

SUN Service System Coordinating Council Shared Responsibility Workgroup Meeting

July 11, 2008
Portland Building, Room 1302
11:30 – 1:00 p.m.

MEETING NOTES

Attendance

Lisa Turpel (Co-Chair), Diana Hall, Billie Manning (note-taker)

Meeting Goals

- Provide status on membership
- Discuss content of information piece describing SUN Service System
- Discuss definition of Mutual Responsibility

Membership Status

Lorenzo Poe, co-chair, is interested in the work of the group and approves its direction, but won't be able to attend the workgroup meetings until July 25th. Liesl Wendt has agreed to join and will attend the meetings on July 25 and August 22. Lorenzo connected with Adrienne Livingston and she was also willing to join the meeting. Diana emailed Adrienne the meeting details. Lorena was asked to confirm whether Karen Gray will join the workgroup.

Information piece on SUN

Diana offered a draft Lori produced. It was agreed that the information should be comprehensible to a reader with no understanding of SUN. Therefore a general description of SUN core services should be used. Detail could be provided as an appendix for those who might want it. Also, it is vital to confine this piece to two pages.

It was also agreed that information concerning the financial contributions to SUN of each partner would best be presented both in table format and graphically. Diana and Lori will prepare a second draft for the next meeting. Jerry will be asked to provide a close review of the final draft to determine its readability and effectiveness in addressing the questions he raised.

Definition of Mutual Responsibility

Mutual responsibility for or *joint ownership* of a partnership denotes a very highly developed and sophisticated level of commitment, often referred to simply as "collaboration." Different levels of commitment can be described in terms of a hierarchy, with collaboration being the highest level, as follows:

HIGH COMMITMENT – HIGH RISK
Collaboration – involves a process in which organizations exchange information, alter activities, share resources (including financial resources), and enhance each others capacity for mutual benefit and a common purpose by sharing risks, responsibilities and rewards. <i>This is the level of commitment where mutual responsibility is understood and joint ownership is demonstrated.</i>
Coordination – involves commitment to common objectives through working together, altering activities and sharing information and resources.
Cooperation – involves sharing/networking information for mutual benefit or to improve service delivery.
LOW COMMITMENT – LOW RISK

From Fylde Borough (United Kingdom) Council “Partnership Working Policy”

Lisa pointed out that this definition clarified that both risk and benefits are entailed in collaboration. Diana commented that she saw the opportunities lost through failure to collaborate as a major risk. It was agreed that the ultimate goal of the work group is to reach collaboration or mutual ownership/joint ownership.

Additional Discussion

The Leaders' Round Table is meeting next week. Diana shared that there will be a discussion among leaders about what they would hope to accomplish together. There is an opportunity for the Chair, Mayor and others to raise the opportunity for a discussion about "big ideas" such as shared priorities and partnership. Whether or not this get raised specifically, Diana will ask Lorenzo for a report from the Round Table Meeting at this group's meeting on July 25th.

To spur group members' thinking, Lisa proposed that each representative compile a list of their organization's needs and benefits. Lisa encouraged looking beyond the immediate organization. For example, Lisa should consider PP&R, as a whole, as well as other City bureaus and City initiatives (Liesl can help with this). Lisa also wanted group members to start considering possible commitments. What are your organization's commitments, where are there possibilities for doing more, who might set this process in motion?

Agenda for July 25

Review draft of two-pager on SUN
Review new definition of Mutual Responsibility/Shared Responsibility
Begin process of identifying needs and benefits of each organization
Begin to identify potential non-monetary commitments from each organization

Upcoming Meetings

Friday, July 25, 2008
12:00 – 1:30 p.m.
Portland Building, Room 1302
1120 SW 5th

Friday, August 8, 2008
12:00 – 1:30 p.m.
Portland Building, Room 1302
1120 SW 5th

Friday, August 22, 2008
12:00 – 1:30 p.m.
Portland Building, Room 1302
1120 SW 5th