

**MULTNOMAH COUNTY
DESTRUCTION AUTHORIZATION NOTICE**

02/03/05

Organization: DBCS/F.R.E.D.S./Records Management Program (000014)

ATTENTION: Dwight Wallis

Approval is requested for the scheduled destruction of the following records in accordance with the legal authority cited:

KEY TO READING THE FOLLOWING DATA: Control Number: Record Series Title, Date Range (Volume);
Retention (Legal Authority) Destruction Date

2005-000097: Correspondence, General 01/01/1998 - 12/31/2003 (1 Cartons); Retention:
Retain 1 year. (FREDS3-007, MOAR 166-103-0005(9)) Scheduled Destruction Date: January,
2005

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1. Organization approval to destroy records described _____
Signature of Manager (Date)
 2. Destruction date approved by County Records Administrator _____
Records Administrator (Date)
 3. Destroyed as approved on _____ by _____
Records Employee