



MULTNOMAH COUNTY OREGON
REQUEST FOR PROPOSALS

RFP No: P12-10696

**RFP Title: Law Enforcement Apparel, Equipment and
Fitting Services on a Requirements Basis**

Issue Date: Friday, March 30, 2012

**Proposals Due: Monday, April 30, 2012
Not Later Than 4:00 PM
LATE PROPOSALS SHALL NOT BE
CONSIDERED**

Refer Questions to:

Lisa Emery, CPPB, Procurement Analyst
Phone: (503) 988-5111 Ext 25881
Email: lisa.emery@multco.us

Submit Proposals to:

Multnomah County Purchasing
501 SE Hawthorne Blvd, Suite 400
Portland, OR 97214

Pre-Proposal Conference: There will not be a pre-proposal conference for this solicitation.

This RFP is issued under the provisions of the Oregon Revised Statutes Chapter 279 and Multnomah County PCRБ public contracting rules. All proposers are charged with presumptive knowledge of the cited authorities. Submission of a valid executed proposal by any proposer shall constitute admission of such knowledge on the part of such proposer.

**OFFERORS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE
SOLICITATION.**

Electronic copies of this RFP and attachments, if any, can be obtained from the Multnomah County Purchasing Website at: <http://www.multcopurch.org>.

All Proposal documents shall be submitted in hard copy. Electronic or facsimile submissions shall be rejected.

RFP NO. P12-10696 – LAW ENFORCEMENT APPAREL, EQUIPMENT AND FITTING SERVICES ON A REQUIREMENTS BASIS

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PART 1 – PROCEDURAL INFORMATION

1.0 RFP ORGANIZATION

This RFP is organized into five parts:

Part 1, Procedural Information: Provides an overview of the procurement process and conditions.

Part 2, Service Description, Funding, and Contracting Information: Provides a general description of the services to be performed delineates responsibilities, defines deliverables (as applicable), funding and contracting terms.

Part 3, Proposal Questions and Evaluation Criteria: Describes questions to be answered and how proposals will be evaluated by the County.

Part 4, Proposal Submission Instructions: Describes the required format, instructions for submitting proposals, and minimum requirements.

Part 5, Attachments and Electronic References: Provides additional information and forms necessary to complete the proposal submission.

1.1 PROCUREMENT TIMETABLE

Activity	Section	Scheduled Date/Time
Date issued	Cover page	Friday, March 30, 2012
Pre-proposal conference	1.2	None
Questions or protests of specifications due to Purchasing in writing	1.3.1	April 20,2012
Purchasing response to written questions	1.3.1	April 25, 2012
Proposal submittal deadline	Cover page	April 30, 2012
Proposal evaluation period		Begins May 01, 2012
Provider selection		Approximately May 31, 2012
Contract start date		August 01, 2012

Multnomah County reserves the right to deviate from this schedule.

1.2 PRE-PROPOSAL CONFERENCE

There will not be a pre-proposal conference for this solicitation. Any questions should be submitted in writing to the assigned Procurement Analyst listed on the cover page of this solicitation.

1.3 PROTESTS

1.3.1 Protest of Specifications

Any Proposer requiring clarification of the provisions of this RFP must submit specific questions in writing to the County Procurement Analyst listed on the cover page of this RFP. Any Proposer protesting any provision in this RFP must submit protest(s) in writing to the County’s assigned Procurement Analyst listed on the cover page of this RFP.

The deadline for submitting questions or protests is 4:00 P.M. on the date listed in the timeline. If Multnomah County determines that additional information or clarification is necessary, such information or clarification will be supplied in addenda that will be sent by e-mail or mail to all persons or firms that have received the Notice of Open Solicitation from Purchasing, registered on the Purchasing website for this solicitation, or who signed-in at the pre-proposal conference (if held). Available addenda may also be downloaded from the Purchasing website www.multcopurch.org. All such addenda shall have the same binding effect as though contained in the main body of the Request for Proposals. Oral instructions or oral information concerning the specifications from County managers, employees or agents to prospective Proposers shall not bind Multnomah County. Purchasing shall issue all Addenda not less than five (5) calendar days prior to the proposal deadline.

After closing, Multnomah County reserves the right to issue Addenda to all Proposers who submitted proposals, or to those Proposers determined to be in the Competitive Range, if applicable, in order to communicate program requirements and arrangements and other information as determined necessary by the County.

1.3.2 Protests of Intent to Award

The following procedure applies to Proposers who wish to protest a disqualification of proposal or award of contract:

1. All protests must be in writing and physically received by the Purchasing Manager no later than 4:00 PM on the fifth (5th) working day after the postmarked notice of intent to award or disqualification.

Address protests to:

PROTEST OF AWARD OR DISQUALIFICATION TO RFP NO. P12-10696
ATTN: Purchasing Manager
Multnomah County Purchasing
501 SE Hawthorne Blvd Suite 400
Portland OR 97214

2. Proposers may protest only deviations from laws, rules, regulations, or procedures. Protests must specify the grounds for the protest including the specific citation of law, rule, regulation, or procedure upon which the protest is based. The judgment used in scoring by individual evaluators is not grounds for protest. **Disagreement with the scoring by evaluators may not be protested.**

Protests not filed within the time specified in paragraph 1, above, or which fail to cite the specific law, rule, regulation, or procedure upon which the protest is based shall be dismissed.

1.4 REALISTIC PROPOSALS

It is the expectation of the County that Proposers can fully satisfy the obligations of the proposal in the manner and timeframe defined within the proposal. Proposals must be realistic and must represent the best estimate of time, materials and other costs including the impact of inflation and any economic or other factors that are reasonably predictable.

Multnomah County shall bear no responsibility or increase obligation for a Proposer's failure to accurately estimate the costs or resources required to meet the obligations defined in the proposal.

1.5 CLARIFICATION OF RESPONSES

Multnomah County reserves the right to request clarification of any item in a Proposer's proposal or to request additional information prior to evaluation necessary to properly evaluate a particular proposal. All requests for clarification and responses shall be in writing and issued through the assigned Procurement Analyst as assigned on the cover page of this RFP. Except for requests and responses related to a clarification necessary to evaluate whether a proposal has met minimum requirements, all requests for clarification and responses will be provided to each evaluator.

1.6 REJECTION OF PROPOSALS

Multnomah County reserves the right to reject any or all responses to this Request for Proposal if deemed in the best interest of the County.

Multnomah County reserves the right to:

1. Award a contract in part;
2. Reject any and all proposals in whole or in part; and
3. Waive technical defects, irregularities and omissions if, in its judgment, the best interests of the County will be served.

1.7 COST OF PREPARATION OF RESPONSE

Costs incurred by any Proposer in preparation of a response to this Request for Proposal shall be the responsibility of the Proposer.

1.8 CONFIDENTIALITY

Multnomah County is required to disclose non-exempt public documents pursuant to ORS 192.410-192.505). ORS 192.502(4) exempts the County from disclosing information submitted in response to a solicitation where the information is such that it “should reasonably be considered confidential.”

A Proposer who determines that information within a proposal meets the statutory requirement and desires that such information remain confidential shall mark the bottom of the pages containing such information with the word “CONFIDENTIAL.”

If a Proposer marks every page of a proposal as “CONFIDENTIAL”, the statutory requirement is not met; any proposal so marked will not be deemed to have been submitted in confidence and, upon request, the entire proposal will be disclosed.

The County will keep properly marked information confidential unless ordered to release the information and materials by the District Attorney pursuant to ORS 192.460.

After award, the contract executed by the County and the successful Proposer will be a public document subject to disclosure. No part of the contract can be designated as confidential.

1.9 REFERENCES

The County reserves the right to investigate references including customers other than those listed in the Proposer’s submission. Investigation may include past performance of any Proposer with respect to its successful performance of similar projects, compliance with specifications and contractual obligations, its completion or delivery of a project on schedule, and its lawful payment to employees and workers or any other criteria as determined by Multnomah County.

1.10 PUBLICITY

Any publicity giving reference to this project, whether in the form of press releases, brochures, photographic coverage, or verbal announcement, shall be done only after prior written approval of Multnomah County Purchasing and the Public Affairs Office.

1.11 CANCELLATION

Multnomah County reserves the right to cancel this solicitation any time before execution of a resulting contract by both parties if cancellation is deemed to be in Multnomah County’s best interest. In no event shall Multnomah County have any liability for the cancellation of this solicitation.

1.12 DISPUTES

In case of any doubt or differences of opinions regarding the items or service to be furnished hereunder, or the interpretation of the provisions of the RFP, the decision of Multnomah County shall be final and binding upon all parties.

1.13 COLLUSION

A Proposer, submitting a proposal hereby certifies that no officer, agent, or employee of Multnomah County has a financial interest in this proposal; that the proposal is made in good faith without fraud, collusion, or connection of any kind with any other Proposer and that the Proposer is competing solely on its own behalf without connection or obligation to any undisclosed person or firm.

1.14 LOCAL PURCHASING PREFERENCE

Multnomah County desires to employ local businesses in the purchase or lease of any personal property, public improvements or services to support the local economy in the State of Oregon so that residents benefit from local employment opportunities that are generated. Therefore, Multnomah

County may prefer goods or services that have been manufactured or produced by an Oregon business if price, fitness, availability, and quality are otherwise identical.

1.15 SUSTAINABLE PURCHASING

In 2010, Multnomah County initiated a new Sustainable Purchasing and Social Equity Policy that demonstrates support for our sustainability goals by integrating environmental stewardship and social equity, as well as fiscal responsibility, into the procurement process. The County seeks to partner with suppliers who demonstrate a commitment to these considerations. Examples of such practices include but are not limited to: resource conservation, waste reduction, minimized paper use, and use of alternative transportation methods among other sustainable best practices.

The County recognizes that suppliers can take multiple paths, ranging from simple to complex, to help support these goals. The list below is meant to guide Proposer as they describe their sustainable practices within their RFP responses.

1. Comprehensive energy conservation measures;
2. Renewable energy use;
3. Water conservation measures;
4. Waste management and reduction plans;
5. Alternative fuels and transportation plans;
6. Sustainable purchasing;
7. Supplier diversity;
8. Fair trade and labor policies; and
9. Community engagement and support for underserved populations.

1.16 EEO CERTIFICATION REQUIREMENT

Contracts in excess of \$75,000 which originate from this RFP are subject to the County's Equal Employment Opportunity (EEO) requirements, as outlined in PCRB 60-0040 and the sample Multnomah County contract attached to this RFP. Contractors must be certified before a contract is executed.

1.17 INVOICES

All invoices are required to be prepared on contractor's letterhead or standard invoice form and include:

1. Contractor's name and address and a phone number for questions about the invoice;
2. Contractor's invoice number;
3. Invoice date;
4. Multnomah County contract number; also include the employee's name, DPSST number and uniform requisition number. A copy of the requisition should be provided with the invoice.
5. Any additional information required in Exhibit 1 of the finalized contract.

1.18 PAYMENT

It is the County's Policy to make recurrent contract payments to contractors via electronic payment. The contractor(s) selected under this solicitation will have the option to receive payments through Automated Clearing House or by credit card via ePayables. County will pay the invoice within 30 calendar days unless otherwise provided in Exhibit 1 of the finalized contract.

1.19 PRICE EXCALATION/DE-EXCALATION

All proposed prices shall be protected from increase for the first year of the Contract. Changes in proposed prices or discounts shall be submitted in writing sixty (60) Days prior to the proposed date of change. And then only in the same proportion that changes have occurred on the manufacturer's latest published price lists. Discount schedules, federal price indexes, or other means of positive verification.

1.19.1 The County shall have the right to accept or reject any proposed changes/s in any of the originally proposed prices or discounts.

1.20 COOPERATIVE PURCHASING

Other public agencies may establish contracts or price agreements directly with the awarded contractor under the terms, conditions and prices of the original contract Pursuant to ORS 279A.215 and agreement by the selected Contractor to extend the terms, conditions and prices of the original contract.

1.21 INSURANCE REQUIREMENTS

The Proposer awarded a Contract under this RFP will be required to provide the insurance described below:

<u>Type of Insurance</u>	<u>Amount</u>	<u>Per Occurrence</u>	<u>Aggregate</u>
Professional Liability	Not Required	Not Required	Not Required
Commercial Gen Liability	\$1,000,000.00	\$1,000,000.00	\$2,000,000.00
Commercial Auto Liability	\$1,000,000.00	\$1,000,000.00	\$2,000,000.00
Workers Compensation	\$500,000.00	Required	

PART 2 – SERVICE DESCRIPTION, FUNDING AND CONTRACTING INFORMATION

2.0 PURPOSE AND OVERVIEW

The Multnomah County Department of Sheriff's Office (MCSO), Law Enforcement and Corrections Divisions are seeking Proposers from whom it may purchase uniforms, duty gear and ballistic vests. Services are intended to assist command personnel, deputies and facility security officers in being fitted for service and training purposes.

2.1 INTRODUCTION AND PROGRAM HISTORY

MCSO has an ongoing need to provide uniform apparel and duty gear to its 500+ sworn personnel. MCSO personnel have been wearing the traditional Class A (two-tone green) uniform since 1960. The Class A uniform that is issued to all deputies is to be worn during dress occasions which include funerals and memorial events. In 2009, MCSO started buying the 511 Tactical line BDU's; these Class B uniforms are the olive drab BDU shirt and BDU pant issued to all personnel as the regular duty uniform. In addition, flexible body armor vests are issued to any uniformed Corrections personnel trained for and performing work in an uncontrolled environment or assignment.

2.2 GOALS, VALUES AND OTHER IMPORTANT CONSIDERATIONS

2.2.1 Proposer must be able to provide timely service to MCSO personnel who are in need of sizing and fitting of approved standard issue uniforms and duty gear. The Proposer must be knowledgeable regarding the products that are specified and be able to assist new employees with obtaining the right gear—the first time. As such, it is imperative that the Proposer be able to maintain sufficient stock of basic duty gear and Class B (511 BDU apparel) in order to readily outfit a new hire at any time; providing a new hire Deputy or FSO with a full uniform is critical to MCSO's ability to commence field training.

2.2.2 In consideration of MCSO's Class A uniforms, should a Proposer other than the current service provider, be awarded a contract from this solicitation, the awarded Proposer will need to purchase the remaining stock of Class A uniforms from the current provider. The County will expect the awarded Proposer and current provider to negotiate the cost directly; however if either party is unable to come to an agreement, the higher price shall apply (the current providers last invoiced costs or the Proposer's proposed replacement cost as documented in their proposal response). *See Attachment A which outlines the existing inventory levels and cost factors in preparing proposal responses.*

2.2.3 At the expiration of the contract term, or if the resulting contract is cancelled by the County, the County will either 1) buy the existing inventory maintained exclusively on the Counties behalf, or 2) require that a subsequent awarded Proposer purchase the existing inventory maintained exclusively on the Counties behalf. If the resulting contract is terminated by the awarded Proposer or through mutual agreement of both parties, the buyout provision shall not apply. The County, at its discretion, may request the awarded Proposer to reduce or eliminate the existing inventory levels, along with a respective change in delivery requirements.

2.3 TARGET POPULATION SERVED

MCSO personnel to be served includes command staff, deputies, and facility security officers who will require these services over the term of the resulting contract. Currently, MCSO has 97 sworn law enforcement staff, 421 sworn corrections staff and 47 facility security officers.

2.4 SCOPE OF SERVICES

The Proposer will be expected to provide the following services:

2.4.1 CUSTOMER SERVICE

1. Local Facilities

The Proposer will be required to have a minimum of one (1) local outlet in the greater Portland metropolitan area where MCSO personnel may go to be fitted for training and service purposes.

2. Point of Contact

The Proposer will designate a specific individual within their organization to act as a customer service point of contact for all fittings and sales to the Sheriff's Office. This individual will remain in on-going communication with MCSO liaison/s and employees on a regular basis regarding the status of items ordered. If specific items are back-ordered, they will indicate the time frame involved.

3. Contract Administrator

In addition, the Proposer will appoint a contract administrator who may be contacted for problems arising during the contract period. It is expected that a response will be initiated within two (2) business days from notification of a problem. The individual assigned will be expected to have the knowledge, experience and background, along with having the authority to make decisions on behalf of the Proposer as they may affect the resulting contract. This individual will meet periodically with the MCSO liaison to discuss contract performance, inventory levels and future order delivery, as based upon recent usage patterns and the Proposer's ability to satisfy the desired delivery timeframes. The customer service point of contact and contract administrator can be the same individual.

4. Philosophy and Policy

It is expected that all MCSO personnel will be treated in a courteous manner and that Proposer have a general philosophy and/or policy with regards to customer service and complaint resolution. Proposer will be expected to provide an outline of their grievance procedures.

5. References

It is expected that Proposer be able to provide a total of three (3) references that the County may or may not choose to verify. References should be for services to a law enforcement agency which are similar to the services outlined in this solicitation. *See Attachment E which outlines the information requested of references.*

2.4.2 GOODS REQUIREMENTS

1. Uniforms

The County has an expected level of quality in material, manufacturer, fit and design for the uniforms that will be worn by MCSO personnel. The uniforms currently in use are manufactured by Fechheimer (Flying Cross) and 5.11 Tactical, for Class A and Class B uniforms respectively. Garments should be identifiable by means of manufacturers' trademark and label sewn into the individual garment; label should include textile specifications and care instructions. At a minimum, sizes Med-2XL is desired to be maintained at all times. *See Attachment B for a complete list of approved standard issue uniform apparel items.*

2. Duty Gear

MCSO personnel are required to maintain an equipped duty belt consisting of:

- One (1) duty belt appropriate for securing equipment onto;
- Four (4) belt keepers or a Velcro inner-belt/outer-belt system that secures the belt;
- One (1) holster appropriate for the type of weapon which has been approved in advance by the training unit manager;
- One (1) two-compartment cartridge container with closable flaps for either a revolver or semiautomatic pistol;
- One (1) closeable handcuff case; and
- One (1) belt radio holder.

See Attachment C for a complete list of approved standard issue duty gear.

3. Ballistic Vests

Flexible body armor will be issued to uniformed enforcement, reserve, facility security officers and civil deputies who are required to wear vests while performing work or training in uncontrolled environment assignments. MCSO personnel will require vests be fitted prior to order being placed. Proposer will specify a delivery time frame for vest delivery upon completion of fittings. Ballistic vests are required

to meet the current Ballistic Resistance of Body Armor NIJ Standard 0101.06. See reference at <http://www.nij.gov/pubs-sum/183651.htm>. See Attachment X for approved standard issue vests.

4. Additional Items

Multnomah County reserves the right to add or delete items during the term of the resulting contract and may include incidental purchases of items other than those specified in the resulting contract. See Attachment B and C which outlines the types of purchases made by the Sheriff's Office.

5. Approved Equal and Samples

Proposers may submit uniform items that are considered equal to or better than items specified in this solicitation. The County reserves the right to initiate a ninety (90) day trial period to inspect samples for material, fit, design and function comparability prior to approval, award and inclusion into the resulting contract. The County offers no guarantee of substitution approval and/or inclusion into the resulting contract or award.

6. Item Costs

Proposed item prices should include all costs associated with order fulfillment (including but not limited to materials, supervision, labor, insurance, transportation, delivery, fuel or other surcharges, demurrage, and related costs); exceptions will be allowed for any proposed and agreed upon additional costs. The County reserves the right to add, change or delete delivery sites throughout the contract period which will result in no additional cost to the County. The closure or deletion of any such sites will not change the Proposer's obligations to provide all products and services to all remaining and/or added County locations.

7. Discounts

Proposer should provide an agency discount which may be applied to all orders made against the resulting contract. This discount will be in lieu of any item list price discounts and applied to an order in its entirety including any additional charges and/or incidental items.

8. Warranty

It is expected that the Proposer will provide for manufacturer warranty on all items purchased under the resulting contract. In addition, Proposer should outline the conditions upon which they will provide for warranty for their workmanship provided.

2.4.3 SERVICE REQUIREMENTS

1. Authorized Orders

It is the expectation that the Proposer maintain a sufficient stock of basic uniform items and duty gear to equip a MCSO new hire in a complete uniform set within one (1) calendar week of personnel fitting and ordering. **Proposer is expected to fill orders upon receipt of a MCSO signed Approved Uniform Requisition (order) form.** MCSO personnel should be fitted only for items as noted on the MCSO order form. Phone orders will not be acceptable with the exception of orders placed by an approved MCSO liaison/s to be identified during contract negotiations. Additionally, if MCSO personnel pick up uniforms or accessories in person, Proposer will be required to present a goods receipt to be signed by MCSO personnel which includes identification of the individual's DPSST number for employee authentication. See Attachment X for a sample Authorized Uniform Requisition form.

2. Order Fill Rate

It is expected that the Proposer will maintain a stock level required to meet an order fulfillment rate of eighty-five percent (85%) per individual order. Items that are out-of-stock will be reported to the MCSO liaison within two (2) business days from the receipt of order and a delivery timeframe will be provided.

3. Back Orders

Proposer is expected to provide out-of-stock order fulfillment within fourteen (14) calendar days from receipt of order. Back orders will be kept to a minimum and should not exceed more than a two (2)

week delay in delivery. Back orders shipped from other locations to fulfill orders will not result in additional cost to the County.

4. Special Requests

The Proposer will outline the terms under which expedited and/or special orders may be placed and any additional charges that may be incurred.

5. Returns

It is expected that the Proposer will allow for returns within thirty (30) days of purchase at no charge to the County. Proposer should have a general return policy and grievance procedure for all items included in this solicitation.

6. Patches

The County will provide a supply of MCSO sheriff's patches to include but not be limited to sheriff's shoulder, rank, specialty and longevity patches which the Proposer will be required to apply in accordance with the standards set by MCSO. Proposer will be responsible for communication of stock level maintenance and accountability.

In addition, Proposer will be required to provide and sew on shoulder insignia, service stars, sergeant stripes, and gold trim on officers sleeves and caps and will provide a quality line of cloth and metal officer insignias (Lieutenant, Captain, Chief Deputy, and Sheriff) for incidental purchases.

7. Alterations

The Proposer will be required to provide alterations to and embroidery of apparel to fit MCSO personnel for design, durability and comfortable fit purposes. This may include custom alterations beyond industry standard practices. It is expected that standard alterations will be included in the proposed cost of the item and any special alterations would be proposed for an additional charge.

8. Alternate Stock Fulfillment

The County reserves the right to order uniform items from an alternate provider in the event the awarded Proposer is unable to supply the necessary stock items as requested. This may occur on individual orders or in the case of Class A uniforms, for stock level replenishment orders. In such cases, the Proposer will be responsible to reimburse the County for any additional costs incurred due to the lack of maintained stock levels on the Proposers behalf.

2.5 FISCAL REQUIREMENTS AND REPORTING

The Proposer will be required to provide a semi-annual report reflecting the current stock levels of sheriff's badges and Class A uniforms—by item and size. The report should provide item details of all orders placed against stock levels including dates of order fulfillment, personnel names and DPSST numbers, as well as order number.

In addition, the Proposer will be required to provide a quarterly report reflecting the number of orders processed, the number of orders which met the fulfillment rate requirements along with the number of items that required back-orders; back ordered items should detail the number of days required to fill order and the reason for the delay.

2.6 PERFORMANCE MEASURES/PERFORMANCE CONTRACTING

The resulting contract will be monitored through a number of quality assurance evaluation processes and means including but not limited to the following:

1. Performance reviews;
2. Reporting outcomes;
3. Self-assessments;
4. Customer satisfaction surveys;
5. Complaint resolution outcomes; and/or
6. Random sampling for QAE (Quality Assurance Evaluation); MCSO reserves the right to periodically make random sample selections, from filled orders received, to review the timeliness

as well as the compliance with approved order form, uniform specification requirements, color, size accessories etc.

2.7 CONTRACT NEGOTIATION

The County will initiate contract negotiations with the responsive and responsible Proposer with the highest scoring proposal. Multnomah County may, at its option, elect to negotiate general contract terms and conditions, services, pricing, implementation schedules, and such other terms as the County determines are in the County's best interest. If negotiations fail to result in a contract, the County reserves the right to terminate the negotiations and initiate contract negotiations with the next highest scoring responsive and responsible Proposer. This process may continue until a contract agreement is reached.

2.8 CONTRACT AWARD

2.8.1 The County's evaluation committee will evaluate each Proposal in accordance with the criterion in this RFP in order to determine the most advantageous proposal. Accordingly, the County is utilizing a Best Value selection process. The County intends to award the contract to the Proposer that has demonstrated that it can deliver the best combination of service delivery approach, experience, sustainability initiatives, diversity participation and price for the services as requested.

2.8.2 In the best interest of the County, the County reserves the right to separate the contract award into two portions, one for ballistic vests and one for uniforms and duty gear.

2.9 CONTRACT TERM

Fixed term with options. The contract term will be for three (3) years. The County will have the option to renew this contract for two (2) additional, one (1) year period/s.

2.10 COMPENSATION AND METHOD OF PAYMENT

Proposer will be paid based on agreed upon unit rate upon delivery, and/or agreed upon rate per established order quantity requirements. Payment will be made upon receipt of invoice from Proposer; those items picked up in person, will require proof of signature receipt.

PART 3 – PROPOSAL EVALUATION, QUESTIONS AND INSTRUCTIONS

3.0 PROPOSAL EVALUATION AND SCORING

Each evaluator will independently assign a draft score to each evaluation criterion based on review of the written proposals. Then the evaluators will meet at a proposal evaluation session and share their key findings from the proposals. After sharing their findings, each evaluator will be given an independent opportunity to revise their draft scores and to finalize them. Final scoring by each evaluator will then be summed. If Multnomah County does not elect to have an oral evaluation, the award will be made to the highest scoring proposal based on the written proposals.

3.1 PROPOSAL QUESTIONS INSTRUCTIONS

All Proposers must complete the questions under Section 3.2. Proposers failing to achieve 70% of the total points will not be considered further for an award under this procurement.

Example: Proposer A submits a proposal and received the following section 3.5 scores from the three evaluators:

Rater A:	78 Points
Rater B:	81 Points
Rater C:	60 Points
Total Points:	219 Points

(Minimum necessary: 100 possible points x 3 evaluators x 70% = 210 Points)

As a result, Proposer A has met the minimum requirements to provide these services, since their total point score of 219 exceeds the minimum number of points required to qualify, 210. If the total points earned had been less than 210 points, then Proposer A would not have been considered further for an award under this RFP.

Failure to comply with these instructions may result in the rejection of the proposal.

Item#	Description	Points Available
3.2.1	Company Profile	10
3.2.2	Experience	15
3.2.3	Service Delivery	15
3.2.4	Customer Service	15
3.2.5	Pricing	20
3.2.6	Sustainability	10
3.2.7	Social Equity & Employee Healthcare & Other Benefits	15
	Total	100

3.2 PROPOSAL QUESTIONS AND EVALUATION CRITERIA

In answering the following questions, Proposer should describe in detail any relevant process, service or information that is not mentioned in this RFP and is crucial to the performance of this resulting contract. Any requested attachments need only be submitted once to meet the requirement of submission; however when asked to provide details as they apply to these services, the intent is to be in narrative form in Proposer’s response.

3.2.1 Company Profile 10 Points Possible

Provide a business statement which details your company’s background, staffing structure and current financial stability of your organization. List the specific details for retail stores where MCSO personnel could be fitted for uniforms, duty gear and vests, including location, hours of operation, customer service representatives and any other important business information. Describe your company’s general philosophy as it relates to customer service and provide any company policies if they may apply to these services.

Note: Any policies should be submitted and labeled as Attachment 3 in proposal response.

Evaluation Criteria:

The Proposer—

Describes in detail, their background, business staffing structure, and financial stability. Identifies specific facility details including persons responsible. Provides customer service philosophy and any applicable, policies as requested.

3.2.2 Experience 15 Points Possible

Provide a statement of your understanding of the requirements of fitting uniforms, equipment and alteration services to a law enforcement agency and indicate the number of clients that you have provided similar services to for the following time periods:

_____ 0-5 years _____ 6-10 years _____ 11+ years.

Provide a minimum of three (3) customer references for whom you have provided services for within the previous five (5) years which best characterizes your company's capabilities, quality of workmanship and cost control measures.

Note: Any references should be submitted and labeled as Attachment 4 in proposal response.

Evaluation Criteria:

The Proposer—

Demonstrates their knowledge of providing services to a law enforcement agency and identifies the number of similar clients served by means of longevity. Provides references as requested.

3.2.3 Service Delivery 15 Points Possible

Describe, in detail, how you will meet the demands of maintaining stock levels to supply needed uniform items and accessories for order fulfillment. Describe how you will ensure work is performed on time and at the expected quality level; including alterations and embroidery work, i.e. turnaround time, if it is done in-house or subcontracted, what is considered standard alteration practices (waist hem, pants seat zippers, sleeves, side seams, sizes, etc.). Describe your special order process for larger sizes (i.e. 4-5XL and up), as well as your ability to provide expedited services for uniform and accessory items and the turnaround time required for each. Describe any service limitations that might affect the turnaround time as expected by the County and as stated in this solicitation. Provide a sample of any standard reports that are available to the County.

Note: Any sample reports should be submitted and labeled as Attachment 5 in proposal response.

Evaluation Criteria:

The Proposer—

Demonstrates the understanding of the demands to provide services as requested. Demonstrates that all uniform requirements should be supplied in an expeditious manner and minimal delays should occur regardless to size. Demonstrates effectively that requirements for alternations will be met and their working process to accomplish it. Describes any inventory limitations and how they will process order completions in a timely manner.

3.2.4 Customer Service 15 Points Possible

Describe any manufacturer warranties and warranties you will provide for workmanship related to the specified products and services being proposed. Provide a copy of any manufacturer warranties for uniforms and/or accessories. Describe the process for complaint resolution including the identification of any return and/or grievance policies. Describe how you will measure customer satisfaction both in regards to complaint resolution and over the term of the resulting contract. Provide an example of a complaint that you received and how the complaint was ultimately resolved.

Note: Any manufacturer warranties should be submitted and labeled as Attachment 6 in proposal response.

Evaluation Criteria:

The Proposer—

Describes an understanding of expectations on warranty coverage and provides an example of their process to achieve effective complaint resolutions. Demonstrates the value of excellence in work performance effectively resulting in quality customer service and client satisfaction.

3.2.5 Pricing**20 Points Possible**

All proposed item prices should be provided for as outlined on RFP Attachment B and C and submitted with proposal response. Item prices will include all cost associated with delivery of services with the exception of any additional proposed costs (i.e. special request). The agency discount will be applied to the order in its entirety and be in lieu of any list price discounts normally offered by the Proposer.

Note: A Proposer wishing to submit product substitutions other than what is outlined in Attachment B and C, for consideration in contract award will be required to submit samples separately from proposal response, labeled as such and due by the time of proposal submission.

Evaluation Criteria:

The Proposer—

Provides a completed Attachment B and C, which outlines any additional charges and agency discount. Provides samples of product substitutions, if applicable.

3.2.6 Sustainability**10 Points Possible**

Describe your company's efforts to source textiles (or manufacture textiles) that are manufactured in a manner that reduces the use of toxic chemicals throughout the life-cycle of the product. In your response, specifically address the following. Include a description as to how your company ensures compliances with any stated certifications or best practices.

- a. Whether or not your company uses (and /or sources products made with) substances listed on the American Apparel & Footwear Association's Restricted Substance List (Release 9, September 2011)
(<https://www.wewear.org/industry-resources/restricted-substances-list/english/>)
- b. Whether any of the proposed products in your response to this solicitation are certified to the Global Organic Textile Standard <http://www.global-standard.org/>, http://www.oeko-tex.com/oekotex100_public/content5.asp?area=hauptmenue&site=oekotexstandard100&cls=02 or other third-party environmental or fair labor certification for textiles. If so, indicate which of the proposed products are certified to which standards.
- c. Any other best practices used by your company that reduce the use of toxic chemicals in the manufacture of the proposed products.

Evaluation Criteria:

The Proposer—

Demonstrates an understanding of the environmental impact chemical could have on the life cycle of a product.

3.2.7 Social Equity**15 Points Possible**

Proposer should complete either Section A or B as noted below:

Section A. Questions for Companies and Organizations with One or More Employees

The County is committed to extending contracting opportunities to businesses that support social equity in the areas of workforce diversity, utilization of State of Oregon certified Minority, Women and Emerging Small Businesses (MWESBs), business practices, and health insurance and other benefits for employees. In order to promote economic growth, the County seeks to maximize the participation of MWESB consultants, partners, contractors, and suppliers throughout the duration of the project as well as a diverse workforce. Ten percent (10%) of the total possible points to be awarded in this RFP have been assigned to the Social Equity criteria below.

1.0 Workforce Diversity

1.1 Describe in detail your company's or organization's commitments to providing equal employment opportunities including your efforts to develop an internal diverse workforce; internal on-the-job training, mentoring, technical training and/or professional development opportunities addressing diversity; and the process/es used to recruit women and minorities.

Evaluation Criteria:

The Proposer—

Describes the company's or organization's commitment to providing equal employment opportunities. Describes efforts used to develop an internal diverse workforce. Describes internal diversity mentoring, training, and/or professional development opportunities. Describes process/es used to recruit women and minorities into the organization.

1.2 Describe in detail your company's or organization's commitments to supporting workforce diversity within your community.

Evaluation Criteria:

The Proposer—

Describes any community involvement that supports workforce diversity such as volunteering, donations, internships, community organization participation and other workforce capacity building activities.

2.0 Minority, Women and Emerging Small Business Contracting

2.1 MWESB Contracting and Past Performance

Within the past 24 months, have you subcontracted or partnered with State of Oregon certified MWESB firms on any project?

- List the State of Oregon MWESB firms that your organization has had contractual relationships within the past 24 months;
- Identify the total volume of contracts awarded to MWESB firms.
- Describe any innovative or successful measures that your organization has undertaken to work with MWESB firms on previous projects.
- Describe any mentoring, technical or other business development services your organization has provided to previous or current MWESB sub-consultants or partners, or will provide in relation to the services in this RFP.

Evaluation Criteria:

The Proposer—

Lists the MWESB firms they have had contractual relationships within the past 24 months. Identifies the total volume of contracts awarded to MWESB firms. Describes any innovative or successful measures undertaken to work with MWESB firms on previous projects. Describes any mentoring, technical or other business development services provided to previous or current MWESB sub-consultants or partners, or will provide in relation to the services in this RFP.

2.2 Sub-contracting

Will you be subcontracting any element of the services under this proposal?

If yes, answer the questions below; if not, proceed to Section 3.

- Describe your company’s or organization’s plan for obtaining maximum utilization of State of Oregon certified MWESB firms on this project.
- List the subcontracting opportunities your company has identified in the scope of the services in this RFP.
- Describe any outreach and recruitment efforts to certified MWESB firms including the actual results of your efforts.
- Describe any mentoring, technical or other business development services your company will provide to MWESB firms.
- If your organization will be utilizing MWESB firms to provide the services in this RFP, please list those MWESB firms and detail their role within your proposal.

Evaluation Criteria:

The Proposer—

Describes plan for obtaining maximum utilization of State of Oregon certified MWESB firms on this project. Lists the subcontracting opportunities your company has identified in the scope of the services in this RFP. Describes outreach and recruitment efforts to certified MWESB firms including the actual results of efforts. Describes any mentoring, technical or other business development services that are/will be provided to MWESB firms. Lists MWESB firms to provide the services and details their role within proposal.

3.0 Business Practices

3.1 Describe in detail your company’s or organization’s commitment to including diverse suppliers, vendors and subcontractors in the conduct of your business.

Evaluation Criteria:

The Proposer—

Describes any efforts, practices and/or processes to include a diverse vendor pool that reflects the diversity of Multnomah County.

3.2 Describe in detail your company’s or organization’s commitment to any efforts or activities that create economic and social benefits for this or future generations.

Evaluation Criteria:

The Proposer—

Describes any efforts or activities such as volunteering, donations, sponsorships, economic and social development participation, youth and community organization participation or other community capacity building activities.

4.0 Employee Healthcare and Other Benefits

The County values access to healthcare and other benefits as an important aspect of social equity. We recognize contracting with organizations who offer Healthcare and Other Benefits to their employees demonstrates responsible community stewardship. The County has assigned 5% of the total points available on this solicitation to Healthcare and Other Benefits criteria.

4.1 Employee Healthcare

Please check the **one** statement below that applies to your company:

Proposer offers health insurance to employees that meets or exceeds each of the minimum coverages specified below as determined by the Multnomah County Benchmark for Employee Health Insurance Plans. [include link to benchmark document] (2 points)

OR

Proposer does not offer health insurance that meets all of the coverage as defined by the Multnomah County Benchmark for Employee Health Insurance Plans (0 points)

Multnomah County Benchmark for Employee Health Insurance Plans:

Medical Cost Sharing	
Annual Deductible	\$1000 individual
Member Coinsurance	30 percent
Out of Pocket Maximum	\$4000 per individual
Prescription Medicine Cost Sharing	
Member Coinsurance level for generic Rx	\$15 or 50 percent for 30 day supply
Out of Pocket Maximum	none
Other Required Services	
Doctor Visits	Covered Benefit
Immunization	Covered Benefit
Routine Well Checks	Covered Benefit
Women's Health Care Services	Covered Benefit
Maternity	Covered Benefit
Diagnostic X-Ray/Lab	Covered Benefit
Hospital	Covered Benefit
Outpatient	Covered Benefit
Emergency Room	Covered Benefit
Ambulance	Covered Benefit
Transplant	Covered Benefit
Mental Health/Chemical Dependency Inpatient	Covered Benefit
Mental Health/Chemical Dependency Outpatient	Covered Benefit
Skilled Nursing Care	Covered Benefit
Durable Medical Equipment	Covered Benefit
Rehabilitation	Covered Benefit
Hospice	Covered Benefit
Home Health	Covered Benefit

4.2 Other Benefits

Please select the statements that apply to your company:

Sick Leave

Proposer offers sick leave to all full time employees (1 point)

OR

Proposer does not offer sick leave to all full time employees (0 Points)

Vacation Benefits

Proposer offers vacation benefits to all full time employees (1 point)

OR

Proposer does not offer vacation benefits to all full time employees (0 points)

Retirement Benefits

Proposer offers retirement benefits to all full time employees (1 point)

OR

Proposer does not offer retirement benefits to all full time employees (0 points)

Section B. Questions For Companies and Organizations with No Employees

The County is committed to extending contracting opportunities to businesses that support social equity in the areas of workforce diversity, utilization of State of Oregon certified Minority, Women and Emerging Small Businesses (MWESBs) and business practices. In order to promote economic growth, the County seeks to maximize the participation of MWESB consultants, partners, contractors, and suppliers throughout the duration of the project as well as a diverse workforce. Fifteen percent (15%) of the total possible points to be awarded in this RFP have been assigned to the Social Equity criteria below.

1.0 Workforce Diversity and Business Practices

Describe in detail your company's commitments to supporting workforce diversity within your community.

Evaluation Criteria:

The Proposer—

Describes any community involvement that supports workforce diversity such as volunteering, donations, internships, community organization participation or other workforce capacity building activities.

2.0 Minority, Women and Emerging Small Business Contracting

2.1 MWESB Contracting and Past Performance

Within the past 24 months, have you subcontracted or partnered with State of Oregon certified MWESB firms on any project?

- List the State of Oregon MWESB firms that your organization has had contractual relationships within the past 24 months;
- Identify the total volume of contracts awarded to MWESB firms.
- Describe any innovative or successful measures that your organization has undertaken to work with MWESB firms on previous projects.
- Describe any mentoring, technical or other business development services your organization has provided to previous or current MWESB sub-consultants or partners, or will provide in relation to the services in this RFP.

Evaluation Criteria:

The Proposer—

Lists the MWESB firms they have had contractual relationships within the past 24 months. Identifies the total volume of contracts awarded to MWESB firms. Describes any innovative or successful measures undertaken to work with MWESB firms on previous projects. Describes any mentoring, technical or other business development services provided to previous or current MWESB sub-consultants or partners, or will provide in relation to the services in this RFP.

2.2 Sub-contracting

Will you be subcontracting any element of the services under this proposal?

If yes, answer the questions below; if not, proceed to Section 3.

- Describe your organization's plan for obtaining maximum utilization of State of Oregon certified MWESB firms on this project.
- List the subcontracting opportunities your company has identified in the scope of the services in this RFP.
- Describe any outreach and recruitment efforts to certified MWESB firms including the actual results of your efforts.
- Describe any mentoring, technical or other business development services your company will provide to MWESB firms.

- If your organization will be utilizing MWESB firms to provide the services in this RFP, please list those MWESB firms and detail their role within your proposal.

Evaluation Criteria:

The Proposer—

Describes plan for obtaining maximum utilization of State of Oregon certified MWESB firms on this project. Lists the subcontracting opportunities your company has identified in the scope of the services in this RFP. Describes outreach and recruitment efforts to certified MWESB firms including the actual results of efforts. Describes any mentoring, technical or other business development services that are/will be provided to MWESB firms. Lists MWESB firms to provide services and details their role within proposal.

3.0 Business Practices

3.1 Describe in detail your company's or organization's commitment to including diverse suppliers, vendors and subcontractors in the conduct of your business.

Evaluation Criteria:

The Proposer—

Describes any efforts, practices and/or processes to include a diverse vendor pool that reflects the diversity of Multnomah County.

3.2 Describe in detail your company's or organization's commitment to any efforts or activities that create economic and social benefits for this or future generations.

Evaluation Criteria:

The Proposer—

Describes any efforts or activities such as volunteering, donations, sponsorships, economic and social development participation, youth and community organization participation or other community capacity building activities.

PART 4 – PROPOSAL SUBMISSION INSTRUCTIONS

4.0 PROPOSAL INSTRUCTIONS AND CONTENT

Proposals should be printed, computer generated or typewritten, single spaced, space-and-a-half or double-spaced, on 8.5" x 11" paper. All pages should be numbered. Margins should be at least ½ inch on all sides. Font size can be no smaller than 10. Proposals using smaller font sizes or smaller margins may be rejected.

In support of the County's sustainability goals regarding environmental impact and the disposal of paper, it is the County's preference that proposals be printed on both sides of the paper, rather than on one side only. When proposal format instructions limit the number of pages to be submitted, the page count is based on the quantity of numbered pages. **Example:** The RFP proposal response to the program question is limited to a page count of not more than 12 pages. This equates to not more than 6 sheets of paper that are printed on each side, or 12 pages printed on only one side.

4.1 MAXIMUM PAGE LIMIT

The total number of pages, excluding requested attachments, should not exceed twelve (12) pages. Attachments and supporting documents not specifically required by the RFP will not be evaluated. Supporting materials submitted with the proposal, if any, will not be returned. Pages in excess of the page limitation may not be evaluated. Unless otherwise specified, pages exceeding the standard page size of 8.5" x 11" will be counted as two or more pages, depending on the actual size of the page.

4.2 PROPOSAL CONTENT

Proposers should respond to all the questions listed under Part 3, Section 3.2 - Proposal Questions and Evaluation Criteria. For each item, restate the question and use the same numbering and letter sequence as found in the RFP and then provide your response. Responses should be on the forms provided for by Multnomah County where applicable.

4.3 PROPOSAL BINDING

Proposals should be stapled in the left upper corner. Do not use spiral bindings, glue, place in notebooks or use other methods of binding the proposal. If the document is too thick to be held with a single staple, secure the document with a metal clip which can be easily removed for storage and copying purposes.

4.4 PROPOSAL PACKAGING

Proposals should be submitted in a sealed envelope appropriately marked with the proposal title, RFP number, and the name and address of the Proposer. If the requested copies do not fit into an envelope, enclose all copies in a box, seal it and attach a sheet of paper with the following information to the top of the box: 1) Proposal title, 2) RFP number, and 3) the name and address of the Proposer. Please use the minimum amount of tape necessary to seal the box.

4.5 PROPOSAL COPIES AND SUBMISSION

*Proposers must submit one (1) original and five (5) complete copies of the proposal to: Multnomah County Purchasing, 501 SE Hawthorne Blvd, Suite 400, Portland, OR 97214, **no later than 4:00 p.m. on the proposal due date. PROPOSALS MUST BE TIME STAMPED AT THE PURCHASING BID DESK BY THE STATED DEADLINE. LATE PROPOSALS WILL NOT BE CONSIDERED.***

4.6 MINIMUM REQUIREMENTS

4.6.1 At the time of proposal submission:

1. Proposer must submit a SIGNED Offeror Representations and Certifications (Attachment 1) Failure to sign a completed Offeror Representations and Certifications form may result in rejection of the proposal.

4.6.2 At the time of contracting:

1. Proposer must have a minimum of one (1) local retail outlet located within the greater Portland metropolitan area.

ATTACHMENT 1 OFFEROR REPRESENTATIONS AND CERTIFICATIONS

FAILURE OF THE OFFEROR TO COMPLETE AND SIGN THIS FORM MAY RESULT IN REJECTION OF THE SUBMITTED OFFER

The undersigned, having full knowledge of the specifications for the goods or services specified herein, offers and agrees that this offer shall be irrevocable for at least 30 calendar days after the date offers are due or as stated in the solicitation, and if accepted, to furnish any and/or all goods or services as described herein at the prices offered and within the time specified.

OFFEROR NAME: _____

ADDRESS: _____

TELEPHONE NUMBER _____ FAX NUMBER _____ WEBSITE: _____

STATE OF INCORPORATION: _____ DATE OF INCORPORATION _____

BUSINESS DESIGNATION: Corporation Sole Proprietor Partnership
 S. Corporation Non-Profit Government
 Other: _____

MWESB CERTIFICATION NUMBER _____ Minority Owned Woman Owned Emerging, Small N/A

ASSURANCES - The Offeror attests that:

1. The person signing this offer has the authority to submit an offer and to represent Offeror in all phases of this procurement process;
2. The information provided herein is true and accurate;
3. The Offeror is a resident proposer, as described in ORS 279A.120, of the State of _____, **[insert State]** and has not discriminated against any minority, women, or emerging small business enterprises in obtaining any required subcontracts, in accordance with ORS 279A.110;
 "Resident bidder" means a bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid, has a business address in this state and has stated in the bid whether the bidder is a "resident bidder". ORS 279A.120 (1) (b);
4. Any false statement may disqualify this offer from further consideration or be cause of contract termination; and
5. The Offeror will notify the Department Contracts Officer within 30 days of any change in the information provided on this form.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS -

The Offeror certifies to the best of its knowledge and belief that neither it nor any of its principals:

1. Are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from submitting bids or proposals by any federal, state or local entity, department or agency;
2. Have within a five-year period preceding the date of this certification been convicted of fraud or any other criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract, embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are presently indicted for or otherwise criminally charged with commission of any of the offenses enumerated in paragraph 2. of this certification;
4. Have, within a five-year period preceding the date of this certification had a judgment entered against contractor or its principals arising out of the performance of a public or private contract;
5. Have pending in any state or federal court any litigation in which there is a claim against contractor or any of its principals arising out of the performance of a public or private contract; and
6. Have within a five-year period preceding the date of this certification had one or more public contracts (federal, state, or local) terminated for any reason related to contract performance.

Where Offeror is unable to certify to any of the statements in this certification, Offeror shall attach an explanation to their offer. The inability to certify to all of the statements may not necessarily preclude Offeror from award of a contract under this procurement.

SIGNATURE OF AUTHORIZED PERSON

Signature: _____ Date: _____

Print Name & Title: _____

Contact Person for this Procurement: _____

Phone: _____ Email: _____

MULTNOMAH COUNTY REQUIREMENTS CONTRACT FOR GOODS

CONTRACT NO. [Insert Contract Number]

This Contract is between MULTNOMAH COUNTY (County) and [Insert Contractor's Name] (Contractor).

The parties agree as follows:

Effective Date and Termination Date. The effective date of this contract shall be [insert date] or the date, on which each party has signed this Contract, whichever is later. The termination date shall be [insert date] unless this contract is terminated earlier under paragraph 5 below.

Contractor's Agreement to Sell Goods. Contractor agrees to sell to County on a requirements basis the goods described in Exhibit 1 (Bid Pages) in accordance with the terms and conditions of this Contract and the Exhibit 2 (Specifications and Additional Contract Requirements).

County's Agreement to Pay for Goods. County shall pay Contractor for the goods at the prices set forth in Exhibit 1. Two copies of each invoice shall be mailed to:

[Insert Mailing Address]

Each invoice shall describe the items provided, the item numbers and the quantity provided. The invoice shall also identify each purchase order covered by the invoice by the number of the purchase order, the date, and the name of the person placing the order. All items shall be invoiced based on the same unit of measure shown on Exhibit 1.

County shall pay the invoice within 30 days unless otherwise provided in Exhibit 2. Contractor shall bill County as provided in Exhibit 1. County shall have the right to withhold from payments due Contractor such sums as are necessary in County's sole opinion to protect County from any loss, damage, or claim which may result from Contractor's failure to perform in accordance with the terms of the Contract.

Discounts for Early Payment If the County is entitled to a cash discount for payment within a particular period of time, the time period shall start on the date the entire order is delivered or the date the invoice is received whichever is later.

County Purchases Not Required and Subject to Change County is not required to make any purchases under this contract. County may add products to this contract at prices agreed upon by County and Contractor.

County to Purchase from Primary Vendor; Exceptions If Contractor is the primary vendor for an item described in Exhibit 1, County shall purchase that item from Contractor unless, for a particular purchase, that item is not available from Contractor or because of the geographic location of Contractor or other reason it is in the County's economic interest to purchase that item from another contractor. If Contractor is shown as the secondary vendor for an item described in Exhibit 1, County shall purchase that item from Contractor rather than the primary vendor only when that item is not available from the primary vendor, or because of the geographic location of Contractor or other reason, it is in the County's economic interest to purchase that item from Contractor.

STANDARD TERMS AND CONDITIONS

1. **Time is of the Essence.** Time is of the essence in the performance of this Contract.
2. **Subcontracts and Assignment.** Contractor shall not subcontract any of its obligations under this Contract or assign or transfer any of its interest in this Contract, without the prior written consent of County.
3. **No Third Party Beneficiaries.** County and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives or provides any benefit or right, whether directly, indirectly, or otherwise, to third persons unless such third persons are individually identified by name in this Contract and expressly described as intended beneficiaries of this Contract.
4. **Successors in Interest.** The provisions of this Contract shall be binding upon and inure to the benefit of the parties and their successors and approved assigns, if any.
5. **Early Termination.** This Contract may be terminated as follows:
 - a. County and Contractor, by mutual written agreement, may terminate this Contract at any time.
 - b. County in its sole discretion may terminate this Contract for any reason on 30 days written notice to Contractor. During the first 60 days of this Contract, County may in its discretion terminate this Contract for any reason on 10 days written notice to Contractor.
 - c. Either County or Contractor may terminate this Contract in the event of a breach of the Contract by the other. Prior to such termination the party seeking termination shall give to the other party written notice of the breach and intent to terminate. If the party committing the breach has not entirely cured the breach within 15 days of the date of the notice, then the party giving the notice may terminate the Contract at any time thereafter by giving a written notice of termination.
 - d. Notwithstanding paragraph 5(c), County may terminate this Contract immediately by written notice to Contractor upon denial, suspension, revocation or non-renewal of any license, permit or certificate that Contractor must hold to provide services under this Contract.
6. **Payment on Early Termination.** Upon termination pursuant to paragraph 5, payment shall be made as follows:
 - a. If terminated under 5(a) or 5(b) for the convenience of the County, the County shall pay Contractor for goods ordered by county prior to termination and delivered to county provided that such goods conform to contract specifications. County shall not be liable for direct, indirect or consequential damages resulting from termination. Termination shall not result in a waiver of any claim County may have against Contractor.
 - b. If terminated under 5(c) by the Contractor due to a breach by the County, then the County shall pay the Contractor for goods ordered by county prior to termination and delivered to county provided that such goods conform to contract specifications.
 - c. If terminated under 5(c) or 5(d) by the County due to a breach by the Contractor, then the County shall pay the Contractor for goods ordered by county prior to termination and delivered to county provided that such goods conform to contract specifications less any setoff to which the County is entitled.
7. **Remedies.** In the event of breach of this Contract the parties shall have the following remedies:
 - a. If terminated under 5(c) by the County due to a breach by the Contractor, the County may substitute another contractor to supply the goods to be provided under this Contract. If the cost of goods supplied over the remaining term of this Contract exceeds the cost that County would have paid under the terms of this Contract if Contractor had not breached this agreement, then Contractor shall pay to the County the difference.
 - b. In addition to the remedies in paragraphs 5 and 7 for a breach by the Contractor, the County also shall be entitled to any other equitable and legal remedies that are available.
 - c. If the County breaches this Contract, Contractor's remedy shall be limited to termination of the Contract and receipt of Contract payments to which Contractor is entitled.
8. **Access to Records.** Contractor shall maintain fiscal records and all other records pertinent to this Contract. All fiscal records shall be maintained pursuant to generally accepted accounting standards, and other records shall be maintained to the extent necessary to clearly reflect actions taken. All such records shall be retained and kept accessible for at least three years following final payment. County's authorized representatives shall have the right to direct access to all of Contractor's books, documents, papers and records related to this Contract for the purpose of conducting audits and examinations and making copies, excerpts and transcripts. County shall reimburse Contractor for Contractor's cost of preparing copies.

9. **Compliance with Applicable Law.** Contractor shall comply with all federal, state, and local laws applicable to the work under this Contract, and all regulations and administrative rules established pursuant to those laws, including, without limitation ORS 279B.020, 279B.220, 279B.230, and 279B.235.
10. **Indemnity.** Contractor shall defend, save, hold harmless, and indemnify County and its officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities, costs and expenses of any nature whatsoever, including attorneys fees, resulting from, arising out of, or relating to the activities of Contractor or its officers, employees, subcontractors, or agents under this Contract. Contractor shall have control of the defense and settlement of any claim that is subject to this paragraph. However, neither Contractor nor any attorney engaged by Contractor shall defend the claim in the name of County or any department of County, nor purport to act as legal representative of County or any of its departments, without first receiving from the Multnomah County Attorney's Office, authority to act as legal counsel for County, nor shall Contractor settle any claim on behalf of County without the approval of the Multnomah County Attorney's Office. County may, at its election and expense, assume its own defense and settlement.
11. **Insurance.** Contractor shall provide insurance in accordance with Exhibit 2.
12. **Waiver.** Waiver of any default under this Contract by County shall not be deemed to be a waiver of any subsequent default or a modification of the provisions of this Contract.
13. **Governing Law.** The provisions of this Contract shall be construed in accordance with the laws of the State of Oregon and ordinances of Multnomah County, Oregon. Any legal action involving any question arising under this Contract must be brought in Multnomah County, Oregon. If the claim must be brought in a federal forum, then it shall be brought and conducted in the United States District Court for the District of Oregon.
14. **Severability.** If any term or provision of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular term or provision held invalid.
15. **Merger Clause.** This Contract and the attached exhibits constitute the entire agreement between the parties. All understandings and agreements between the parties and representations by either party concerning this Contract are contained in this Contract. No waiver, consent, modification or change in the terms of this Contract shall bind either party unless in writing signed by both parties. Any written waiver, consent, modification or change shall be effective only in the specific instance and for the specific purpose given.
16. **Anti-discrimination Clause.** Contractor shall not discriminate based on race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, source of income, or political affiliation in programs, activities, services, benefits or employment. Contractor shall not discriminate against minority-owned, women-owned or emerging small businesses. Contractor shall include a provision in each sub-contract requiring subcontractors to comply with the requirements of this clause.
17. **Patent Infringement.** Contractor agrees to indemnify and hold harmless County against all claims for patent infringement arising from the purchase, installation, or use of any item delivered to County and to assume all expenses, including attorney fees and pay all damages arising from such claim.
18. **Intergovernmental Agreement.** Pursuant to ORS 279A.215, other public agencies may establish contracts or price agreements directly with the Contractor under the terms, conditions and prices of the original contract.
19. **Delivery.** All deliveries shall be FOB destination specified in the Specifications with all transportation and handling charges paid by Contractor, unless otherwise specified in the Specifications. Liability for loss or damage shall remain with the Contractor until final inspection and acceptance by the County.
20. **Liens.** Contractor shall not permit any claim to be filed or prosecuted against the County or any lien against the property purchased in connection with this contract and agrees to assume responsibility should such lien or claim be filed.
21. **General Product Requirements.** All items delivered shall conform with the Specifications and shall be in first class condition. Acceptance by the County shall be subject to inspection and approval. In case of conflict between the Specifications and Additional Contract Terms and these Standard Terms and Conditions, the Specifications and Additional Contract Terms shall prevail. The apparent silence of the Standard Terms and Conditions and Specifications and Additional Contract Terms as to any detail or the apparent omission of a detailed description concerning any point shall be regarded as meaning that only best commercial practice is to prevail and that only items manufactured with material and workmanship of first quality are to be supplied. All items delivered shall be of identical style, quality and appointments as those offered to the trade in general during the course of the model year. All items delivered shall be new current models, free and clear of all liens and encumbrances. Unless otherwise provided in the Specifications items shall, where appropriate, be prepared for delivery to and use by the County by a factory franchised agent. Each item delivered shall be accompanied by all pre-delivery inspection sheets, coupons, certificates, descriptive literature, warranty cards and information provided by the manufacturer and furnished to the trade in general. All such documents

shall be properly completed and signed in accordance with industry standards. All items required by the Specifications to be UL listed shall indicate the current UL listing on the item. All items that are required by the Specifications to have any other certification shall indicate that certification on the item or in the accompanying documentation.

- 22. Inspection and Acceptance.** Goods furnished under this Contract shall be subject to inspection and test by the County at times and places determined by the County. If the County finds goods furnished to be incomplete or not in compliance with the Contract, the County, at its sole discretion, may either reject the goods, require Contractor to correct any defects without charge, or negotiate with Contractor to sell the goods to the County at a reduced price, whichever the County deems equitable under the circumstances. If Contractor is unable or refuses to cure any defects within a time deemed reasonable by the County, the County may reject the goods and cancel the Contract in whole or in part. Nothing in this paragraph shall in any way affect or limit the County's rights as buyer under the Uniform Commercial Code, including the rights and remedies relating to rejection under ORS 72.6020 and revocation of acceptance under ORS 72.6080.
- 23. Warranty and Service.** Contractor warrants all goods delivered to be free from defects in labor, material and manufacture and to be in compliance with the specifications set out in this Contract. All implied and express warranty provisions of the UCC are hereby incorporated by reference. Further, Contractor represents and warrants that Contractor has the power and authority to enter into and perform this Contract and that this Contract, when executed and delivered, shall be a valid and binding obligation of contractor enforceable in accordance with its terms. All items delivered shall carry either the standard manufacturer's warranty or service policy providing that warranty work will be performed by any authorized manufacturer's dealer, or if specified in the Specifications, the warranty and service policy called for in the Specifications. In addition, unless otherwise noted in the Specifications, the warranty and service policy indicated above shall include the following terms and conditions:
- a. There shall be no distance or time limitations, not applicable to the trade in general, on either standard or extended warranty or labor. All franchised or authorized dealers of the item in the state shall honor warranty. Warranty maintenance requirements, when performed by County, shall be acceptable to dealer when said work performance meets or exceeds the dealer certification requirements. County shall provide evidence of such work performance upon request, as required by the manufacturer. Any extended warranty period customarily granted shall be made available to County at no additional cost, and
 - b. County shall be advised of all product recalls on all or any part of the item at no additional cost. All product recall information, replacement parts and labor, shall be provided to the County as soon as available to dealer.
- 24. Hazardous Materials** Contractor warrants that goods provided under this Contract comply with all federal Occupational Safety and Health Administration (OSHA) requirements and will all Oregon safety and health requirements including those of the Workers' Compensation Division. All items that include hazardous materials shall be labeled in accordance with law with the names of the hazardous ingredients, the hazards of the materials and the appropriate precautions. Contractor shall provide a Material Safety Data Sheet as defined by OSHA for any goods provided under this Contract which may release, or otherwise result in exposure to, a hazardous substance under normal conditions of use. In addition, Contractor shall label, tag or mark such goods. Those materials for which toxicological or hazard data are unavailable shall carry a label stating: "Toxicological and other hazards unknown. Handle as extremely hazardous."
- 25. Recyclable Products.** Contractor shall use recycled and recyclable products to the maximum extent economically feasible.
- 26. Quarterly Reports.** Contractor shall provide quarterly reports to County which shows each item purchased from County in the prior quarter, the individual cost of each item, and the total cost of all items purchased in the quarter.

CONTRACTOR DATA AND SIGNATURE

NOTE: Contractor must also complete and sign Exhibit 3, and (if attached) Exhibit 4.

Business Type (check one): Sole Proprietorship Partnership Corporation-
for profit

Other (describe
here):

I have read this Contract. I understand the Contract, including its attached exhibits and
agree to be bound by its terms and conditions.

Signature: _____ Title: _____

Name (print): _____ Date: _____

Contractor Address: _____

MULTNOMAH COUNTY SIGNATURE

This Contract is not binding on the County until signed by the Chair or the Chair's Designee.

County Chair or Designee*: _____ Date: _____

*Department Director signs here for Class 1 Contracts (unless retroactive). For all other contracts, Chair or Chair's designee signs.

COUNTY ATTORNEY REVIEW

Reviewed:
JENNY M. MORF, ACTING
COUNTY ATTORNEY
FOR MULTNOMAH COUNTY,
OREGON

By: _____ Date: _____
Assistant County Attorney

EXHIBIT 1

MULTNOMAH COUNTY SERVICES CONTRACT

Contract No: _____

STATEMENT OF WORK, COMPENSATION, PAYMENT, AND RENEWAL TERMS

1. Contractor shall perform the following work:

[Enter information]

2. The maximum payment under this Contract, including expenses, is \$X,XXX.XX

3. Contractor shall be paid for the work on the following basis:

[Enter information]

4. Contractor shall submit invoices for the work as follows:**

[Enter information]

5. In addition to the payment provided for in paragraph 3, County will pay expenses on the following terms and conditions:

[Enter information]

6. This contract may be renewed on the following basis:

[Enter information]

7. If funding for this Contract includes federal funds that could impose A-133 Audit requirements, the Catalogue of Federal Domestic Assistance (CFDA) number(s) and titles are shown below. If there is any change to funding for this Contract to add additional federal funds, Contractor will be notified via letter.

CFDA #	Program Title
[Enter Number]	[Enter Title]

**County shall have the right to withhold from payments due Contractor such sums as are necessary in County's sole opinion to protect County from any loss, damage, or claim which may result from Contractor's failure to perform in accordance with the terms of the Contract or failure to make proper payment to suppliers or subcontractors. County shall not be obligated to pay Contractor until it has inspected and affirmatively accepted Contractor's work.

**EXHIBIT 2
MULTNOMAH COUNTY SERVICES CONTRACT**

**Contract No. [Insert Contract Number]
INSURANCE REQUIREMENTS**

Contractor shall at all times maintain in force at Contractor's expense, each insurance noted below: **

Workers Compensation insurance in compliance with ORS 656.017, which requires subject employers to provide workers' compensation coverage in accordance with ORS Chapter 656 or CCB (Construction Contractors Board) for all subject workers. Contractor and all subcontractors of Contractor with one or more employees must have this insurance unless exempt under ORS 656.027 (See Exhibit 4). Employer's Liability Insurance with coverage limits of not less than \$500,000 must be included.

THIS COVERAGE IS REQUIRED. Attach Certificate of Insurance. If Contractor does not have coverage and claims to be exempt, attach Exhibit 4 in lieu of Certificate.

Professional Liability insurance with a combined single limit of not less than \$1,000,000 each claim, incident, or occurrence, with an annual aggregate limit of \$2,000,000. This is to cover damages caused by error, omission, or negligent acts related to professional services provided under this Contract. The policy must provide extended reporting period coverage for claims made within two years after this Contract is completed.

Required by County Not required by County (**Needs Risk Manager's Approval**)

Commercial General Liability insurance, on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for Bodily Injury and Property Damage, with an annual aggregate limit of \$2,000,000. This insurance must include contractual liability coverage.

Required by County Not required by County (**Needs Risk Manager's Approval**)

Commercial Automobile Liability insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each occurrence for Bodily Injury and Property Damage, including coverage for owned, hired or non-owned vehicles.

Required by County Not required by County (**Required if vendor is transporting and/or driving as part of performing the duties specified in the contract**)

Additional Requirements. Coverage must be provided by an insurance company authorized to do business in Oregon or rated A- or better by Best's Insurance Rating. Contractor shall pay all deductibles and retentions. A cross-liability clause or separation of insureds condition must be included in all commercial general liability policies required by this Contract. Contractor's coverage will be primary in the event of loss.

Certificate of Insurance Required. Contractor shall furnish a current Certificate of Insurance to the County. **The Contractor shall immediately notify the County of any change in insurance coverage.** The Certificate shall also state the deductible or retention level. For commercial general liability the Certificate shall also provide that the County, its agents, officers, directors, officials, and employees are Additional Insureds with respect to Contractor's services to be provided under this Contract on a primary and non-contributory basis. Such coverage will specifically include products and completed operations coverage. Copy of the additional insured endorsement shall be attached to the certificate of insurance required by this contract. If requested, complete copies of insurance policies shall be provided to the County.

Where in the County to send your Certificate of Insurance. Risk Management has an email address that all insurance certificates should be sent to: insurance@multco.us. **Additional originals, hard copies, or faxes are not necessary.**

Completed by: _____
Contract Originator

****Note to Contract Originator:** For certain types of contracts additional insurance may be required. Refer to the Contract Insurance and Indemnification Manual or contact Risk Management/ Property & Liability Programs.

EXHIBIT 3

MULTNOMAH COUNTY SERVICES CONTRACT

Contract No. [Insert Contract Number]

Certification Statement for Corporation or Independent Contractor

NOTE: Contractor Must Complete A or B below:

A. CONTRACTOR IS A CORPORATION, LIMITED LIABILITY COMPANY, OR A PARTNERSHIP.

I certify under penalty of perjury that Contractor is a (check one):

- Corporation, Limited Liability Company, Partnership, Non-Profit Corporation authorized to do business in the State of Oregon

Signature:

Title:

Date:

B. CONTRACTOR IS A SOLE PROPRIETOR WORKING AS AN INDEPENDENT CONTRACTOR.

Contractor certifies under penalty of perjury, that the following statements are true:

- 1. If CONTRACTOR is providing services under this Contract for which registration is required under ORS Chapter 671 (architects and landscape contractors) or 701 (construction contractors), CONTRACTOR has registered as required by law.
2. CONTRACTOR is free to determine and exercise control over the means and manner of providing the service, subject to the right of the County to specify the desired results.
3. CONTRACTOR is responsible for obtaining all licenses or certifications necessary to provide the services.
4. CONTRACTOR is customarily engaged in providing services as an independent business. CONTRACTOR is customarily engaged as an independent contractor if at least three of the following statements are true.

NOTE: Check all that apply. You must check at least three (3) to establish that you are an independent contractor.

- A. CONTRACTOR's services are primarily carried out at a location that is separate from CONTRACTOR's residence or primarily carried out in a specific portion of the residence which is set aside as the location of the business.
B. CONTRACTOR bears the risk of loss related to the services provided under this Contract.
C. CONTRACTOR provides services to two or more persons within a 12-month period or Contractor routinely engages in business advertising solicitation or other marketing efforts reasonably calculated to obtain new contracts for similar services.
D. CONTRACTOR makes a significant financial investment in the business.
CONTRACTOR has authority to hire additional persons to provide the services and has authority to fire such persons.

Contractor Signature:

Date:

EXHIBIT 4

MULTNOMAH COUNTY SERVICES CONTRACT

Contract No. [Insert Contract Number]

Workers' Compensation Exemption Certificate

(To be used only when Contractor claims to be exempt from Workers' Compensation coverage requirements)

Contractor is exempt from the requirement to obtain workers' compensation insurance under ORS Chapter 656 for the following reason (check the appropriate box):

SOLE PROPRIETOR

- Contractor is a sole proprietor, and
Contractor has no employees, and
Contractor will not hire employees to perform this Contract.

CORPORATION - FOR PROFIT

- Contractor's business is incorporated, and
All employees of the corporation are officers and directors and have a substantial ownership interest* in the corporation, and
All work will be performed by the officers and directors; Contractor will not hire other employees to perform this Contract.

CORPORATION - NONPROFIT

- Contractor's business is incorporated as a nonprofit corporation, and
Contractor has no employees; all work is performed by volunteers, and
Contractors will not hire employees to perform this Contract.

PARTNERSHIP

- Contractor is a partnership, and
Contractor has no employees, and
All work will be performed by the partners; Contractor will not hire employees to perform this Contract, and
Contractor is not engaged in work performed in direct connection with the construction, alteration, repair, improvement, moving or demolition of an improvement to real property or appurtenances thereto.**

LIMITED LIABILITY COMPANY

- Contractor is a limited liability company, and
Contractor has no employees, and
All work will be performed by the members; Contractor will not hire employees to perform this Contract, and
If Contractor has more than one member, Contractor is not engaged in work performed in direct connection with the construction, alteration, repair, improvement, moving or demolition of an improvement to real property or appurtenances thereto.**

*NOTE: Under OAR436-50-050 a shareholder has a "substantial ownership" interest if the shareholder owns 10% of the corporation, or if less than 10% is owned, the shareholder has ownership that is at least equal to or greater than the average percentage of ownership of all shareholders.

**NOTE: Under certain circumstances partnerships and limited liability companies can claim an exemption even when performing construction work. The requirements for this exemption are complicated. Consult with County Counsel before an exemption request is accepted from a Contractor who will perform construction work.

Contractor Printed Name: _____

Contractor Signature: _____

Contractor Title: _____

Date: _____

EXHIBIT 5

MULTNOMAH COUNTY SERVICES CONTRACT

Contract No. [Insert Contract Number]

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION STATEMENT

Every Contractor executing a contract for more than \$75,000 must complete this Exhibit.

Equal Employment Opportunity (EEO) means eliminating barriers to ensure that all employees are considered for the employment of their choice and have the chance to perform to their maximum potential. EEO practices include, but are not limited to, fairness at work, hiring based on merit and promotion based on talent. It concerns all aspects of employment including recruitment, pay and other rewards, career development and work conditions.

All County Contractors signing new contracts with the County must complete this form. A Contractor who signs Part 1 and later adds employees during the period of performance of any County Contract must immediately notify the County of the change in status and submit an updated form with Part 2 signed. Failure to submit an updated form may result in termination of all existing contracts.

CERTIFICATION

I certify under penalty of perjury that [check Part 1 or Part 2]:

[] Part 1: Contractor has no employees. Should Contractor hire employees at a later date during the term of the Contract, Contractor will immediately notify the Department that issued the Contract and submit an updated Certification with Part 2 completed.

—OR—

[] Part 2: Contractor has employees. Contractor, as an Equal Opportunity Contractor, does not:

- 1. Discriminate against employees or applicants based on race, color, religion, sex, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, or source of income;
2. Solicit or consider employment recommendations based on factors other than personal knowledge or records of job-related abilities or characteristics;
3. Coerce the political activity of any person;
4. Deceive or willfully obstruct anyone from competing for employment;
5. Influence anyone to withdraw from competition for any position so as to improve or injure the employment prospects of any other person;
6. Give improper preference or advantage to anyone so as to improve or injure the employment prospects of that person or any other employee or applicant.

Contractors Signature:

Company Name: _____

Signature: _____

Title: _____

Date: _____



Multnomah County
Sheriff's Office

No 02132

UNIFORM REQUISITION

PRINT CLEARLY AND FIRMLY.
INCOMPLETE FORMS WILL NOT BE PROCESSED.

FOR: _____ DATE: _____
Last Name First Name
 WORK PHONE: _____ FAC/BLDG# _____

QTY	ITEM	(CIRCLE ONE)
	UNIFORM SHIRT CLASS A LONG SLEEVE	TAN GREEN
	UNIFORM SHIRT CLASS A SHORT SLEEVE	TAN GREEN
	FOUL WEATHER JACKET	
	TROUSERS CLASS A	WOOL
	TIE	
	BALISTIC VEST	
	BDU SHIRT, LONG SLEEVE	
	BDU SHIRT, SHORT SLEEVE	
	BDU PANTS	
	SGT STRIPES	
	LT BARS	CLOTH METAL
	CAPT BARS	CLOTH METAL
	DUTY BELT NYLON OUTER	
	DUTY BELT NYLON INNER	
	RADIO HOLDER	
	CUFF CASE	DOUBLE SINGLE
	MAG POUCH	DOUBLE SINGLE
	HOLSTER-SPECIFY WEAPON TYPE	
	MACE HOLDER	
	ASP HOLDER	

USE SEPARATE SLIP TO REQUEST BADGES

APPROVAL: _____ DATE: _____
SUPERVISOR SIGNATURE

CHARGE TO COST CENTER / WBS : _____

Attachment B

DESCRIPTION/SIZE	ITEM NUMBER	UNIT	ESTS.QTY 1ST YR.	UNIT PRICE	EXTENDED PRICE
Bianchi Belt Keepers Set of Four	6406-15635	Each	15		
Bianchi Double Cuff Case	7317-18771	Each	10		
Bianchi Single Cuff Case	7300-18190	Each	10		
Bianchi Mag Pouch	7302-18472	Each	15		
Bianchi Mag Pouch	7302-18473	Each	15		
Bianchi Duty Belt Small	7200-17380	Each	5		
Bianchi Duty Belt Medium	7200-17381	Each	10		
Bianchi Duty Belt Large	7200-17382	Each	10		
Bianchi Duty Belt Extra Large	7200-17383	Each	10		
Bianchi Inner Belt Small	7205-17706	Each	5		
Bianchi Inner Belt Medium	7205-17707	Each	10		
Bianchi Inner Belt Large	7205-17708	Each	10		
Bianchi Inner Belt Extra Large	7205-17709	Each	10		
Bianchi Mace Holder Large	7307-18204	Each	10		
Bianchi Mace Holder Medium	7307-18205	Each	10		
Bianchi Universal Radio Holder	7314-18521	Each	10		
Safariland Duty Holster Level III	Model 070	Each	10		
Safariland Duty Holster Level III	Model 6070 Raptor	Each	10		
Safariland Duty Holster Without Tactical Light Level II	Model 6360 ALS	Each	10		
Safariland Duty Holster With Tactical Light Level II	Model 6360 ALS	Each	10		
Safariland Thigh Rig Taser Holster	6004-64-122	Each	15		
Blackhawk SERPA taser Holster Level II	BH-44H015BK	Each	10		
Safariland External Carrier LAPD Cut w/5Pkt	DN5735ID	Each	50		
Total Price Proposal					

Attachment C

DESCRIPTION/SIZE	ITEM#	ESTIMATED QTY	UNIT PRICE	EXTENDED PRICE
Flying Cross Mens Long Sleeve Shirts Silver Tan All Sizes	19W6604	50		
Flying Cross Mens Short Sleeve Shirts Silver Tan All Sizes	69R6604	50		
Flying Cross Womens Long Sleeve Shirts Silver Tan All Sizes	103W6604	50		
Flying Cross Womens Short Sleeve Shirts Silver Tan All sizes	153R6604	50		
511 Taclite Pro BDU Trousers All Sizes and Colors	74273	300		
511 Taclite TDU BDU Trousers All Sizes and Colors	74280	250		
511 TDU Ripstop BDU Trousers All Sizes and Colors	74003	50		
511 Taclite Pro Womens BDU Trousers All Sizes and Colors	64360	50		
511 Taclite Pro Short Sleeve Shirts All Colors and Sizes	71175	100		
511 Taclite Pro Long Sleeve Shirts All Colors and Sizes	72175	100		
511 TDU Ripstop Short Sleeve Shirts All Colors and Sizes	71001	100		
511 TDU Shirts All Colors and Sizes	72002	100		
511 Taclite TDU Ripstop long Sleeve Shirts	72054	100		
511 5 in 1 Jacket Black All Sizes	48017-019	30		
511 Response Jacket Black All Sizes	48016-019	5		
511 Tactical Fleece Black All Sizes	48038-019	20		
511 Rain Pants Black All Sizes	48057-019	10		
511 Taclite Tactical Shorts All Sizes and Colors	73308	20		
511 Performance Polo Shirts All Sizes and Colors	71049	20		
511 Polo Shirts All Sizes and Colors	71182	20		
Cloth name Tags Single Line for Coats and Shirts		500		
Safariland Second Chance Ballistic Vest Sumitt IIIA with Two Carriers	SM01-IIIA/2 APEX	50		
Total Price Proposal				

Attachment D

Class A - Current Stock Levels

Mens L/S Shirts	
Total	272

Mens S/S Shirts	
Total	297

Womens L/S Shirts	
Total	88

Womens S/S Shirts	
Total	178

Trousers	
Total	155

**ATTACHMENT E
REFERENCE FORM**

Reference 1

Organization Type:
Company Name:
Contact Name:
Contact Email Address:
Mailing Address:
City, State, Zipcode:
Phone Number:
Fax Number:

Reference 2

Organization Type:
Company Name:
Contact Name:
Contact Email Address:
Mailing Address:
City, State, Zipcode:
Phone Number:
Fax Number:

Reference 3

Organization Type:
Company Name:
Contact Name:
Contact Email Address:
Mailing Address:
City, State, Zipcode:
Phone Number:
Fax Number: