

Division: Public Health

Program Characteristics:**Program Description**

The Vital Records program issues birth and death certificates. We issue certificates for up to six months after a birth or death occurs within Multnomah County. This program is required by law and supported by fees set by the state.

Our services support every major life event that requires proof of who you are or that you are a citizen. These events include enrolling in school, obtaining a driver's license, getting a job, accessing social services, claiming inheritance, and voting in a way that is easy and secure.

The program works with local funeral homes, family members, and legal representatives to register certificate data accurately. The program's data provides reliable information for public health data analysis. It is used to identify trends, health impacts, and racial health inequities. This informs both public health prevention and intervention activities. The program shares summarized data with health officials, researchers, and policymakers.

The program makes sure all important information is correct and kept secure to ensure accurate data and prevent fraud and identity theft. This makes Multnomah County a trusted source for these services and data.

Equity Statement

Vital Records serves any and all people in the county who need a birth or death certificate. We ensure equitable access through language support, cultural awareness, and multi-language applications. We also offer online services for easy digital access.

Revenue/Expense Detail

	2026 General Fund	2026 Other Funds	2027 General Fund	2027 Other Funds
Personnel	\$0	\$677,247	\$0	\$555,974
Contractual Services	\$0	\$39,857	\$0	\$37,200
Materials & Supplies	\$0	\$26,066	\$0	\$32,690
Internal Services	\$151,390	\$252,830	\$82,366	\$226,700
Total GF/non-GF	\$151,390	\$996,000	\$82,366	\$852,564
Total Expenses:	\$1,147,390		\$934,930	
Program FTE	0.00	5.32	0.00	3.85
Program Revenues				
Fees, Permits & Charges	\$0	\$996,000	\$0	\$852,564
Total Revenue	\$0	\$996,000	\$0	\$852,564

Performance Measures

Performance Measure	FY25 Actual	FY26 Estimate	FY27 Target
Number of death certificates issued	34,943	36,495	35,720
Number of birth certificates issued	4,627	5,262	4,945