

Department: District Attorney

Program Contact: Jeff Howes

Program Offer Type: Administration

Program Offer Stage: As Requested

Related Programs:
Program Characteristics: In Target

Executive Summary

The Chief Investigator oversees operations and manages 6.5 investigators. An experienced public safety professional, the Chief Investigator and the Investigations Unit are an initial point of contact with victims of crime – a diverse, often vulnerable, injured, skeptical, marginalized cross section of our community. While serving subpoenas or interviewing witnesses, the Chief Investigator must act as guide, counselor, follow-up responder, and point of future contact. A member of senior management, the Chief Investigator advises the management team on issues involving the interactions of the District Attorney’s Office with residents and law enforcement.

Program Summary

The Chief Investigator is a member of senior management with specific division level responsibilities. This position provides direct oversight for district attorney investigators. The chief investigator provides leadership, policy direction, strategic planning, problem solving and daily operational oversight for the division which directly affects the lives and safety of children, teens, families, LGBTQ, homeless and other vulnerable populations that have been victims in Multnomah County. District attorney investigators perform duties which include conducting interviews, processing evidence, locating witnesses, and other critical tasks needed to support deputy district attorneys and to help them protect the community and hold defendants accountable.

Performance Measures

Measure Type	Primary Measure	FY20 Actual	FY21 Budgeted	FY21 Estimate	FY22 Offer
Output	Personal Service Subpoenas Requested	3,303	3,500	3,400	4,200
Outcome	Personal Service Subpoenas Actually Served	1,139	4,550	3,150	3,750

Performance Measures Descriptions

Serving subpoenas is critical function of DA Investigators. The duty has evolved prior to, and to a greater extent during the pandemic. More victims of crime are houseless and achieving personal service during the pandemic has been challenging.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Requested General Fund	Requested Other Funds
Program Expenses	2021	2021	2022	2022
Personnel	\$203,812	\$0	\$217,847	\$0
Materials & Supplies	\$3,750	\$0	\$17,250	\$0
Internal Services	\$27,220	\$0	\$31,951	\$0
Total GF/non-GF	\$234,782	\$0	\$267,048	\$0
Program Total:	\$234,782		\$267,048	
Program FTE	1.00	0.00	1.00	0.00

Program Revenues				
Total Revenue	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2021: 15400 Division IV Administration

Internal service charges previously consolidated in this program are now allocated to individual units in Division VI.