

**Division:** Public Health

**Program Characteristics:**

**Program Description**

The Vital Records program issues birth and death certificates. We issue certificates for up to six months after a birth or death occurs within Multnomah County. This program is required by law and supported by fees set by the state.

Our services support every major life event that requires proof of who you are or that you are a citizen. These events include enrolling in school, obtaining a driver's license, getting a job, accessing social services, claiming inheritance, and voting in a way that is easy and secure.

The program works with local funeral homes, family members, and legal representatives to register certificate data accurately. The program's data provides reliable information for public health data analysis. It is used to identify trends, health impacts, and racial health inequities. This informs both public health prevention and intervention activities. The program shares summarized data with health officials, researchers, and policymakers.

The program makes sure all important information is correct and kept secure to ensure accurate data and prevent fraud and identity theft. This makes Multnomah County a trusted source for these services and data.

**Equity Statement**

Vital Records serves any and all people in the county who need a birth or death certificate. We ensure equitable access through language support, cultural awareness, and multi-language applications. We also offer online services for easy digital access.

**Revenue/Expense Detail**

	<b>2026 General Fund</b>	<b>2026 Other Funds</b>	<b>2027 General Fund</b>	<b>2027 Other Funds</b>
Personnel	\$0	\$677,247	\$0	\$555,974
Contractual Services	\$0	\$39,857	\$0	\$37,200
Materials & Supplies	\$0	\$26,066	\$0	\$32,690
Internal Services	\$151,390	\$252,830	\$82,366	\$226,700
<b>Total GF/non-GF</b>	<b>\$151,390</b>	<b>\$996,000</b>	<b>\$82,366</b>	<b>\$852,564</b>
<b>Total Expenses:</b>	<b>\$1,147,390</b>		<b>\$934,930</b>	
<b>Program FTE</b>	0.00	5.32	0.00	3.85
<b>Program Revenues</b>				
Fees, Permits & Charges	\$0	\$996,000	\$0	\$852,564
<b>Total Revenue</b>	<b>\$0</b>	<b>\$996,000</b>	<b>\$0</b>	<b>\$852,564</b>

**Performance Measures**

<b>Performance Measure</b>	<b>FY25 Actual</b>	<b>FY26 Estimate</b>	<b>FY27 Target</b>
Number of death certificates issued	34,943	36,495	35,720
Number of birth certificates issued	4,627	5,262	4,945