



**Program #25118A - YFS - Youth & Family Services Administration** FY 2024 Proposed

**Department:** County Human Services **Program Contact:** Peggy Samolinski  
**Program Offer Type:** Existing **Program Offer Stage:** Proposed  
**Related Programs:** 30407A  
**Program Characteristics:**

**Executive Summary**

The Youth and Family Services Division (YFS) aims to provide high quality, equitable, and culturally relevant services that help people thrive. The YFS Administration provides strategic division-wide leadership to support this goal. This means using a racial equity lens to oversee daily operations, develop budgets, design programs, and manage contracts. YFS Administration also supports its staff so that they can experience safety, trust, and belonging in the workplace.

**Program Description**

**ISSUE:** The Youth and Family Services Division supports the County's investments in five areas: Energy Services, Housing Stability, Education Supports, Early Childhood, and Domestic & Sexual Violence. It is also the County's Community Action Program office. The YFS Administration supports 29 programs and has been vital to COVID relief efforts in Multnomah County.

**PROGRAM GOAL:** The YFS Administration is committed to equity, accountability, and quality of service. It provides the infrastructure needed to guide programs, drive policy, and build partnerships. Together with staff, YFS Administration seeks to uplift the Department's North Star: That every person at every stage of life has equitable opportunities to thrive.

**PROGRAM ACTIVITY:** Anchored by racial equity, the YFS Administration supports the division in a few ways. 1) Ongoing budget development and monitoring. This includes ensuring that YFS activities adhere to funding guidelines. 2) Overseeing daily operations for the division. This includes supervising staff and creating structures that foster innovation and creativity. 3) Supporting staff and improving workplace culture, with staff experience at the core. 4) Convening and supporting partners in the community. 5) Uplifting Department priorities, such as the WESP and the North Star. YFS Division Administration and staff have continue to support partners and community providers in long term pandemic response and relief activities in each of the Division's five core areas.

**Performance Measures**

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	Number of invoices processed within 30 days.	1,033	N/A	90%	90%
Outcome	Percent of staff & managers who report receiving support for their career and professional development goals. (1)	N/A	60%	60%	60%

**Performance Measures Descriptions**

(1) This was a new measure for the division for FY23, created in response to feedback from BIPOC staff regarding a desire for more professional development and mentorship opportunities.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2023	2023	2024	2024
Personnel	\$1,980,146	\$0	\$2,130,431	\$0
Contractual Services	\$51,020	\$0	\$51,020	\$0
Materials & Supplies	\$36,561	\$0	\$41,785	\$0
Internal Services	\$364,378	\$0	\$318,428	\$0
<b>Total GF/non-GF</b>	<b>\$2,432,105</b>	<b>\$0</b>	<b>\$2,541,664</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$2,432,105</b>		<b>\$2,541,664</b>	
<b>Program FTE</b>	13.00	1.00	13.00	1.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was: FY 2023: 25118A YFS - Youth & Family Services Administration

The 1.00 FTE in Other Funds is funded by the Supportive Housing Services Measure funding in the Joint Office of Homeless Services. See program 30407A for the associated costs and program information.