

**Department:** District Attorney      **Program Contact:** Don Rees  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Requested  
**Related Programs:**  
**Program Characteristics:** Out of Target

**Executive Summary**

Deputy District Attorney level 2 manages a case load of over 100 felony property and cases. Restoration of position allows for issuing theft and forgery cases per parameters of Oregon law rather than internal policy which will limit issuing such cases where loss amount is in excess of ten thousand dollars.  
 Subpoena clerk prepares and transmits subpoenas for grand jury hearings, motion hearings, trials and other court matters where witness attendance is required. Communicates with witnesses and attorneys regarding scheduling and logistics. Encourages remote testimony in light of Covid-19 Pandemic.

**Program Summary**

Deputy District Attorney level 2 in the property/drug unit seeks equitable resolutions and treatment rather than incarceration when public safety benefits.

Consults with law enforcement investigators, reviews submitted cases, issues cases, and conducts hearings before the grand jury. This position also conducts legal research, prepares and submits legal memorandums, negotiates pre trial settlement conferences and litigates contested motions and hearings in court. Restoration of position allows for issuing theft and forgery cases per parameters of Oregon law rather than internal policy which will limit issuing such cases where loss amount is in excess of ten thousand dollars.

Subpoena clerk assists deputy district attorneys in property/drug crimes unit preparing and transmitting subpoenas for grand jury hearings, motion hearings, trials and other court proceedings where witness attendance is required. This position coordinates with witnesses regarding scheduling.

In light of Covid-19 Pandemic, subpoena clerk encourages witnesses to testify remotely whenever possible. Subpoena clerk is aware of need to treat all persons equitably and fairly without bias or prejudice.

**Performance Measures**

Measure Type	Primary Measure	FY20 Actual	FY21 Budgeted	FY21 Estimate	FY22 Offer
Output	Cases Issued	N/A	N/A	N/A	500
Outcome	Percentage of felony level theft and fraud cases where defendant faces presumptive prison diverted to probation	50%	77%	77%	80%

**Performance Measures Descriptions**

Prosecutor screens and issues felony level theft and fraud cases that would otherwise be issued as misdemeanor cases.

**Legal / Contractual Obligation****Revenue/Expense Detail**

	<b>Adopted General Fund</b>	<b>Adopted Other Funds</b>	<b>Requested General Fund</b>	<b>Requested Other Funds</b>
<b>Program Expenses</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>	<b>2022</b>
Personnel	\$0	\$0	\$230,734	\$0
Materials & Supplies	\$0	\$0	\$4,736	\$0
<b>Total GF/non-GF</b>	<b>\$0</b>	<b>\$0</b>	<b>\$235,470</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$0</b>		<b>\$235,470</b>	
<b>Program FTE</b>	0.00	0.00	1.50	0.00

<b>Program Revenues</b>				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Explanation of Revenues****Significant Program Changes**

Last Year this program was: