

**Department:** County Human Services      **Program Contact:** Dan Haynes  
**Program Offer Type:** Existing Operating Program      **Program Offer Stage:** As Requested  
**Related Programs:**  
**Program Characteristics:** In Target

**Executive Summary**

Eligibility is the entryway to developmental disabilities services and introduces potential clients to all county services. Intakes average 60 people per month with an approximate total of 750 per year. Per Oregon Administrative Rules, eligibility must be re-determined for children at age 7, at age 18 for individuals with intellectual disabilities and at age 22 for individuals with developmental disabilities. Roughly 280 clients per year are re-evaluated to determine continuing eligibility for developmental disabilities services.

**Program Summary**

The Intake and Eligibility Program is the single point of access to services for people with intellectual and developmental disabilities. The program strives to provide excellent customer services to all applicants. Regular community outreach is conducted to increase awareness of Multnomah County Developmental Disabilities services and application process. Intake appointments are provided in the office or in the community including the applicant's home. Intakes are conducted in the applicant's primary language through the use of bilingual staff or an interpreter services. Individuals moving from out of state are offered a preliminary eligibility review to reduce relocation challenges. The division has the capability of providing bilingual intakes in Spanish, Vietnamese, Russian, Mandarin, Cantonese and Farsi. Applicants found not eligible are provided referrals to community resources. Eligible clients are paired with a Multnomah County Developmental Disabilities case manager who will assist with accessing a menu of services based on the client's level of care. Additionally the Housing Specialist provides backup clinical support and emergency housing and rent assistance to vulnerable clients.

**Performance Measures**

Measure Type	Primary Measure	FY13 Actual	FY14 Purchased	FY14 Estimate	FY15 Offer
Output	# of intake eligibility referrals	784	775	650	775
Outcome	% of referrals made eligible for DD services	74.69%	75.0%	76.8%	75.0%

**Performance Measures Descriptions**

As these continuing performance measures apply only to eligibility and intake, they do not reflect the loss of services resulting from elimination of the Housing Specialist. The Scaled Offer adds performance measures for housing.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2014	2014	2015	2015
Personnel	\$333,752	\$519,150	\$236,347	\$424,059
Contractual Services	\$30,000	\$0	\$25,398	\$0
Materials & Supplies	\$3,290	\$4,571	\$2,728	\$6,557
Internal Services	\$38,914	\$54,014	\$35,037	\$63,033
<b>Total GF/non-GF</b>	<b>\$405,956</b>	<b>\$577,735</b>	<b>\$299,510</b>	<b>\$493,649</b>
<b>Program Total:</b>	<b>\$983,691</b>		<b>\$793,159</b>	
<b>Program FTE</b>	3.35	4.65	2.35	4.65

Program Revenues				
Intergovernmental	\$0	\$483,902	\$0	\$493,650
Beginning Working Capital	\$0	\$93,833	\$0	\$0
<b>Total Revenue</b>	<b>\$0</b>	<b>\$577,735</b>	<b>\$0</b>	<b>\$493,650</b>

Explanation of Revenues

\$493,650 - State Mental Health Grant Local Admin  
 \$299,511 - County General Fund

Significant Program Changes

Last Year this program was: 25016 DD Eligibility & Intake Services

Recent DHS policy changes will significantly reduce DDSD funding in FY15. This offer reflects the reduction and related elimination of 1.0 FTE Program Specialist for Housing. The Housing Specialist position is crucial to the community and DD clients. This past year, the Housing Specialist provided stable housing to approximately 275 Multnomah County Developmental Disabilities through apartment partnerships and over \$385,000 of motel voucher, rental, utility and eviction prevention assistance. Additionally, the Housing Specialist supports case managers, coordinates client access to the Community Warehouse and provides non Multnomah County Developmental Disabilities clients with information and referrals to local community based housing resources. Primary population served is households who are currently homeless or at risk of homelessness and have at least one household member that is eligible for DDSD.