

Department of Community Justice



Administration

MEMORANDUM

DATE: April 22, 2019

TO: Eben Pullman, AFSCME Local 88 Business Agent
Joslyn Baker, DCJ Local 88 Co-Chief Union Steward
Debra Hobbs, DCJ Local 88 Co-Chief Union Steward

FROM: Erika Preuitt, Director

SUBJECT: Department of Community Justice Local 88 Work Unit Designations

As required under Article 22, Section VII. B. of the 2014-2017 AFSCME Collective Bargaining Agreement (CBA), the following are designated as the Local 88 Work Unit Designations for the Department of Community Justice effective April 22, 2019.

Designated DCJ Local 88 Work Units	
Adult Services - Field and Program Services	(This includes all Local 88 classifications in ASD Field & Program Services.)
Director's Office - Administration	(This includes all Local 88 classifications in Director's Office Administration.)
Director's Office - Business Applications and Technology (BAT)	(This includes all Local 88 classifications in BAT.)
Director's Office - Business Services	(This includes all Local 88 classifications in Business Services.)
Director's Office - Crime Victims Services (CVS)	(This includes all Local 88 classifications in CVS.)
Director's Office - Human Resources (HR)	(This includes all Local 88 classifications in HR.)
Director's Office - Research and Planning (RAP)	(This includes all Local 88 classifications in RAP.)
Juvenile Services - Administrative Support	(This includes the Administrative Analyst, Clerical Unit Coordinator, and Office Assistant Seniors in Detention Administration, the Juvenile Court Improvement Coordinator [PS Senior], , and the Executive Specialist supporting the Manager Seniors.)
Juvenile Services - Assessment and Evaluation (A&E)	

	(This includes the Juvenile Counselor and Mental Health Consultants in A&E.)
Juvenile Services -	Assessment and Treatment for Youth and Families (ATYF) (This includes the Mental Health Consultants and Family Therapist Assistant [Case Manager 2] in ATYF.)
Designated DCJ Local 88 Work Units (continued)	
Juvenile Services -	Community Interface Services Team (This includes the, PDX Police Bureau Juvenile Counselor, East County School Resource Officer (ECSRO) Juvenile Counselor, Portland Public Schools Juvenile Counselors, Restorative Justice Coordinator [PS Senior], Treatment Expeditor/Education Coordinator [PS Senior], and Youth & Gang Violence Prevention Coordinator [PS]; Hands of Wonder Program Coordinator.)
Juvenile Services -	Family Court Services (FCS) (This includes the Marriage and Family Counselors, Marriage and Family Counselor Associates, and Program Coordinator.)
Juvenile Services -	Field Unit (This includes the Juvenile Counseling Assistants and Juvenile Counselors in CSEC, Gender, Hybrid Caseload, Non-FFP Caseload, RISE, SOTT, IAIA, SMART Project and the Placement Coordinator.)
Juvenile Services -	Food Services (This includes Food Services Worker and Cooks.)
Juvenile Services -	Support Services (This includes the Child Abuse Unit – Corrections Technicians; Field Support Staff - Clerical Unit Coordinator and Office Assistant Seniors; and Support and Data Services - Clerical Unit Coordinator, Records Technicians, and Office Assistant 2s; A&E – Office Assistant Senior; Family Court Services Support Staff – Office Assistant Senior and Office Assistant 2s.)

During the year, DCJ may need to make changes to the work unit designation(s) due to business needs and/or changes at the Department, County, and/or State level. Should this be necessary, DCJ will notify Local 88 thirty (30) days in advance of any planned changes in the determination of work units as required by Article 22, Section VII. A. of the CBA.

Copy: Shelly Kent, Labor Relations Manager
Michelle Aguilar, Deputy Director
Jay Scroggin, ASD Director
Deena Corso, JSD Director
Patty Blanchard, HR Manager
Shawntia Otero, Senior HR Analyst
Leslie Waldow, Senior HR Analyst
Lorraine Newell, Senior HR Analyst
Jill Bradford, Senior HR Analyst

Designated DCJ Local 88 Work Unit Designation

501 SE Hawthorne Blvd Suite 250 Portland, Oregon 97214 Phone: 503.988.3701