talking with families and working on getting people ready to be dedicated to regular involvement.</li> </ul> <p>Moriah shared her business card as well as flyers – these can be handed out to interested families. Moriah is also available to providers for technical assistance with filling family representative positions on their advisory boards.</p> <p>Moriah will email flyer to Bree who will send it out to the group.</p> <p>Moriah asked if she might have contact information for existing CMHSAC members. There was no discussion or consensus reached regarding this.</p>		<p>Moriah will email flyer to Bree who will send it out to the group.</p>
<b>Vote In New Members</b>	<p>Zenn moves to vote Rachael Smith in as a new family member. Milele seconds the motion.</p> <p>Milele led a discussion regarding voting in new members including more lenient attendance policies for youth members. It was noted that due to the previous bottle neck, people were asked to attend one meeting to express interest and then fill out an application and be voted in on their second meeting.</p> <p>Milele suggests a subcommittee to review prior meeting minutes and identify procedures that were agreed upon.</p> <ul style="list-style-type: none"> <li>• Zenn volunteered to go through the prior meeting minutes and his CMHSAC information and then bring it to the executive</li> </ul>	<p>Milele suggests a subcommittee to go through previous minutes to identify procedures that</p>	<p>Zenn volunteered to go through the prior meeting minutes and bring the information he finds back to</p>

	<p>committee for review.</p> <p>There was discussion regarding training of new members. Moriah recognizes this as one of her responsibilities.</p> <p>There was discussion regarding having a secretary position to track policy changes.</p> <ul style="list-style-type: none"> <li>Policy changes will be highlighted in the minutes.</li> </ul> <p>Milele moves to officially make the first procedure for 2012 that prospective members attend a meeting to express interest and fill out an application and then get voted in at their next meeting.</p> <p>Zenn seconds Mileles motion. The motion is unanimously approved.</p> <p>Kim moves that new family members be assigned a buddy who has been on CMHSAC at least a year. There was discussion regarding this motion. The motion is amended as follows:</p> <p>The family support specialist will introduce new members to existing family members as another means of support. And new members will be offered a buddy.</p> <p>Brenda seconds the motion as amended. The motion is unanimously approved.</p>	were agreed upon.	<p>the executive committee.</p> <p>Recorder will highlight policy changes in the minutes.</p> <p>New members will be asked to attend a meeting to express their interest and fill out an application. They will be eligible to be voted in at their second meeting.</p> <p>The family support specialist will introduce new members to existing CMHSAC members. New members will also be offered a buddy.</p>
<b>Data Presentation</b>	Charmaine Kinney provided a data presentation. Please see attached slides.		
<b>Subcommittee Discussion</b>	<p>There was discussion regarding the suggestion from Joan to draft a letter to Joanne Fuller.</p> <p>Zenn , Cathe, and Brenda volunteer to be on a subcommittee to work on a draft letter to Joanne. They will communicate via email and phone and bring recommendations/letter back next month.</p>		<p>Zenn , Cathe, and Brenda volunteer to be on a subcommittee to work on a draft letter to Joanne.</p>
<b>Report on 3/15/12 Informational Forum</b>	Zenn will send Bree an email to forward to the group regarding this topic.		Zenn will send Bree an email to forward to the group regarding this topic.
<b>Announcements /Adjourn</b>	There was a suggestion to increase the stipend amount to \$30 to compensate for the price of gas.		

	<p>There was a discussion regarding the meals provided at CMHSAC</p> <ul style="list-style-type: none"> <li>• Bree will send out the meal plan prior to meeting.</li> <li>• It would be nice to have fruit at the meeting.</li> <li>• Bree will add meal plan to the bottom of the agenda.</li> </ul> <p>The meeting is adjourned.</p>		<p>Bree will send out the meal plan prior to meeting.</p> <p>Bree will add meal plan to the bottom of the agenda</p>
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