

Division: Intellectual & Developmental Disabilities**Program Characteristics:****Program Description**

The Multnomah County Intellectual and Developmental Disability Services Division (IDDSD) is the Community Developmental Disability Program (CDDP) for Multnomah County. This is a Medicaid authority status conferred by the State. IDDSD staff support quality of life for individuals with intellectual and developmental disabilities such as cerebral palsy, autism, and intellectual disability. These are disabling neurological conditions that originate during developmental years and directly affect the brain. The Administration team leads the division in continuous quality improvement and advocacy at the local and state levels. It provides oversight of staff, quality assurance, referrals to providers, revenue generation, and data validity and access. This team maintains service and staffing levels, and provides leadership to the division.

The IDDSD Administration team implements business strategies related to system improvement and staff support to increase the delivery and accessibility of services for individuals with intellectual and developmental disabilities. The Administration team encompasses the following four objectives: first, optimize service capacity through staff training and development, staff retention, data accuracy, data access, and revenue maximization; second, deliver quality, timely, culturally responsive and Medicaid-compliant services; third, improve policies and remove barriers to access by advocating for clients; finally, increase resources for clients through collaborative partnerships. The major outputs of this team are: office management, database development and testing, record maintenance, staff training, data validation, data analysis, quality assurance, audit facilitation and follow-up, monitoring, referrals to provider agencies, strategic planning, policy and procedure development, and billable data entry to the state for reimbursement via Medicaid.

Equity Statement

The IDDSD Administration team advances equity by using data to examine service equity and the needs of the community. Service data is disaggregated by race, ethnicity, and language to identify gaps, and to inform the need for additional staff with specific knowledge, skills and abilities (KSAs), and to outreach to ethnic, underserved, and marginalized communities. The IDDSD Administration team engages in the work of service equity through staff training and strategic planning workgroups.

Revenue/Expense Detail

| | 2026 General Fund | 2026 Other Funds | 2027 General Fund | 2027 Other Funds |
|------------------------|----------------------|---------------------|----------------------|---------------------|
| Personnel | \$325,426 | \$4,195,269 | \$345,208 | \$5,329,482 |
| Contractual Services | \$282,592 | \$0 | \$299,836 | \$75,000 |
| Materials & Supplies | \$46,677 | \$58,964 | \$46,937 | \$61,708 |
| Internal Services | \$27,479 | \$1,152,934 | \$26,876 | \$1,236,555 |
| Total GF/non-GF | \$682,174 | \$5,407,167 | \$718,857 | \$6,702,745 |
| Total Expenses: | \$6,089,341 | | \$7,421,602 | |
| Program FTE | 1.50 | 29.50 | 1.50 | 36.50 |

| Program Revenues | | | | |
|-------------------------|------------|--------------------|------------|--------------------|
| Intergovernmental | \$0 | \$5,407,167 | \$0 | \$6,702,745 |
| Total Revenue | \$0 | \$5,407,167 | \$0 | \$6,702,745 |

Performance Measures

| Performance Measure | FY25 Actual | FY26 Estimate | FY27 Target |
|--|----------------|------------------|----------------|
| Number of federally funded plan waivers reviewed for compliance | 347 | 350 | 350 |
| Number of referral packets created to refer clients to service providers | 1,615 | 1,650 | 1,675 |