

**SUN Service System Coordinating Council  
Joint Ownership/Shared Responsibility Workgroup Meeting**

July 13, 2009  
Multnomah Building  
3:00-5:00pm.

**MEETING NOTES**

**Attendance**

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Lisa Turpel, Lorenzo Poe (Co-Chairs), Dunya Minoo, Karen Gray, Rebecca Stavenjord, Diana Hall

**Framing of Summer Charge/Work**

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- The initial charge of this workgroup (last summer) was to further the definition of joint ownership. The group is ad hoc and concluded meeting in the fall once its work was completed.
- Lorenzo gave a context for the reconvening of the group and framed three areas that the Council has identified for the group's consideration and effort this summer. The three areas are:
  - Looking at possible connections and opportunities for leverage between our various partnership efforts in light of the idea of joint ownership.
  - Determining if a written agreement is needed for the SUN Service System Sponsors to sign on to. If so, what would it be and how would it relate to the MOU document?
  - Identifying and bringing champions on board.
- The group discussed and defined the charge further. Comments included:
  - Lisa articulated the need for making sense of the various groups and how to leverage our efforts.
  - Dunya shared that she sees a need to help leaders connect the dots between the efforts and leverage what they have at their disposal.
  - Karen noted that Mount Hood Community College developed one document for all district partners. The menu of options and which apply to which district are contained in appendices.
  - It was noted that one of the topics at the Leaders Roundtable retreat on July 17<sup>th</sup> is the STRIVE model, which is a framework for connecting community efforts. The outcome of that conversation may affect the course of this group's work on connections and leveraging

**Connection & Leverage of Partnership Efforts**

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The group discussed which leadership and operations/program groups were those of interest in this conversation. These were:

Leadership:

Leaders Roundtable; SUN SS Sponsors; MOU Leadership; Commission on Children; Families and Community; Education Cabinet; Superintendents Council; Portland Plan Committee

Operations/Programs & Policy/Governance:

Education and Life Success Workgroup; MOU Operations, SUN Coordinating Council, Education Cabinet Strategy Team

Information gathering about the membership of the leadership groups and role/charge of the other groups was determined to be a next step. The questions that were identified to be answered about the other groups were:

- What is the charge and who charged the group?
- What role(s) does the group play?
- How is the work carried out?
- How is staffing supported?
- What is the duration of the group? When is the charge “discharged”?
- What is the leadership body for the group?
- What is the group’s relationship to the other groups?

Karen and Diana noted that much of this information has already been gathered through ongoing efforts of the MOU Operations team and recent work of the ELS.

### **Written Agreement**

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The group decided to table further conversation about a written agreement and possible connection to the MOU document until Lorena Campbell was present. Members agreed to review the MOU document and the SUN benefits and commitments document before the next meeting.

### **Identifying & Building Champions**

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The group had a short conversation about the scope of the champion building area. Initial thoughts on the elements of an outreach plan included:

#### Who are the audiences?

City Council, Board of County Commissioners, School District leadership, School Boards

#### What?

Basic SUN SS info (What is it?)

Specific benefits and messages for each audience

How SUN links to the various missions and strategies

#### When? TBD

#### Who Presents? TBD

### **Next Steps**

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- *SUN Staff*: Create Matrix of organizations and individuals represented on leadership groups
- *All Members*: Review MOU and SUN documents and consider what written document is needed
- *SUN Staff*: Bring old outreach packet and new items to next meeting
- *SUN Staff*: Draft grid for outreach plan

### **Next Meeting**

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The next meeting was set for July 30<sup>th</sup> from 3:00-5:00pm in Room 625 of the Multnomah Building.