

SUN Service System

Minimum Core Service Levels: School-Based – 1/4/07

Note: These minimum core service levels reflect the decisions from a *first round* of discussion among SUN Service System partners. This first round prioritized determining minimums for the service areas that will be included in the DCHS RFP. The next step will be to determine which entities contribute resources to deliver this minimum service level. This round does not fully capture the minimum levels for other contributions by collaborative partners. Additional discussions are expected in order to complete this work, and although decisions may be made to approve these initial levels, future discussions may require adjustments to some of the levels identified below.

SCHOOL-BASED SERVICES		MINIMUM	CURRENT	GAP
SITE MANAGEMENT/SVC INTEGRATION		1 FTE Site Manager at each community school site. Serve 200 students per year; 100 regular attendees	1 FTE at each community school site – funded by County, City, CHIF and 21CCLC	3 community school sites that will lose funding in FY09 due to expiring grants
SERVICE ACCESS, I&R, LINKAGE		Available at each site through Site Manager, Case Manager and school staff	Minimum in place	None
FACILITIES		Safe and adequate facilities are provided for all school-based activities and services	Minimum in place; large contribution from districts	None
TRANSPORTATION		Transportation provided at school-based sites with high needs (at least the equivalent of 1 bus)	Mid and East County: SUN included in 70/30 state reimbursement; SUN CS funding pays 30% PPS: None	PPS high needs sites
ACADEMIC SUPPORT & SKILL DEVELOPMENT	Case Management ²	1 FTE Case Manager at each high-need community school site. Services year-round. Serve 65 families per year	Touchstone: FY08 = 11 FTE funded by County, Gresham Barlow, PPS and the City FY09= County funding currently identified for 8 FTE Counselors and special ed. staff at each SUN school who provide some limited case management; Sp Ed is more intensive but focused PPS: Academic Case Management in 4 schools	For 44 high needs sites, gap is 33-36 FTE

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SCHOOL-BASED SERVICES		MINIMUM	CURRENT	GAP
	Homework Assistance	Provided to all students served by the community school with a 1:8 adult to student ratio. Adults trained on academic vocabulary and homework support strategies	On average, SUN CS currently offer 1:12 ratio and not to every child every day (currently about 6 adults on average) Many schools provide resources/support for homework help at SUN CS or other schools; varies by school; nothing districtwide	To serve 80-100 kids gap is: 5 adults, 2-3 hours per day, 4 days per week, 30 weeks a school year (could be staff resource or partnered funding of \$15,000-24,000 per school depending on 2 or 3 hour) Funding to address special assistance/inclusive programming - \$100,000 estimated in FY09
	Summer Programs	4 weeks, all day at each community school site NOTE: Need to define minimum # to be served	Currently funding covers approx. 4 weeks half day for 30-50 students GBSD: Summer school provided at all 4 SUN CS Centennial: Summer school provided at 1 SUN CS to serve multiple schools PPS: Kindergarten and ESL summer programming at select SUN CS David Douglas: 2 ES, 1 MS and HS have summer school Parkrose: 1 school; HS and volunteers at 2 other schools	For 45 students: \$4,500 For 60 students: \$6,000 (or 3-4 staff for 4 weeks, full day)
	Tutoring/Mentoring	200 students served at the community school receive an array of these services - coordinated or provided by the Site Manager	Minimum in place at SUN CS.	None
	Enrichment/Recreation		Districts provide limited tutoring; varies by district; in DD at 21CCLC sites	
	Student Internships, Youth Employment Training, Meaningful Youth Job Opportunities		PPS tutoring: SES at 3 schools; AVID in high schools; REAP in high schools	

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SCHOOL-BASED SERVICES		MINIMUM	CURRENT	GAP
	Life Skills Development ¹		<p>Mentoring happens through partnership</p> <p>Mid and East County districts provide some level of recreation. In DD have community sports throughout the district. GBSD at middle schools</p> <p>Internships, etc. provided as part of high school day programs</p> <p>Life Skills provided by districts as part of school-day programs</p>	
PARENT & FAMILY INVOLVEMENT & SUPPORT FOR	Parent Support & Life Skills Development	Serve 50 adults per year in each community school through parent support, life skills or anti-poverty education and support activities.	<p>Minimum in place thru SUN CS</p> <p>David Douglas, Parkrose & Centennial: ESL classes</p>	None
	Parent & Family Engagement	Provided at some level at each school by Site Manager and/or school	Minimum in place	None
	Interpretation & Translation Services	Key communication pieces available in different languages; responsive to community	<p>Minimum in place</p> <p>Provided by all districts and other partners</p>	None
ANTI-POVERTY	Education & Support		Minimum in place	None
	Financial Literacy	Serve 50 adults per year in each community school through parent support, life skills or anti-poverty education and support		
	Adult Education			
	Life Skills			
	Linkage/Brokering	Available at each site through Site Manager, Case Manager and school staff	Minimum in place	None
	Housing Stability	<p>To Be Determined: The minimum levels are being defined currently through the anti-poverty provider system development - a recommendation will be in place by January 2008 for the DCHS RFP.</p> 	<p>Districts help with food and clothing through clothes closets and homeless coordinators</p> <p>Transportation provided to school events</p>	TBD
	Rent Assistance			
	Housing Support			
	Basic Needs			
	Shelter			
	Food			
	Energy			
	Transportation			

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SCHOOL-BASED SERVICES		MINIMUM	CURRENT	GAP	
	Clothing				
HEALTH	School-Based Health				
	Primary Health Care	Current service levels	Minimum in place	None	
	Prevention	Current service levels	Minimum in place	None	
MENTAL HEALTH	Addiction Services				
	Screening & Assessment	To Be Determined: Time did not allow for full consideration and engagement of necessary partners. The Council will work to define this further over the rest of FY08 as other recommendations are implemented.	TBD	TBD	
	Prevention & Outreach				

1. This encompasses a broad range of services, including but not limited to:
- Conflict Management
 - Anti-Bullying
 - Peer Mediation
 - Communication Skills
 - Social Network Building
 - Youth Violence Prevention
2. **Case Management** is defined as a method of providing services and a collaborative relationship between a service provider and a participant. The functions of participant-centered case management include:
- Assessing strengths and needs
 - Developing individualized action plans
 - Coordinating all agencies, providers, and resources involved in the plan
 - Monitoring, revising, following-up on, and evaluating action plans (as appropriate)
 - Documenting contacts and services
 - Advocating for organizational, community, and institutional responsiveness
 - Using required knowledge of and access to resources in delivering direct services and client assistance funds (as available)
 - Motivating, supporting, and mentoring individuals to maximize potential of achieving action plan goals and possibility for engaging in the larger community
 - Looking beyond individual action plans to wider trends for the purpose of evaluating and refining the service system
 - Seizing opportunities to influence social change
 - Following-up after service completion (as necessary)