

**Division:** District Attorney Administration

**Program Characteristics:**

**Program Description**

The Finance Unit ensures financial accountability for the Multnomah County District Attorney (MCDA) by managing fiscal operations in compliance with Oregon budget law and County financial policies, procedures, and internal controls. The unit oversees budgeting, accounting, financial projections, accounts payable and receivable, procurement, contract oversight, grant accounting, and the processing of travel and training expenses.

The Finance Unit develops MCDA's annual budget, translating organizational priorities and values into a clear financial plan. By providing accurate financial data, analysis, and forecasting, the unit supports executive leadership in strategic decision-making and responsible resource management.

Through strong financial stewardship, the Finance Unit ensures that resources are available to support programs that advance public safety and justice. Its work promotes operational continuity, transparency, and compliance, enabling MCDA to deliver services effectively and responsibly.

**Equity Statement**

The Finance Unit supports equity by ensuring timely and accurate payments, including reimbursements that directly support victims and staff. By using plain-language financial communications and integrating equity considerations into budget development, the unit helps reduce barriers and promote fair allocation of resources across MCDA.

**Revenue/Expense Detail**

|                           | <b>2026<br/>General Fund</b> | <b>2026<br/>Other Funds</b> | <b>2027<br/>General Fund</b> | <b>2027<br/>Other Funds</b> |
|---------------------------|------------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel                 | \$862,724                    | \$0                         | \$909,730                    | \$0                         |
| Materials & Supplies      | \$10,400                     | \$2,000                     | \$10,000                     | \$2,000                     |
| Internal Services         | \$10,572                     | \$0                         | \$0                          | \$0                         |
| <b>Total GF/non-GF</b>    | <b>\$883,696</b>             | <b>\$2,000</b>              | <b>\$919,730</b>             | <b>\$2,000</b>              |
| <b>Total Expenses:</b>    | <b>\$885,696</b>             |                             | <b>\$921,730</b>             |                             |
| <b>Program FTE</b>        | 5.00                         | 0.00                        | 5.00                         | 0.00                        |
| <b>Program Revenues</b>   |                              |                             |                              |                             |
| Intergovernmental         | \$65,805                     | \$0                         | \$0                          | \$0                         |
| Other / Miscellaneous     | \$0                          | \$1,000                     | \$0                          | \$1,000                     |
| Beginning Working Capital | \$0                          | \$1,000                     | \$0                          | \$1,000                     |
| Service Charges           | \$65,181                     | \$0                         | \$0                          | \$0                         |
| <b>Total Revenue</b>      | <b>\$130,986</b>             | <b>\$2,000</b>              | <b>\$0</b>                   | <b>\$2,000</b>              |

**Performance Measures**

| <b>Performance Measure</b>               | <b>FY25<br/>Actual</b> | <b>FY26<br/>Estimate</b> | <b>FY27<br/>Target</b> |
|------------------------------------------|------------------------|--------------------------|------------------------|
| Percent of payments over 60 days         | 4.9%                   | 2.9%                     | 1%                     |
| Number of accounts payable payments made | 1,417                  | 1,190                    | 1,200                  |