

**Multnomah County Justice Reinvestment Program
Memorandum of Understanding
Project Year 1**

This Memorandum of Understanding (MOU) sets forth the responsibilities for the collaborative public safety partners establishing the Multnomah County Justice Reinvestment Program (MCJRP).

MOU partners include the: Multnomah County District Attorney (MCDA), Multnomah County Department of Community Justice (DCJ), Oregon Judicial Department (OJD), Multnomah County Sheriff (MCSO), Metropolitan Public Defender (MPD), Police agencies serving Multnomah County, and Multnomah County Citizens.

These partners to the MOU commit to the goals of HB3194 and the MCJRP to establish a process to assess offenders and provide a continuum of community-based sanctions, services and programs that are designed to reduce recidivism, decrease the county's utilization of imprisonment in Department of Corrections (DOC) institutions while protecting public safety and holding offenders accountable.

Agency Roles and Responsibilities

All Parties Will

- Adopt formal MCJRP internal policies and procedures
- Develop and deliver on-going internal MCJRP training
- Collect and share MCJRP data and performance measures
- Continue participation in monthly and ad hoc Justice Reinvestment Subcommittee (JRSC) meetings

Multnomah County District Attorney will

- Screen and flag first and second-sentence cases for MCJRP eligibility.
- Process cases in accordance with the MCJRP using information collected to inform professional judgment; offender accountability, victim input, risk assessment, the offense, and needs assessment (PAVRON).
- Provide a MCJRP Deputy District Attorney to serve as a resource and liaison on MCJRP matters to prosecutors, defense attorneys and judges as cases progress through the system.
- Participate in weekly scheduling and organizational meetings with the Court Coordinator and Defense Coordinator.
- Participate in regular case staffing events, as needed, to effectively manage MCJRP population during the 120 day intensive supervision period.
- Process cases in accordance with MCJRP probation violation procedure.

Multnomah County Sheriff will

- Provide timely jail access to the Department of Community Justice staff conducting MCJRP assessments.
- Provide timely jail access to the Defense Coordinator and defense attorneys seeking to attend MCJRP assessment interview.
- Provide timely escort of inmates to assessment interviews.
- Provide the personnel from MCSO Corrections Records Unit to communicate daily with the Department of Community Justice to confirm interviews, cancellation plans and release schedules.

Metropolitan Public Defender will

- Develop MCJRP forms and training materials to be maintained electronically in the defense library.
- Maintain a Defense Coordinator position responsible for navigating and coordinating MCJRP cases from arraignment to conclusion of the 3194 process in conjunction with law enforcement, jails, prosecutors, defense attorneys, courts and community justice personnel.
- Enable the Defense Coordinator to provide this service for all attorneys representing MCJRP clients unless expressly declined.
- Ensure the Defense Coordinator is precluded from participating in confidential case evaluation.
- Process cases in accordance with MCJRP probation violation procedure.

Oregon Judicial Department will

- Advise MCJRP offenders of program participation expectations at arraignment.
- Designate judges to participate in MCJRP judicial settlement conferences.
- Maintain a Court Coordinator position responsible for maintaining a master case list; the Court Coordinator's responsibilities shall include:
 - Tracking status of all MCJRP cases from arraignment to disposition;
 - Monitoring and prompting defense attorneys timely compliance with MCJRP requirements;
 - Prompting defense attorney and district attorney timely scheduling of a judicial settlement conference and report of case disposition;
 - Distributing completed DCJ assessment reports to defense attorney, district attorney and designated settlement judge once all requirements are satisfied.
- Provide the Court Coordinator to work in conjunction with law enforcement, jails, prosecutors, defense attorneys, judges and community justice personnel to ensure that all MCJRP deadlines are met.
- Review and hear cases in accordance with MCJRP probation violation procedure.

The Multnomah County Department of Community Justice will

- Flag and track cases throughout the MCJRP supervision period.
- Provide an agreed upon report in a timely way to the court, district attorney and defense attorney for consideration in a judicial settlement conference (JSC).
- Attend the conference as a neutral party and resource, providing information if requested.
- Provide 120 days of intensive supervision for those cases sentenced to probation, requiring accountability and engagement by the offender.
- Limit the MCJRP probation officer's caseload to allow time for staffing with the DA and providers.
- Assign MCJRP offenders to an appropriate level of supervision per DCJ policies and guidelines following the 120 days intensive supervision.
- Contract for and provide community resources for MCJRP offenders to include housing, treatment, parenting, employment services, and mentoring.
- Use teams made up of adult and juvenile probation divisions for MCJRP juvenile offenders sentenced as adults.
- Review specialty court requirements to determine when participation will satisfy special sentence or probation conditions.
- Manage MCJRP offenders using DCJ tools and structured sanctioning when appropriate. EPICS, correctional programs, and swift and certain intervention will be the primary supervision models used for this population.
- Process probation violations in accordance with the MCJRP probation violation procedure.

Portland Police Bureau, Troutdale Police Department, Gresham Police Department, Fairview Police Department and Multnomah County Sheriff will

- Support successful community supervision of MCJRP offenders in cooperation with parole and probation officers by serving warrants, detainers, assisting with home visits and proactively patrolling areas in which offenders reside or commit crimes.
- Document and notify parole and probation of noncompliant activities when encountered.
- Provide MCJRP support teams of two officers available five hours each week day scheduled through a single point of contact housed with the Portland Police Bureau.

Citizen and Community Representatives

- Convene system level discussions and Chair the Justice Reinvestment Steering Committee (JRSC) of the Local Public Safety Coordinating Council.
- Participate in presentations and outreach to MCJRP stakeholder members, community and government leaders and legislators.


Information Sharing

Partners to this MOU recognize that data and information sharing is critical to justice reinvestment. Members agree to provide necessary information to inform, monitor, and evaluate elements of the MCJRP.

Members of the Justice Reinvestment Subcommittee (JRSC) will not disseminate information or data provided by another member without express permission of said member.

Information or data analysis requested or purchased by the JRSC must first be reviewed by the JRSC prior to dissemination, and is presumed the property of the JRSC.

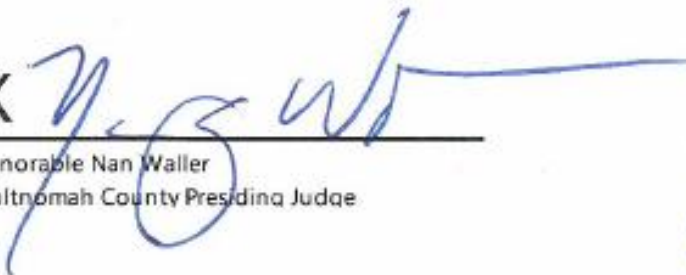
Effective July 1, 2014 through June 30, 2015, subject to amendment as needed.

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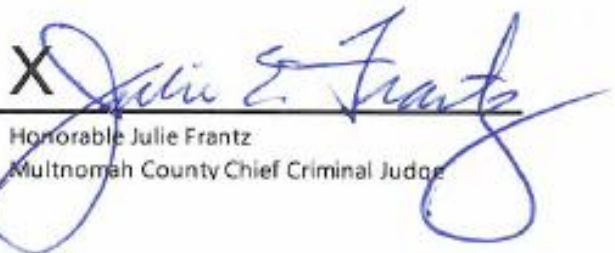
Rod Underhill
Multnomah County District Attorney

X 


Jeff Howes
Chief Deputy District Attorney

X 


Honorable Nan Waller
Multnomah County Presiding Judge

X 

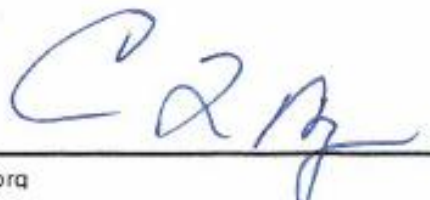
Honorable Julie Frantz
Multnomah County Chief Criminal Judge

X 

Tim Moore
Undersheriff, Multnomah County Sheriff's ...

X 

Linda Yankee
Chief Deputy, Multnomah County Sheriff's ...

X 

Lane Borg
Executive Director, Metropolitan Public Defe...

X 

Kati Dunn
Senior Attorney, Metropolitan Public Defen...

X Mike Reese

Mike Reese
Chief, Portland Police Bureau

X Scott Anderson

Scott Anderson
Chief, Troutdale Police Department

X Scott Taylor

Scott Taylor, Director
Multnomah County Dept of Community Justice

X Ginger Martin

Ginger Martin, Deputy Director
Multnomah County Dept of Community Justice

X Suzanne Hayden

Suzanne Hayden
Executive Director, Citizens Crime Commission

X David VanSpeybroeck

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Partner, Sussman Shank LLP.