

**Department:** District Attorney

**Program Contact:** Jodi Erickson

**Program Offer Type:** Support

**Program Offer Stage:** As Adopted

**Related Programs:**
**Program Characteristics:**
**Executive Summary**

The discovery component of this program supports the entire office by processing discovery requests from defense counsel and defendants. The records component supports the entire office by maintaining physical files and records on open and recently closed felony and misdemeanor cases, and docketing court appearances.

**Program Summary**

The Records/Discovery program fulfills the offices statutory responsibility to provide case specific discovery documents such as police reports to the public and private defense attorney's. The program also provides file storage and retrieval for the entire District Attorney's Office, maintaining approximately 34,000 closed and open case files at any given time.

This program produces general fund revenue of \$275,000 to \$350,000 each year.

**Performance Measures**

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	Total number of discovery packets created	19050	20000	19000	19000
Outcome	Total discovery revenue	\$382,798	\$375,000	\$375,000	\$375,000

**Performance Measures Descriptions**

Output - Total number of discovery packets created.

Outcomes - Total revenue from the sale of discovery.

## Legal / Contractual Obligation

ORS 8.850 - Offices, supplies, and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies, and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 §3]

ORS 8.700 - Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

## Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2015	2015	2016	2016
Personnel	\$518,185	\$0	\$454,366	\$0
Contractual Services	\$10,000	\$0	\$8,000	\$0
Materials & Supplies	\$21,500	\$0	\$16,500	\$0
Internal Services	\$91,375	\$0	\$111,682	\$0
<b>Total GF/non-GF</b>	<b>\$641,060</b>	<b>\$0</b>	<b>\$590,548</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$641,060</b>		<b>\$590,548</b>	
<b>Program FTE</b>	8.00	0.00	7.00	0.00

Program Revenues				
Service Charges	\$350,000	\$0	\$350,000	\$0
<b>Total Revenue</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$0</b>

## Explanation of Revenues

\$350,000 in discovery revenue to the County General Fund.

## Significant Program Changes

Last Year this program was: FY 2015: 15004 Records/Discovery