

Division: District Attorney Administration

Program Characteristics:

Program Description

The Information Technology (IT) Unit provides technology services that support MCDA’s core prosecutorial and administrative operations. The unit manages the office’s technology infrastructure, including hardware, software, servers, mobile devices, and secure data systems that enable staff to work efficiently and reliably.

The IT Unit supports critical systems used for case tracking, digital evidence management, document storage, and secure data exchange with justice partners. The unit also oversees system security, database administration, and web services, including MCDA’s public website and internal intranet, supporting transparency, accessibility, and internal communication.

In addition, the IT Unit supports courtroom and hearing technology, including audio and video systems and the recording platform required for grand jury proceedings under Oregon law. To ensure continuity of operations, the IT Unit operates a Help Desk staffed from 7:30 a.m. to 5:00 p.m. Monday through Friday and 9:00 a.m. to 5:00 p.m. on weekends, and provides system maintenance, data backup and recovery, and responsive technical support.

Equity Statement

The IT Unit supports equity by ensuring that technology systems are reliable, secure, and accessible for staff, justice partners, and the public. By maintaining data integrity and supporting transparent information sharing, the unit helps promote accountability and a fair, responsive justice process.

Revenue/Expense Detail

	2026 General Fund	2026 Other Funds	2027 General Fund	2027 Other Funds
Personnel	\$1,929,880	\$0	\$1,982,394	\$0
Contractual Services	\$35,500	\$0	\$80,000	\$0
Materials & Supplies	\$684,689	\$0	\$1,489,108	\$0
Internal Services	\$23,441	\$0	\$1,087,612	\$0
Capital Outlay	\$12,092	\$0	\$0	\$0
Total GF/non-GF	\$2,685,602	\$0	\$4,639,114	\$0
Total Expenses:	\$2,685,602		\$4,639,114	
Program FTE	9.00	0.00	9.00	0.00
Total Revenue	\$0	\$0	\$0	\$0

Performance Measures

Performance Measure	FY25 Actual	FY26 Estimate	FY27 Target
Help Desk Tickets created then resolved or closed	5,533	6,288	7,000
Number of custom reports maintained and in production	44	55	60