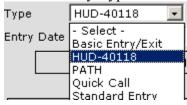
ServicePoint Family Strengths - Data Entry Tips

Entry/Exit

• For the Entry/Exit, provider needs to be your Family Strengths program

Entry Data	
Provider VOA Home Free Family Strengths - SP (#2505)	•
Type VOA Home Free Family Strengths - SP (#2505)	
IVUA Home Free HUD Horizons Transition Services - SP (#763)	
Entry Date VOA Home Free Non-HUD Transition Services - SP (#759)	
VOA Home Free Police Response Advocates - SP (#761)	
To up VOA Home Free Restraining Order Advocacy - SP (#762)	
VOA Home Free Support Groups - SP (#760)	
Volunteers of America Home Free - SP (#732)	
YWCA Yolanda House Domestic Violence Shelter - SP (#745)	
YWCA Yolanda House DV-STRA - SP (#2498)	
Review & YWCA Yolanda House Programs - SP (#731)	
YWCA Yolanda House Safe To Grow Program - SP (#746)	_

• "Entry Type" needs to be HUD



- Head of Household provide answers to all questions
- Tip: Be sure to include Language Served.

Complete this section for Head of Household ONLY					
[Also complete for all HUD clients	18 and older.]				
Domestic Violence Victim?	Yes F G				
Immigrant/refugee/asylee victim/survivor?	No HG				
U.S. Military Veteran?	No (HUD) • H G				
Primary Language 🗹	English 💽 H G				
Limited English Proficiency?	No HG				
Abuser Relationship	- Select - 💽 H G				
Abuser Gender	- Select - 💌 H G				
Employment Status	Not Employed Seeking 💽 H G				

Service Transactions

• Service Transactions should be very detailed.

Home	ClientPoint	ResourcePoint	ShelterPoint	SkanPoint	Reports	Help	Logoff		
▶Profile	A	Assessments		Case Plans		Service Transactions			

- Money Management is an outcome and should be entered. Also show Client Assistance.
- Tip: Don't use "Temporary financial assistance", specify which type.
- Source is "OVW Family Strengths"

<u>Exit</u>

- Exit data Reason for leaving should be Completed program. Also OK to use choices marked (HOPWA).
 - Don't use "Left for housing opp. Before completing program, "Other", "Unknown/Disappeared" (unless they really did disappear)

Exit Data		
Exit Date	08/04/2006 03 • : 12 • PM •	
Reason for Leaving	Completed program	•
If other, specify		
		i i
Destination	Completed program -Select- Criminal activity / violence Death Disagreement with rules/persons Left for housing opp. before completing program Needs could not be met Non-compliance with program Non-payment of rent	
If other, specify		
Tenure	Needs could not be met	
Subsidy		
Notes	Other	
	Reached maximum time allowed	•

• Tip: Destination – should be permanent in nature. Avoid using "Don't Know", "Refused". Remember that Own house/apartment means homeownership (i.e. they have a mortgage).

Exit Outcomes

• Fill out Safety Plan questions and "Returned to abuser?". Answer question on Perception of Risk at Exit, and Safety Plan questions.

EXIT	0117	re o	MES
LUII	001		LIL 9

Case plan goals completed?	- Select - 💽 H G	
Participant's Perception of Risk At Exit	- Select -	🗾 H G
Returned to abuser?	- Select - 💽 H G	
Adult safety plan developed/updated?	- Select - 💌 H G	
Children's safety plan developed/updated?	- Select - 💌 H G	
Received co-advocacy services?	- Select - 💌 H G	

Income & Benefits

• Show employment status and income. Be sure to check this information at Exit.

Ī	Jpdate income	<u>& benefits ("end" old & "add" new)</u>				
Monthly Income and Benefits						
	Start Date	Source of Income or Benefits	Last 30 Day Income	End Date		
	No Record Sets					
	Show Entire List In Window					

Followups

• Do 3 & 6 month Followups

Set followup due dates in Followup Assessments								
Housing Outc						Add		
Housing Outcome Intervention Type	Reporting	Placement/Eviction	End of Subsidy Date	lln	Due	lln	Still in	End Date

• Tip: Remember to update income on followup.