

SUN Service System Coordinating Council Description and Initial Scope of Work March 5, 2007

The School Age Service Task Force (SASTF) set forth a vision for the multi-jurisdictional partnership that we have in the SUN Service System. The vision describes the optimal SUN Service System as one that:

*“realizes the potential of those served through **inclusive access** to an **array of effective services** delivered through a **collaborative approach** and **integrated** across agencies, jurisdictions, and funders”*

The SASTF member organizations envisioned increased shared ownership and responsibility for the SUN Service System and committed to using the SUN Service System as a mechanism for delivery of services to children and families.

The SASTF further recommended the establishment of a Coordinating Council for the SUN Service System to help guide the partnership through the steps necessary to realize and sustain our joint vision. The SASTF recommendation follows:

School Age Services Task Force Recommendation #9

Establish a “Coordinating Council” for the SUN Service System for the purpose of ensuring shared responsibility and coordination.

- Members of the Coordinating Council should be comprised of representatives of three sites (schools, non-profit or community providers), five “systems” or funders (state, county, city, school-district and philanthropic funders) and three at-large representatives. At least one site representative should be a non-profit provider, selected by the providers. At least one member should be selected by the Coalition of Communities of Color. All members should contribute resources (cash or services) to the system.
- The Coordinating Council should establish sub-committees and task forces as appropriate. Participation on sub-committees and task forces should represent the diversity of the SUN Service System and be comprised of additional partners not already on the Coordinating Council, and parent/community participation.
- The Coordinating Council and its sub-committee structure should replace all existing meetings of partners of the SUN Service System, and create a “one-stop-shop” for meetings and system coordination.
- The County should provide staff support to the Coordinating Council, with all members contributing support as they are able.
- The County should serve as the initial chair of the Coordinating Council.
- The Council should consider and recommend the key functions of the SUN Service System, including but not limited to:
 1. Sustainability of the SUN Service System
 2. Sustainable funding & allocation of resources

3. Structure and purpose of the system
4. Evaluation and achievement of outcomes
5. Service standards & best practices
6. Guidance for percent of resources to be dedicated to direct services
7. Definition of roles and responsibilities for the SUN Service System
8. Further definition of core services
9. System expansion/contraction
10. Coordination of technical assistance
11. Review and adjustment (as necessary) of Memoranda of Understanding related to the System