

**Department:** District Attorney

**Program Contact:** Karl Kosydar

**Program Offer Type:** Support

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The District Attorney's Information Technology Unit provides rapid and economical computer desktop support, as well as all computer software, servers, peripherals and network support. The 7-person unit is responsible for the operation and maintenance of the DA's document management system, Alfresco, and the DA's principal case tracking systems, CRIMES Juvenile and CRIMES Adult; in addition, the unit collects and prepares the Office's statistical data for public consumption. The unit also maintains a Helpdesk for members of the DA's office.

**Program Summary**

The IT Unit is primarily responsible for the acquisition, deployment, maintenance, monitoring, development, upgrade and support of all DA IT systems, including servers, PC's, laptops and tablets, plus operating systems hardware, software and peripherals. This includes, but is not limited to: case tracking systems for adult and juvenile components; document management and imaging systems; web services for intranet and internet publishing, database administration, data exchanges with external law enforcement and other public safety agencies, report generation, file and print services, email services, mobile access and mobile device services, email spam filtering, document repository services and desktop support services. In addition, the unit oversees data storage, retention, backup and restoration.

This program allows the District Attorney to fulfill a legal responsibility under Oregon state law to maintain a register of official business, in which the District Attorney makes a note of every action, suit or proceeding commenced or defended by the District Attorney in official capacity, and the proceedings, therein.

The program's Help Desk is staffed 7:30 AM to 5:00 PM, Monday through Friday, and 9:00 AM to 5:00 PM on Saturdays and Sundays.

**Performance Measures**

Measure Type	Primary Measure	FY17 Actual	FY18 Purchased	FY18 Estimate	FY19 Offer
Output	Help Desk Calls	4,195	3,430	3,209	3,300
Outcome	Number of times the DA network failed due to an internal cause	0	0	0	0

**Performance Measures Descriptions**

## Legal / Contractual Obligation

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the District Attorney makes a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2018	2018	2019	2019
Personnel	\$890,492	\$0	\$934,254	\$0
Contractual Services	\$17,000	\$0	\$25,000	\$0
Materials & Supplies	\$382,727	\$0	\$242,900	\$0
Internal Services	\$89,747	\$0	\$958,574	\$0
Capital Outlay	\$26,800	\$0	\$40,000	\$0
<b>Total GF/non-GF</b>	<b>\$1,406,766</b>	<b>\$0</b>	<b>\$2,200,728</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$1,406,766</b>		<b>\$2,200,728</b>	
<b>Program FTE</b>	6.00	0.00	6.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Explanation of Revenues

## Significant Program Changes

**Last Year this program was:** FY 2018: 15002 Information Technology

In FY 2017 and earlier fiscal years, all IT-related Internal Service Charges were budgeted in this Information Technology program offer. In FY 2018 the MCDA experimented with distributing IT Internal Service Charges to units rather than centralizing them as had been the practice through FY 2017. However, it was determined that the benefits of distributing cost does not offset the complexity of allocating these costs, so in FY 2019, the MCDA returns to it's prior practice of centralizing IT Internal Service Charges in the Information Technology program offer. As a result a significant increase in Internal Services is seen in this program offer while corresponding reductions are seen across the remaining program offers.