SUN Service System
Coordinating Council
Workgroup Planning Worksheet
June 1, 2007

Workgroup Name: Core Services Workgroup

MEMBERSHIP

In attendance:

Name	Organization
Joanne Fuller	DCHS
Lee Po Cha	IRCO/Coalition of Communities of Color
Dunya Minoo	PPS
Lisa Turpel	City of Portland Parks & Recreation
Mary Li	Mult. County Community Action Team
Marina Rulevskaya	Youth
Chuck Dimond	DHS
Judy Strand	Metropolitan Family Service
Polly Burton	DCHS
Mary Krogh	DCHS
Peggy Samolinski	DCHS
May Cha	DCHS
Diana Hall	DCHS

Suggestions for membership/representation:

Name	Organization	Notes
Suzanne Washington	Portland Impact	Yes, but was not able to attend today
Scott Stewart	Progress Board	Unable to participate
Tammy Jackson	PPS	Yes, she will participate as a member
Barb Kienle / Lorena Campbell	East County School Districts	Barb is member of workgroup but was not able to attend today
	Stand for Children	

Name	Organization	Notes
	Multnomah Youth Commission	Marina Rulevskaya will follow-up with MYC
	Anti-poverty Representative	Mary Li will follow-up
Annette Klinefelter	Girls Inc.	Yes, but was not able to attend today

LOGISTICS

- *Determine a point person for the Workgroup. This person will chair the Workgroup meetings and work with DCHS and the person staffing the meetings to determine the agenda and facilitation of each meeting.*

Joanne Fuller will act as Chair.

- *Who will staff the meetings (inviting membership, finding meeting locations, taking notes, creating documents)?*

Jodi Shaw (Joanne's staff assistant) will staff logistics

May Cha will take and compile meeting notes

Everyone will be responsible for gathering best practices and research materials

Lisa Turpel will have someone pull all of the gathered best practices and research materials together

- *How often will the workgroup meet?*

Twice a month, 3 hours each meeting

- *When will meetings take place? When is the first meeting?*

1st Fridays, 8:30-11:30 a.m.

3rd Fridays, 11-2 p.m.

Next meeting will be on June 15, 11-2 p.m.

- *Where will meetings take place?*

Multnomah Building

SCOPE OF WORK / NOTES

How will you accomplish this work?

1. Identify and organize critical outcomes for the SUN Service System using the Task Force Recommendations #1.
2. Look at best practices and what we know about which services and systems get us to these outcomes.
   a. Existing services: how do we enhance and support existing services to get to better outcomes and become better practices?
   b. Look for gaps between services – what needs to happen for the linkages to occur?
3. Evaluate based both on effectiveness and efficiency

4. Recommendations for the RFP become steps to getting to the broader vision of the Coordinating Council

Other discussion/brainstorming ideas about this work:

- Organize the list of "outcomes" from the Task Force Recommendations
    - What services will get us to this point?
    - Prioritize and organize these outcomes – possible logic model?
- Existing system: do we grow it? Do we prioritize what we have today?
- Identify what systems exist – what are the strengths? What would they need to be more effective?
- Look at services from outside SUN Service System, then look at the connection to the SUN Service System
- If we define the core services then it will naturally lead to the services we procure
- Think broadly about gathering input
- Use outcomes as a mechanism to identifying the core services
- Don't want to pit programs against each other
- Identify population we seek to serve – are we serving the population we most seek to serve?
- First talk about outcomes and then research what services can get you to those outcomes. Then, identify core services.
- Take the opportunity to identify where we need more resources/funding
    - Dosage (intensity of service)
    - Scale
    - Service doesn't exist
- Not too radical. Needs to be practical to gain buy-in
- What's the medicine? What's the dosage?
- Our vision and work will keep the future (i.e. all children, all schools) central to discussions about funding

Next Meeting:

Take a look at the list of outcomes in the Task Force Recommendations #1 and identify critical outcomes. What data in the system do we have for these outcomes? Define the outcomes if needed (e.g. what does educational achievement mean?)

Get any suggestions for data needed or data you have that you can bring to the table for this conversation to May (may.p.cha@co.multnomah.or.us)