

Department: District Attorney

Program Contact: Tyler Beird

Program Offer Type: Administration

Program Offer Stage: Adopted

Related Programs:
Program Characteristics:
Program Description

The Information Technology (IT) Unit supports all aspects of MCDA's technology infrastructure, including acquisition, deployment, maintenance, monitoring, development, upgrades, and user support. The unit manages MCDA's IT systems, including physical and virtual servers, personal computers, laptops, tablets, operating systems, software, hardware, and peripherals. It also oversees case tracking systems for both adult and juvenile components, document management and imaging systems, web services for intranet and internet publishing, database administration, data exchanges with external law enforcement and public safety agencies, report generation, file and print services, email services, mobile access, email spam filtering, document repository services, desktop support, and security issues. Additionally, the unit is responsible for data storage, retention, backup, and restoration.

The IT Unit supports MCDA employees and works closely with justice partner agencies to provide secure access to the case management system. The unit maintains MCDA's external website (www.MCDA.us) and internal intranet. It also manages video and audio equipment used throughout the courtrooms in the Central Courthouse, including four grand jury hearing rooms and the recording system, which records all grand jury hearings as required by law.

This program ensures MCDA fulfills its legal obligation under Oregon state law to maintain a register of official business, documenting every action, suit, or proceeding commenced or defended by the District Attorney in an official capacity.

The IT Unit operates a help desk staffed from 7:30 AM to 5:00 PM, Monday through Friday, and from 9:00 AM to 5:00 PM on weekends.

Performance Measures

Measure Type	Performance Measure	FY24 Actual	FY25 Budgeted	FY25 Estimate	FY26 Target
Output	Help Desk Tickets created then resolved or closed	7,100	9,000	5,500	5,500
Output	Data Reports created or updated	866	700	109,638	110,000

Performance Measures Descriptions

Note for Performance Measure #2: The year-over-year performance difference is due to MCDA's new case-management system, custom reports created and updated, and total reports run manually, and scheduled reports.

Legal / Contractual Obligation

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the District Attorney makes a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2025	2025	2026	2026
Personnel	\$1,784,907	\$0	\$1,929,880	\$0
Contractual Services	\$35,500	\$0	\$35,500	\$0
Materials & Supplies	\$450,125	\$0	\$684,689	\$0
Internal Services	\$189,486	\$0	\$23,441	\$0
Capital Outlay	\$12,092	\$0	\$12,092	\$0
Total GF/non-GF	\$2,472,110	\$0	\$2,685,602	\$0
Program Total:	\$2,472,110		\$2,685,602	
Program FTE	9.00	0.00	9.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2025: 15002A Information Technology