

**Department:** County Human Services      **Program Contact:** Mohammad Bader  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Proposed  
**Related Programs:**  
**Program Characteristics:**

**Executive Summary**

Eligibility is the entryway to Developmental Disabilities services and introduces potential clients to all county services. The unit reviews approximately 1,095 cases per year. New intakes average 68 people per month and total 815 per year. Per Oregon Administrative Rules eligibility must be re-determined for children at age 7, at age 18 for individuals with intellectual disabilities and at age 22 for individuals with developmental disabilities. Approximately 280 clients are re-evaluated annually to determine continuing eligibility for DD services.

**Program Summary**

The Intake and Eligibility Program is the single point of access to services for people with intellectual and developmental disabilities. The program strives to provide excellent customer services to all applicants. Regular community outreach is conducted to increase awareness of Multnomah County Developmental Disabilities services and application process. Intake appointments are provided in the office or in the community including the applicant's home, and are conducted in the applicant's primary language through the use of bilingual staff or interpreter services. Individuals moving into Oregon are offered a preliminary eligibility review to reduce relocation challenges. The division has the capability of providing bilingual intakes in Spanish, Vietnamese, Russian, Mandarin, Cantonese and Farsi. Applicants found not eligible are provided referrals to community resources. Eligible clients are paired with a Multnomah County Developmental Disabilities case manager who will assist with accessing a menu of services based on the client's level of care needs.

**Performance Measures**

Measure Type	Primary Measure	FY14 Actual	FY15 Purchased	FY15 Estimate	FY16 Offer
Output	# of intake eligibility referrals	699	775	828	775
Outcome	% of referrals made eligible for DD services	74.82%	75.0%	71.8%	75.0%

**Performance Measures Descriptions**

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
<b>Program Expenses</b>	<b>2015</b>	<b>2015</b>	<b>2016</b>	<b>2016</b>
Personnel	\$237,735	\$527,184	\$0	\$780,511
Contractual Services	\$25,398	\$0	\$7,500	\$0
Materials & Supplies	\$2,728	\$6,558	\$0	\$9,571
Internal Services	\$35,037	\$63,033	\$0	\$71,585
<b>Total GF/non-GF</b>	<b>\$300,898</b>	<b>\$596,775</b>	<b>\$7,500</b>	<b>\$861,667</b>
<b>Program Total:</b>	<b>\$897,673</b>		<b>\$869,167</b>	
<b>Program FTE</b>	2.35	5.65	0.00	8.00

Program Revenues				
Intergovernmental	\$0	\$596,775	\$0	\$861,667
<b>Total Revenue</b>	<b>\$0</b>	<b>\$596,775</b>	<b>\$0</b>	<b>\$861,667</b>

Explanation of Revenues

\$861,667 - State Mental Health Grant Local Admin

Significant Program Changes

Last Year this program was: FY 2015: 25016A DD Eligibility & Intake Services

While the overall FTE did not change, this offer reflects the elimination of 1.0 FTE Program Specialist for Housing and the FY 15 addition of 1.0 FTE Clinical Services Specialist position to address the backlog and increased workload for intake and eligibility screening. Additionally, County General Fund was re-allocated to 25010 DD Administration and Support be used as additional match to maximize State match revenue.