

**Department:** District Attorney

**Program Contact:** Karl Kosydar

**Program Offer Type:** Support

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The District Attorney's Information Technology Unit provides rapid and economical computer desktop support, as well as all computer software, servers, peripherals and network support. The 6-person unit is responsible for the operation and maintenance of the DA's document management system, Alfresco, and the DA's principal case tracking systems, CRIMES Juvenile and CRIMES Adult; in addition, the unit collects and prepares the Office's statistical data for public consumption. The unit also maintains a Helpdesk for the 200-plus members of the DA's Office, fielding 4,789 calls last year.

**Program Summary**

The IT Unit is primarily responsible for the acquisition, deployment, maintenance, monitoring, development, upgrade and support of all DA IT systems, including servers, approximately 321 PC's, 46 laptops and 80 tablets, plus operating systems, hardware, software and peripherals. This includes, but is not limited to: case tracking systems for adult and juvenile components; document management and imaging systems; web services for intranet and internet publishing, database administration, data exchanges with external law enforcement and other public safety agencies, report generation, file and print services, email services, mobile access and mobile device services, email spam filtering, document repository services and desktop support services. In addition, the unit oversees data storage, retention, backup and restoration.

This program allows the District Attorney to fulfill a legal responsibility under Oregon state law to maintain a register of official business, in which the District Attorney makes a note of every action, suit or proceeding commenced or defended by the District Attorney in official capacity, and the proceedings therein.

The program's Help Desk is staffed 7:30AM to 5 PM, Monday through Friday, and 9 AM to 5 PM on Saturdays and Sundays.

**Performance Measures**

Measure Type	Primary Measure	FY15 Actual	FY16 Purchased	FY16 Estimate	FY17 Offer
Output	Help Desk calls	4,789	4,600	4,172	4,200
Outcome	Number of times the DA network failed consequent to an internal cause*	0	0	0	0
Efficiency	Average minutes spent per IT service call	13:57	15:00	14:29	15:00

**Performance Measures Descriptions**

\*New measure.

## Legal / Contractual Obligation

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the District Attorney make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2016	2016	2017	2017
Personnel	\$815,513	\$0	\$857,447	\$0
Contractual Services	\$2,760	\$0	\$7,000	\$0
Materials & Supplies	\$316,648	\$0	\$388,250	\$0
Internal Services	\$553,823	\$0	\$624,097	\$0
<b>Total GF/non-GF</b>	<b>\$1,688,744</b>	<b>\$0</b>	<b>\$1,876,794</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,688,744</b>		<b>\$1,876,794</b>	
<b>Program FTE</b>	6.00	0.00	6.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

Last Year this program was: FY 2016: 15002-16 Information Technology