

**Division:** Justice Integrity & Victim Services Division

**Program Characteristics:**

**Program Description**

The Investigations Unit provides specialized investigative support for criminal prosecutions across all divisions of MCDA. Staffed by experienced District Attorney Investigators, the unit works closely with prosecutors and local, state, and federal law enforcement partners to prepare cases for successful prosecution. This investigative work occurs after cases are referred for prosecution and is essential to fulfilling MCDA's independent legal responsibilities related to charging decisions, discovery obligations, and trial preparation.

Investigators support cases by gathering and evaluating evidence, locating and interviewing victims and witnesses, supporting vulnerable witnesses through the court process, and providing courtroom testimony. The unit also assists with search warrants, digital evidence review, subpoenas, and other investigative functions that require specialized training and experience.

Through this work, the Investigations Unit plays a critical role in strengthening case outcomes, supporting victims and witnesses, and ensuring that prosecutions are thorough, reliable, and fair.

**Equity Statement**

The Investigations Unit supports equitable outcomes by applying consistent investigative standards and trauma-informed practices across all cases. Through training, supervision, and collaboration with prosecutors and partners, the unit works to reduce bias, support fair treatment of victims and witnesses, and build community trust.

**Revenue/Expense Detail**

|                         | <b>2026<br/>General Fund</b> | <b>2026<br/>Other Funds</b> | <b>2027<br/>General Fund</b> | <b>2027<br/>Other Funds</b> |
|-------------------------|------------------------------|-----------------------------|------------------------------|-----------------------------|
| Personnel               | \$2,026,316                  | \$86,126                    | \$1,949,215                  | \$256,061                   |
| Contractual Services    | \$10,000                     | \$0                         | \$19,400                     | \$0                         |
| Materials & Supplies    | \$94,500                     | \$0                         | \$71,550                     | \$3,858                     |
| Internal Services       | \$208,692                    | \$0                         | \$216,031                    | \$21,030                    |
| <b>Total GF/non-GF</b>  | <b>\$2,339,508</b>           | <b>\$86,126</b>             | <b>\$2,256,196</b>           | <b>\$280,949</b>            |
| <b>Total Expenses:</b>  | <b>\$2,425,634</b>           |                             | <b>\$2,537,145</b>           |                             |
| <b>Program FTE</b>      | 11.45                        | 0.55                        | 9.59                         | 1.41                        |
| <b>Program Revenues</b> |                              |                             |                              |                             |
| Intergovernmental       | \$0                          | \$86,126                    | \$777,797                    | \$280,949                   |
| Service Charges         | \$1,027,471                  | \$0                         | \$0                          | \$0                         |
| <b>Total Revenue</b>    | <b>\$1,027,471</b>           | <b>\$86,126</b>             | <b>\$777,797</b>             | <b>\$280,949</b>            |

**Performance Measures**

| <b>Performance Measure</b>      | <b>FY25<br/>Actual</b> | <b>FY26<br/>Estimate</b> | <b>FY27<br/>Target</b> |
|---------------------------------|------------------------|--------------------------|------------------------|
| Personal served subpoenas       | 1,532                  | 1,700                    | 1,800                  |
| Collect evidence from witnesses | 1,342                  | 1,700                    | 1,800                  |