

## **SUN Service System Coordinating Council Mutual Responsibility Workgroup Meeting**

June 27, 2008  
Portland Building, Room 1302  
12:00-1:30 p.m.

### **MEETING NOTES**

#### **Attendance**

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Lisa Turpel (Co-Chair), Lorena Campbell, Dunya Minoo, Diana Hall, Lori Kenney (note-taker)

#### **Meeting Goals**

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- Flesh out Scope of Work
- Revisit invitation list for the workgroup

#### **Scope of Work**

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Group members acknowledged that the Mutual Responsibility work is closely tied to System Alignment and Integration. One cannot occur without the other.

Scope of Work for this group will include the following:

1. Develop 1-2 pager to convey a basic understanding of the SUN Service System

The information should be appropriate for decision-makers, utilizing a combination of conceptual text and visuals. Simple sound bytes should describe the system clearly. The goal is to help folks see all facets of SUN and to get all partners thinking about SUN as the vehicle for delivering services to school-age children and families. Tiers of primary and secondary contributors could be included as well as a list and description of shared outcomes.

Diana Hall noted that the System Alignment and Integration workgroup had identified a similar need when they met this morning, so the information created could support the work of both groups.

2. Create a clear description of Mutual Responsibility

What would it look like if all partners looked through the SUN Service System lens before making decisions, before adding or changing services?

3. Identify each partner's needs and benefits

Mutual responsibility would include recognition of each partner's needs and the benefits they need/want to receive. Some benefits might be identified that partners do not currently recognize as a benefit. As an academic support system, SUN becomes the vehicle through which graduation and attendance are increased. Another example of benefits is a new federal ruling that will allow credit for after school classes, extending the school day and deepening learning. Credit recovery (for kids who didn't attend classes) and retrieval (for those who went to classes

but may have moved at an inopportune time and cannot carry the credits over) are not currently occurring across all the districts.

4. Identify tangible contributions partners need to make

Determine ways for all partners to intentionally share joint resources and contribute more and more effectively. Contributions are much broader than funding and might include areas such as communication and decision-making. Develop a clear understanding of who is currently a partner/contributor, where and with who do we want to increase contributions, and who else is needed for alignment. Lorena framed three possible categories: partners where contributions are currently at a high/desired level; partners where we see opportunities to increase contributions; and new partners we would like to add to the collaboration.

Understand how each district's school linked services are linking with SUN and how they are making choices.

Ideas for contributions included having the cost savings that are accrued as a result of better alignment go toward new SUN Community Schools, rather than being funneled into the General Fund. DHS could contribute proportionally for each of their kids in the SUN Service System.

5. Identify the commitments needed from partners to the system

It is critical that all partners agree and express willingness to look through the SUN lens before making decisions, before adding or changing services.

Mutual responsibility would include all partners pushing together for alignment, growth and expansion of the SUN CS model into all schools, some of which might be "Sunrise" schools (a slimmer version of full SUN Community Schools).

Partners would be committed to sharing access to data.

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## Workgroup Membership

Participants agreed their Scope of Work is still in process and it is too early to invite a larger group to begin the work. They agreed to invite three additional Sponsor representatives to the next meeting, to continue refining the Scope of Work:

- Liesl Wendt, City of Portland, Mayor's Office (Lisa will invite)
- Karen Gray, Parkrose Superintendent or Barbara Kienle, Director of Student Services in David Douglas School District (Lorena will invite)
- Adrian Livingstone, CHIF (Lorenzo/Diana will invite)

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## Upcoming Meetings

**Friday, July 11, 2008**  
**12:00 – 1:30 p.m.**  
**Portland Building,**  
**Room 1302**  
**1120 SW 5th**

**Friday, July 25, 2008**  
**12:00 – 1:30 p.m.**  
**Portland Building,**  
**Room 1302**  
**1120 SW 5th**

**Friday, August 8, 2008**  
**12:00 – 1:30 p.m.**  
**Portland Building,**  
**Room 1302**  
**1120 SW 5th**

**Friday, August 22, 2008**  
**12:00 – 1:30 p.m.**  
**Portland Building,**  
**Room 1302**  
**1120 SW 5th**