

# FY2014 STATE HOMELAND SECURITY GRANT PROGRAM

## SUB-APPLICANT COVERSHEET

(see page 7 of applications instructions)

Each sub-applicant agency requesting federal funds (within your county or tribe) must complete a separate sub-applicant coversheet for each project.

Project Title: Mobile EOC Enhancements & Investigative Information Technology Enhancement

County or Tribe: Multnomah

Sub-Applicant Agency Requesting Funds: Multnomah County Sheriff's Office

Federal Funds Requested: \$ 13034.00

Program Mailing Address:

501 SE Hawthorne Blvd., Suite 350

Portland, Oregon

97214

Fiscal Mailing Address:

501 SE Hawthorne Blvd., Suite 350

Portland, Oregon

97214

Program Contact: David P. Rader Title: Captain

E-mail: David.Rader@mcso.us Phone number: (503) 793-3555 ext. \_\_\_\_\_

Fiscal Contact: Wanda Yantis Title: Manager

E-mail: Wanda.Yantis@mcso.us Phone number: (503) 988-4455 ext. \_\_\_\_\_

Identify State Investment Justification: 6. Law Enforcement Terrorism Prevention

Agency Federal Tax Identification Number: 93-6002309

Agency Data Universal Numbering System (DUNS) Number: 03-078-4888

To obtain a DUNS number for your agency, please go to the D&B website at:  
<http://fedgov.dnb.com/webform>, or call the DUNS Number request line at 1-866-705-5711.

Completed required registration in System for Awards Management (SAM): Yes ☒ DR (initial)  
(your DUNS number is a required field to start your SAM Registration)

CAGE Number: 3N3M8 (found within your completed SAM)

To register in SAM, please go to the SAM website at [www.sam.gov/portal/public/SAM/](http://www.sam.gov/portal/public/SAM/).

My jurisdiction has a property/equipment tracking and monitoring system in place that complies with the requirements set forth in 44CFR Section 13. ☒ YES ☐ NO DR (initial)

Authorized Official for the Agency: Captain David P. Rader

Signature of Authorized Official: David P. Rader Date: 7/29/2014

**Fiscal Year 2014**

**Oregon**

**EMERGENCY MANAGEMENT**

**STATE HOMELAND SECURITY GRANT  
PROGRAM**

**PROJECT PLANNING WORKSHEET**

**MAY 2014**





# STATE HOMELAND SECURITY PROJECT PLANNING WORKSHEET

## Overview

This worksheet is for applicants applying for the FY2014 State Homeland Security Grant Program (SHSGP) funding in compliance with FY2014 Application Instructions and Grant Guidance. This worksheet must be completed in full and provide a detailed budget as identified in the application instructions. No more than seven (7) worksheets may be turned in per county or tribe.

## Project Information:

(See page 8 of application instructions)

<b>1. County or Tribe:</b>
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Multnomah
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<b>2. Project Name:</b>
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Mobile EOC Enhancements & Investigative Information Technology Enhancement
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<b>3. Total Federal Funding Requested:</b>
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\$13,034
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## Investment Justification

(See page 8 of application instructions)

<b>4. Identify State IJ:</b>
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6. Law Enforcement Terrorism Prevention
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## **Baseline: New or Ongoing Project**

### **Capabilities that will be created or enhanced by the project.**

(See pages 8 and 9 of application instructions)

<b>5. Project Phase: (Place an "X" in the corresponding box)</b>	<b>(Point Value = 5)</b>
<input checked="" type="checkbox"/> Sustaining or maintaining a core capability acquired with Federal funding	
<input type="checkbox"/> Sustaining or maintaining a core capability acquired without Federal funding	
<input type="checkbox"/> Developing or acquiring a new core capability (new capabilities must be deployable)	
<p>Description of Capabilities:</p> <p>The MCSO Mobile Command Post/EOC Vehicle (35' Winnebago motorhome) was first acquired by Multnomah County OEM on 12/14/2004, and ownership of this mobile EOC was then transferred to MCSO on or about 4/1/2012. MCSO is requesting the listed equipment to improve its capacity to provide effective support services to MCSO and partnering agencies during the management of emergency events in Multnomah County and adjacent jurisdictions. The listed and requested equipment items have been identified by the MCSO Command Team and operational staff as integral for this resource to be an effective Incident Command System tool. This resource will be the first-responding field operating EOC to accommodate an ICS management structure in both rural and urban locations within our region and must be able to sustain operations for multiple operational cycles.</p> <p>The current camera being used by the Sheriff's Office Investigations Unit (Canon Rebel) has been progressively lagging in performance and processing capabilities, as a result of its extensive use in the field over the years. There also is no back up camera should the current camera fail.</p> <p>The Investigations Unit (which is a member of the East Multnomah County Major Crimes Team – a joint investigative effort made up of detectives from MCSO, GPD, TPD and FVPD) has determined that the Canon EOS 70D is the best choice of camera to perform the necessary functions of evidence and crime scene photography. Along with its performance, this camera can also incorporate the Canon lenses MCSO Investigations currently have and allows for images as they are being taken to be seen by a remote user via the WiFi connection, such as in an EOC, JOC or JIC. MCSO does not have a "Criminalist" unit.</p> <p>The additional accessories listed in the request will provide a higher level of evidence</p>	

processing abilities for MCSO. They will help provide more accurate photo documentation, such as one-for-one scale image representation. This will assist in more accurate photos of items such as latent prints, tool marks and injuries. This will allow more tasks to be performed in-house, prior to requesting assistance from outside agencies.

**Project Description:**

**Provide a detailed description of this project.**  
(See page 9 of application instructions)

<b>6. Description of Project:</b>	<b>(Point Value = 30)</b>
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The funds from this project will be used to purchase equipment to upgrade the Sheriff's Office mobile command post/EOC as well as to upgrade the capabilities of the investigative unit of the Sheriff's Office.

For the investigative information upgrade, under this project, a Wi-Fi enabled digital camera system would be purchased for use in evidence and crime scene processing. The current camera being used by the Detective Unit (Canon Rebel) has been progressively lagging in performance and processing capabilities, as a result of its extensive use in the field over the years. There also is no back up camera should the current camera fail. The Investigations Unit (which is a member of the East Multnomah County Major Crimes Team – a joint investigative effort made up of detectives from MCSO, GPD, TPD and FVPD, has determined that the Canon EOS 70D is the best choice of camera to perform the necessary functions of evidence and crime scene photography. Along with its performance, this camera can also incorporate the Canon lenses MCSO Investigations currently have and allows for images as they are being taken to be seen by a remote user via the WiFi connection, such as in an EOC, JOC or JIC. MCSO does not have a "Criminalist" unit. This system will provide a higher level of evidence processing abilities for MCSO. This system will help provide more accurate photo documentation, such as one-for-one scale image representation. This will assist in more accurate photos of items such as latent prints, tool marks and injuries. This will allow more tasks to be performed in-house, prior to requesting assistance from outside agencies.

For the Mobile Command Post/EOC up-grade, the requested equipment will allow this vehicle for the first time to be an up-to-date, functional field asset. MCSO will utilize the funding from this grant to purchase core equipment and logistical supplies to improve its capacity to provide effective field support services to MCSO and partnering agencies during the management of emergency events in Multnomah County in an ICS structure. This mobile EOC is an important multi-agency asset for managing emergency events and the only one of its kind in East Multnomah County. This resource will be the first-responding mobile EOC to accommodate an ICS management structure in both rural and urban locations within our region and through the acquisition of the requested equipment, in addition to previously acquired grant equipment, will allow this asset to be utilized for multiple operational cycles.

### **Equipment or Services**

**Equipment or services to be purchased for the project.**  
(See page 9 of application instructions)

### **7. Project Outputs:**

**(Point Value = 10)**

The funds from this grant will be utilized to purchase the following equipment:

1. Samsung 1080 HD 24" TV
2. Samsung DVD player
3. (3) wireless printers
4. (1) six bank XTS2500 radio charger
5. (2) Honda portable 3000i generators
6. (4) portable tables
7. (12) spare Motorola XTS2500 batteries
8. ICS deluxe command board
9. (10) ICS command vests
10. First-aid kit
11. (8) folding chairs
12. Canon EOS 70D camera
13. EF 100mm 1/2.8 L macro IS lenses
14. off-camera shoe cord
15. RC-6 wireless remote
16. overhead rigging equipment with a mini boom arm
17. Avenger A2033F 40" c-stand kit
18. Manfrotto platform
19. 25lb sandbag kit and equipment bag.

## **Capabilities**

**Capabilities that will be created or enhanced by the project.**

(See page 10 of application instructions)

### **8. Project Outcomes: (Point Value = 15)**

The MCSO Mobile Command Post Vehicle (35' Winnebago motorhome) is lacking the necessary equipment to make it an up-to-date, functional field asset. The above listed equipment will:

- a) improve and enhance its capacity to provide effective support services to MCSO and partnering agencies during the management of emergency events in Multnomah County
- b) provide the necessary equipment to conduct field operations for several operational cycles before receiving support
- c) provide up-to-date basic support equipment to perform all aspects of incident management in an all-hazards environment.

The current camera being used by the Detective Unit (Canon Rebel) has been progressively lagging in performance and processing capabilities, as a result of its extensive use in the field over the years. There also is no back up camera should the current camera fail.



The Investigations Unit (which is a member of the East Multnomah County Major Crimes Team – a joint investigative effort made up of detectives from MCSO, GPD, TPD and FVPD) has determined that the Canon EOS 70D is the best choice of camera to perform the necessary functions of evidence and crime scene photography. The acquisition of this camera system will provide:

- a) enhanced digital photographic capabilities and performance
- b) this camera can also incorporate the Canon lenses MCSO Investigations currently have
- c) This camera system allows for images as they are being taken to be seen by a remote user via the WiFi connection, such as in an EOC, JOC or JIC
- d) This camera system fills a gap in that MCSO does not have a "Criminalist" unit. This will allow more tasks to be performed in-house, prior to requesting assistance from outside agencies.
- e) This system will also provide more accurate photo documentation, such as one-for-one scale image representation. This will assist in more accurate photos of items such as latent prints, tool marks and injuries.

### **State Strategy:**

**Identify all goals and objectives in the State Homeland Security Strategy supported by this project.**

(See page 10 of application instructions)

#### **9. Project Goals and Objectives:**

**(Point Value = 5)**

This project primarily supports the State's Strategic Goal 2: " Increase the ability to investigate, disrupt, deter, and dismantle international and domestic terrorist efforts in Oregon. " Specifically under Goal 6, this project will enhance the capabilities of the mobile EOC as well as the investigative information technology in support of Objective #1: "Coordinate, fund, and encourage the acquisition of law enforcement investigative tools, equipment, and resources."

### **Proposed Funding by Solution Area:**

**Provide the Proposed Funding amount to be obligated from this project towards Planning, Organization, Equipment, Training, and Exercises (POETE). (Please provide amounts for all that apply) (See page 11 of application instructions)**

#### **10. Proposed Funding:**

**(Point Value = 5)**

<b>Solution Area</b>	<b>Amount of Proposed Funding \$</b>	<b>Funds dedicated to</b>
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	SHSP	LETPA*
Planning	\$0	\$0
Organization	\$0	\$0
Equipment	\$13,034	\$13,034
Training	\$0	\$0
Exercises	\$0	\$0
<b>Total Proposed Funding:</b>	<b>\$1</b>	<b>\$78</b>

\* If applicable, provide the proposed funding amount that is expected to be obligated towards Law Enforcement Terrorism Prevention Activities (LETPA).

### **Core Capabilities:**

**Select all Core Capabilities supported by this Project. (Place an "X" in the corresponding boxes)**

(See page 11 of application instructions)

11. Project Core Capabilities:		(check all that apply)
<input type="checkbox"/> Access Control and Identity Verification	<input type="checkbox"/> Operational Communications	
<input type="checkbox"/> Community Resilience	<input checked="" type="checkbox"/> Operational Coordination	
<input type="checkbox"/> Environmental Response/Health and Safety	<input type="checkbox"/> Planning	
<input type="checkbox"/> Infrastructure Systems	<input type="checkbox"/> Public Information and Warning	
<input checked="" type="checkbox"/> Intelligence and Information Sharing	<input type="checkbox"/> Screening, Search, and Detection	
<input type="checkbox"/> Interdiction and Disruption	<input checked="" type="checkbox"/> Situational Assessment	
<input checked="" type="checkbox"/> On-Scene Security and Protection	<input type="checkbox"/> Threats and Hazard Identification	

### **Milestones:**

**Identify Milestones by quarter, with start and end dates, which will be achieved within the period of performance.**

(See page 11 of application instructions)

12. Project Milestones:		(Point Value = 15)	
Quarter	Milestones	Start Date (mm/yyyy)	End Date (mm/yyyy)
1	Issue PO's and receive equipment	10/2014	12/2014

<b>2</b>	Install equipment in mobile EOC and deploy camera equipment with investigations	01/2015	03/2015
<b>3</b>	Close grant process	04/2015	06/2015
<b>4</b>		7/2015	9/2015



**Sustainment:**

**Identify how you will sustain the project.**

(See page 12 of application instructions)

<b>13. Sustainment:</b>	<b>(Point Value = 15)</b>
<p>The equipment requested for the mobile EOC will be maintained by the Sheriff's Office Logistical Unit, who will perform monthly inspections and functional tests if necessary. This equipment will be added under the Law Enforcement Division M&amp;S line and will be maintained, repaired and/or replaced if necessary through future budget processes.</p> <p>The camera equipment and accessories requested will be maintained by the Sheriff's Office Investigations Unit, who will monthly inspections and functional tests if necessary. This equipment will be added under the Investigation Units M&amp;S budget line and will be maintained, repaired and/or replaced if necessary through future budget processes</p>	

[illegible]





[illegible]



(See page 13 of application instructions)

## Grant Programs Directorate



# Homeland Security

OMB Control#: 1660-0115  
Expiration Date: 10/31/2013  
FEMA Form: 024-0-1

DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
**ENVIRONMENTAL AND HISTORIC PRESERVATION SCREENING FORM**  
**Paperwork Burden Disclosure Notice**

*Public reporting burden for this form is estimated to average 8 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the form. You are not required to respond to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660- 0115) **NOTE: Do not send your completed form to this address.***

### Completing the Screening Form:

This form must be attached to all project information sent to the Grant Programs Directorate (GPD) to initiate environmental and historic preservation (EHP) compliance review, per the National Environmental Policy Act (NEPA) and other EHP laws and executive orders. *There is no need to complete and submit this form if the grant scope is limited to planning, management and administration, classroom-based training, table-top exercises and functional exercises, or purchase of mobile and portable equipment where no installation needed.* Information Bulletin 345 (September 1, 2010) provides details on these activities. The form must be completed by someone with in-depth understanding of project details and location. Completion of this form does not conclude the EHP review process and FEMA may need to contact you for further information. Not providing requested information may result in funding release delays. This form is intended to be completed electronically. The following website provides a version of this form that is suitable for printing and completing by hand as well as additional guidance such as on how to make an aerial map: <http://www.fema.gov/plan/ehp/ehp-applicant-help.shtm#5>.

To check (X) a box (for example, ☐ Yes ☐ No), left double-click using your mouse and a Check Box Form Field Options box will appear, then under the Default Value, select Checked and press OK (see figure, right). To write in a text field (\_\_\_\_), select the text field with your mouse and begin typing.

*Submit completed form with necessary attachments to GPDEHPInfo@dhs.gov with the following information in the e-mail subject line: EHP Submission: Project Title, Subgrantee Name; Grant Award Number (Example, EHP Submission: Courthouse Camera Installation, Any Town, State, 12345).*

**Complete all of Section A, Section B, all of each portion(s) of Section C corresponding to checked blocks in Section B, and all of section D that apply to the project.**

**A. PROJECT INFORMATION (complete all)**

DHS Grant Award Number: \_\_\_\_\_

Grant Program: .....SHSP

Fiscal Year: .....2014

Project Title: .....Mobile EOC Enhancements & Investigative Information Technology Enhancement

Grantee (SAA): ..... \_\_\_\_\_

Sub grantee: .....Multnomah County Sheriff's Office

Grantee POC: ..... \_\_\_\_\_

Subgrantee POC: .....David P. Rader

Mailing Address: ..... \_\_\_\_\_

Mailing Address: .....2955 NE 172<sup>nd</sup> Place,  
Portland, Oregon 97230

E-mail: ..... \_\_\_\_\_

E-mail: .....David.Rader@mcsso.us

Dollar value of grant (if known): 13,034

**B. PROJECT TYPE**

Please check ALL the block(s) that best fit the scope of the project.

- ☐ 1. Training and Exercises. Go to page 2. Complete all of Section C.1.
- ☒ 2. Purchase of Equipment. Go to page 3. Complete all of Section C.2.
- ☐ 3. Physical security enhancements. Go to page 3. Complete all of Section C.3.
- ☐ 4. Renovations/upgrades/modifications to existing structures. Go to page 3. Complete all of Section C.4.
- ☐ 5. New construction/addition. Go to page 4. Complete all of Section C.5.
- ☐ 6. Communication towers, related equipment, and equipment shelters. Go to page 5. Complete all of Section C.6.
- ☐ 7. Other. If your project does not match any of these categories, go to page 6. Complete Section C.7

*The following information is required to initiate EHP review of the project. Based on the project's scope of work, determine which project type applies below and complete that section. For multi-component projects or those that may fit into multiple project types, complete the section that best applies and provide a complete project description. The project description should contain a brief summary of what specific action is proposed, where it is proposed, and how it will be implemented. If the project involves multiple locations, information for each must be provided. Attach additional pages, if needed.*

Provide a complete project description: The funds from this project will be used to purchase equipment to upgrade the Sheriff's Office mobile command post/EOC as well as to upgrade the capabilities of the investigative unit of the Sheriff's Office. For the investigative information upgrade, under this project, a Wi-Fi enabled digital camera system would be purchased for use in evidence and crime scene processing. The current camera being used by the Detective Unit (Canon Rebel) has been progressively lagging in performance and processing capabilities, as a result of its extensive use in the field over the years. There also is no back up camera should the current camera fail. The Investigations Unit (Which is a member of the East Multnomah County Major Crimes Team – a joint investigative effort made up of detectives from MCSO, GPD, TPD and FVPD, has



determined that the Canon EOS 70D is the best choice of camera to perform the necessary functions of evidence and crime scene photography. Along with its performance, this camera can also incorporate the Canon lenses MCSO Investigations currently have and allows for images as they are being taken to be seen by a remote user via the WiFi connection, such as in an EOC, JOC or JIC. MCSO does not have a "Criminalist" unit. This system will provide a higher level of evidence processing abilities for MCSO. This system will help provide more accurate photo documentation, such as one-for-one scale image representation. This will assist in more accurate photos of items such as latent prints, tool marks and injuries. This will allow more tasks to be performed in-house, prior to requesting assistance from outside agencies.

For the Mobile Command Post/EOC up-grade, The MCSO Mobile Command Post Vehicle (MCPV) (35' Winnebago motorhome) was first acquired by Multnomah County OEM on 12/14/2004 utilizing DHS funding (\$160,000). Ownership of this MCPV was then transferred to MCSO on or about 4/1/2012. At the time of the transfer, the vehicle was in disarray and was lacking the necessary equipment to make it an up-to-date, functional asset. MCSO will utilize the funding from this grant to purchase equipment to improve its capacity to provide effective support services to MCSO and partnering agencies during the management of emergency events in Multnomah County. Though some mechanical and cosmetic upgrades were completed at the time of acquisition, the additional equipment that will be purchased through this grant have been identified as integral for this resource to be an effective Incident Command System tool in any environment. This MCPV is an important multi-agency asset for managing emergency events. This resource may be the first-responding MCPV to accommodate an ICS management structure in both rural and urban locations within our region.

### C. PROJECT DETAILS

1. ☐ Training and Exercises (*check each that applies*): ☐ Classroom-based ☐ Field-based  
All training must provide the following:
- Describe the scope of the proposed training or exercise (purpose, frequency, materials, and equipment needed, number of participants, and type of activities required)  
(*Attach additional pages, if needed*):.....
  - Will the field-based training take place at an existing facility having established procedures for that particular proposed training and exercise, and that conforms with existing land use designations (refer to Information Bulletin #329 ([http://fema.dps.mo.gov/empg/IB%20329\\_20090902.pdf](http://fema.dps.mo.gov/empg/IB%20329_20090902.pdf)) for further information)? ..... ☐ Yes ☐ No
    - If yes, please provide the name and location of the facility (physical training site address or latitude-longitude):.....
    - If no, provide the location (physical project address or latitude-longitude) and a full description of the area where training will occur: .....
  - Does the field-based training/exercise differ in any way (including, but not limited to frequency, amount of facilities/land used, materials or equipment used, number of participants, type of activities) from previously permitted training exercises and training practices? ..... ☐ Yes ☐ No
    - If yes, explain any differences between the proposed activity and those that were approved in the past, and the reason(s) for the change in scope: .....
  - Will any equipment or structures need to be installed to facilitate training? ..... ☐ Yes ☐ No
    - If yes, explain how and where this is proposed to be done (*include site-specific color photographs*): .....

2. ☒ Purchase of equipment

- a. Specify what equipment, and the quantity: .....Canon EOS 70D camera, EF 100mm 1/2.8 L macro IS lenses, off-camera shoe cord, RC-6 wireless remote, overhead rigging equipment with a mini boom arm, Avenger A2033F 40" c-stand kit, Manfrotto platform, 25lb sandbag kit and equipment bag, Samsung 1080 HD 24" TV, Samsung DVD player, (3) wireless printers, (1) six bank XTS2500 radio charger, (2) Honda portable generators, (4) portable tables, (12) spare XTS2500 batteries, ICS deluxe command board, (10) ICS command vests, First-aid kit, (8) folding chairs
- b. Provide AEL number(s) (if known):.....AEL 04MD-01-CMRA & 04SN-01-XMIT,04MD-03-DISP, 21GM-00-OCEQ, 10BC-00-SOLR, 10GE-00-GENR,10BC-00-BATT,03OE-03-KTFA
- c. Will this equipment be installed? ..... ☐ Yes ☒ No
- If Yes, go to page 6. Complete Section D.

3. ☐ Physical security enhancements and or installations (for example: installation of back-up generators, fencing, cameras, building/room access control, bollards, motion detection systems, x-ray machines, and lighting).

- a. Describe what, how, and where improvement(s)/installation(s) will occur in/on the facility/building/structure: .....
- b. Provide project location (physical project address and latitude-longitude): .....
- c. Will the new equipment/improvements use the existing power supply systems? ..... ☐ Yes ☐ No
- If no, describe new power source and installation (such as utility trenching):.....
- d. If generator installation, please state the capacity (KW): .....
- If a separate fuel tank is also included, describe if it is to be installed above or below ground, and its capacity (gallons): .....
- e. Go to Page 6. Provide additional project details in Section D.

4. ☐ Renovations/upgrades/modifications to existing structures.

- a. Provide detailed description of modifications: .....
- b. Provide project location (physical project address and latitude-longitude): .....
- c. Will any equipment need to be installed?..... ☐ Yes ☐ No
- If yes, please note in Section 2, (purchase of equipment).
- f. Go to Page 6. Provide additional project details in Section D.

5. ☐ New construction/addition (for example: emergency operations centers, docks, piers, security guardhouse).

- a. Provide detailed scope of work (site acreage, new facility square footage/number of stories, utilities, parking, stormwater features, etc): .....
- b. Provide project location (physical project address or latitude-longitude): .....
- c. Will any equipment need to be installed?..... ☐ Yes ☐ No



Environmental and Historic Preservation Screening Form

- If yes, please note in Section 2 (purchase of equipment).
- d. Will the new building/facility/renovations use existing utilities?.....☐ Yes ☐ No
  - If no, describe installation of new utilities in (a) above (including trenching):.....
- e. Go to Page 6. Provide additional project details in Section D.

6. ☐ **Communication towers, related equipment, and equipment shelters**

- a. Provide a detailed description of the project .....
- b. Provide project location (physical project address or latitude-longitude:.....)
- c. Provide the elevation above mean sea level of the project location: .....
- d. For projects involving antenna(s) installations on existing towers:
  - Provide the height of the existing tower: .....
  - The height of the tower following the installation of the new antenna(s): .....
- e. For new tower projects, state the total height (in feet) of the communication tower or structure including any antennae to be mounted: .....
  - If the proposed tower height is greater than 199 feet above ground level, state why this is needed to meet the requirements of the project: .....
  - Will the tower be free-standing or require guy wires? ..... ☐ Free standing ☐ Guy wires
  - If guy wires are required, state number of bands and how many: .....
  - State why a guyed tower is needed to meet the requirements of this project: .....
  - What kind of lighting will be installed, if any (for example: white strobe, red strobe, or steady burning?):.....
- f. A general description of terrain (For example: mountainous, rolling hills, flat to undulating): .....
- g. Describe the frequency and seasonality of fog/low cloud cover: .....
- h. Provide a list of habitat types and land use on and adjacent to the tower site (within ½ mile), by acreage and percentage of total (e.g., woodland conifer forest, grassland, agriculture) waterbody, marsh): .....
- i. Is there evidence of bird roosts or rookeries present within ½-mile of the proposed site?.....☐ Yes ☐ No
  - a. If yes, describe: .....
    - Distance to nearest wetland area (for example: forested swamp, marsh, riparian, marine) and coastline if applicable:.....
  - i. Distance to nearest telecommunication tower: .....
- j. Have measures been incorporated for minimizing impacts to migratory birds? .....☐ Yes ☐ No
  - If yes, describe: .....
- k. Has an FCC registration been obtained for this tower? .....☐ Yes ☐ No
  - If yes, provide Registration #: .....



Environmental and Historic Preservation Screening Form

- l. Has the FCC E106 process been completed? ..... ☐ Yes ☐ No
- m. Has the FCC Tower Construction Notification System (TCNS) process been completed? ..... ☐ Yes ☐ No
- If yes, attach all relevant environmental documentation submitted as part of the registration process including use of the Tower Construction Notification System (TCNS), if applicable. FRN# .....
- n. Will any equipment or structures need to be installed? ..... ☐ Yes ☐ No
- If yes, explain what type how and where this is proposed to be done (*attach additional pages, if pages needed*): .....
- o. Will equipment be co-located on existing FCC licensed tower or other structure?..... ☐ Yes ☐ No
- If yes, identify the type of structure: .....
- p. Go to Page 6. Provide additional project details in Section D.
7. ☐ **Other.** For any project that does not fit a category listed above, please provide a thorough summary of the proposed action and location. Include as much detail as necessary to ensure someone not personally familiar with the project is able to conduct an EHP review.
- a. Project Summary: \_\_\_\_\_
- b. Provide additional project details in Section D.

**D. OTHER PROJECT RELATED INFORMATION (complete all that apply)**

The following website may provide some additional EHP related guidance and resources to help complete this section <http://www.fema.gov/plan/ehp/ehp-applicant-help.shtm#5>.

1. If work is proposed on/in an existing building(s) or structure(s) provide the year built:.....
- If the building or structure involved is over 45 years old and significant renovation, rehabilitation, or modification has occurred, please provide the year(s) and briefly describe the nature of remodeling: .....
2. If the project affects the exterior of the building, are there any known buildings and/or structures that are 45 years or older in the immediate project area? ..... ☐ Yes ☐ No/NA
- If yes, please provide the location, ground-level color photos of these, and identify their location(s) on the aerial map.
3. Is the building or structure on which work is proposed a historic property or in a historic district, or are there any adjacent historic properties? ..... ☐ Yes ☐ No
- Information about historic properties may be found on the National Register of Historic Places at <http://nrhp.focus.nps.gov/natreghome.do?searchtype=natreghome> or the respective State Historic Preservation Office may have information on their website.
4. Will ground disturbance be required to complete the project? ..... ☐ Yes ☐ No
- If yes, provide total extent (depth, length and width) of each unique ground disturbing activity. Light poles, bollards and fencing are each unique ground disturbing activities (For example, six light poles, 24" dia. x 4' deep; trenching 12" x 500' x 18" deep): .....
5. Has the ground been previously disturbed?..... ☐ Yes ☐ No
- If yes, please describe the current disturbed condition of the area (for example, parking lot, roadway right-of-way, commercial development): .....

Environmental and Historic Preservation Screening Form

6. Are there technical drawings or site plans available, if yes please attach. .... ☐ Yes ☐ No
7. Attach color site photographs:
- Ground-level color site photos that provide context and show where site work/physical installations are proposed (label photos),
  - Ground-level color photographs of each side of the building involved.
  - Aerial color photograph with project limits outlined and with the location of any proposed installations identified.
  - Aerial color photograph(s) showing all ground disturbing activities (if applicable).
8. Is the project part of an approved plan such as a Master Plan or an Implementation Plan or any larger action/project? .... ☐ Yes ☒ No
- If yes, provide the plan/project name and brief description: .....
9. Is there any *previously* completed environmental documentation for this project (for example: Environmental Impact Statement, Environmental Assessment, wetland delineation, archaeological study)? .... ☐ Yes ☐ No
- If yes, please attach documentation. If a NEPA document, what was the decision? (*Check one, and please attach*):
- ☐ Finding of *No Significant Impact* (FONSI) or
- ☐ Record of Decision (ROD)
- Name of preparing agency: ..... \_\_\_\_\_
- Date approved: ..... \_\_\_\_\_
10. Is there any *previously* completed agency coordination for this project (for example correspondence with the U.S. Fish and Wildlife Service, State Historic Preservation Office (SHPO), Tribal Historic Preservation Office (THPO), or permitting agencies?..... ☐ Yes ☐ No
- If yes, please attach documentation unless included in NEPA documentation identified above.
11. Provide FEMA Flood Insurance Rate Map (FIRM), with project limits outlined. FIRM maps can be created from: <http://www.fema.gov/hazard/map/firm.shtm>
12. Provide U.S. Fish and Wildlife Service, National Wetlands Inventory (NWI) Map created from: <http://www.fws.gov/wetlands/Data/Mapper.html>



## NIMS COMPLIANCE FORM

(See page 15 of application instructions)

This NIMS Compliance Form **MUST** be completed by each agency requesting or benefiting from funding.

In Federal Fiscal Years 2005-2014, all recipients of (or those receiving direct benefit from) federal preparedness funding were required to complete the National Incident Management System (NIMS) requirements.

Please CHECK THE BOX next to each action your organization has completed. **If your organization cannot verify compliance with all listed NIMS requirements, you will not be eligible to receive or benefit from the FY2014 Homeland Security grants.** Oregon NIMS requirements guidance can be found at:  
[http://www.oregon.gov/OMD/OEM/plans\\_train/NIMS.shtml#Welcome\\_to\\_NIMS\\_for\\_Oregon](http://www.oregon.gov/OMD/OEM/plans_train/NIMS.shtml#Welcome_to_NIMS_for_Oregon)

If you have questions about NIMS compliancy, contact the State NIMS Point of Contact, Zach Swick by email at [zach.swick@state.or.us](mailto:zach.swick@state.or.us), or by phone at (503) 378-2911 Ext. 22233.

☒ NIMS Adoption Implementation Objectives

- Formally adopt NIMS for your agency/department
- Designate a NIMS POC (single point of contact) for your agency/department
- Ensure agencies/departments receiving Federal preparedness funds (or benefit from) are NIMS compliant.

☒ Planning Implementation Objectives

- Revise Emergency Operations Plans to incorporate NIMS components, principles and policies
- Promote and develop intrastate and interagency Mutual Aid Agreements and assistance agreements for your jurisdiction

☒ Training Implementation Objectives

- Completion of the following:
  - IS-100b (Introduction to ICS)
  - IS-200a (ICS)
  - ICS-300 (ICS – classroom only)
  - ICS 400 (ICS – classroom only)
  - IS-700a (Introduction to NIMS)
  - IS-701a (Introduction to Multi-Agency Coordination System)
  - IS-702a (Public Information Systems/NIMS)
  - IS-703a (NIMS Resource Management)
  - IS-704 (Communications & Information Management)
  - IS-706 (NIMS Intrastate Mutual Aid)
  - IS-800b (National Response Framework)

NOTE: Each agency/department must identify within your organization "who" must take "what". For more information reference OEM's "Who Takes What" by visiting the above NIMS link.

☒ Exercises Implementation Objectives

- Incorporate NIMS concepts and principles into all training/exercises
- Plan for/participate in all-hazards exercise program (Homeland Security Exercise and Evaluation Program)
- Incorporate corrective actions (identified in exercises) into preparedness and response plans and procedures

☒ Communications and Information Management

- Use plain language and common/consistent terminology (no 10 or 12-code, et cetera)
- Present consistent and accurate information during an incident or event (common operating picture)

☒ Resource Management

- Inventory resource assets
- Ensure interoperability of equipment, communications, data
- Utilize resource typing for intrastate/interstate mutual aid requests
- Initiate credentialing system (state level - already completed)

☒ Command and Management

- Implement ICS (manage all events and incidents using ICS)
- Coordinate response objectives through use of integrated Multi-Agency Coordination Systems (MACS/EOCs)
- Institutionalize Public Information (Joint Information Systems and Joint Information Centers) during an incident or planned event
- Ensure Public Information procedures and processes can gather, verify, coordinate and disseminate information during an incident or planned event

Authorized Signature: \_\_\_\_\_

Date: 7/31/14

Title: Captain Agency: Multnomah County Sheriff's Office