



**Program #40040D - Behavioral Health Finance Billing** FY 2024 Adopted

**Department:** Health Department **Program Contact:** Braidy Estevez  
**Program Offer Type:** Existing **Program Offer Stage:** Adopted  
**Related Programs:** 40040A  
**Program Characteristics:** One-Time-Only Request

**Executive Summary**

This program will support the revenue cycle processes of the Behavioral Health division. As experts in behavioral health reimbursement and billing processes, this team will optimize the use of a practice management system for accurate and timely billing.

**Program Description**

This program offer supports two positions on the finance team providing targeted support to the Behavioral Health division. This program offer will improve data quality and billing processes. The team will be responsible for cleaning up accounts receivable data to allow billing staff to reprocess Behavioral Health Division’s claims. This will allow the Behavioral Health division to maximize County revenue by adjusting payment, identifying owed amount, or further pursuing payment from the payer. This team will ensure accuracy of the encounters processed.

The Financial and Business Management division is committed to centering equity in policy and practice and in service to the Health Department’s value of racial equity and mission to reduce health disparities. The division will continually invest time and resources into identifying and then dismantling internal and external structures that contribute to inequity, including the culture of white supremacy. The division employs a finance strategy to preserve critical services and support infrastructure for improved health outcomes. We strive to build trusting partnerships with community partners we depend on and we genuinely engage with communities and staff to drive positive changes, especially in the areas of business, operational and financial management. We pride ourselves on our ability to recruit, retain and promote a diverse, inclusive and high-performing workforce. The division is working to advance the objectives outlined in the Workforce Equity Strategic plan by committing resources for an equity and inclusion committee and operationalizing its policy recommendations.

**Performance Measures**

Measure Type	Primary Measure	FY22 Actual	FY23 Budgeted	FY23 Estimate	FY24 Offer
Output	Number of encounters processed for payment	N/A	7,000	7,000	7,000
Outcome	Percent of behavioral health receivables aged (older than 90 days )	N/A	33%	33%	33%

**Performance Measures Descriptions**

Number of encounters demonstrates the volume of work. % of receivables older than 90 days – is the percentage of total receivables that is over 90 days excluding self-pay balances. This metric measures the efficiency of collecting payments on older accumulating balances. Maintaining a lower rate is financially healthy. This program will support the ability to provide performance data.

Revenue/Expense Detail

	Adopted General Fund	Adopted Other Funds	Adopted General Fund	Adopted Other Funds
Program Expenses	2023	2023	2024	2024
Personnel	\$242,082	\$0	\$228,142	\$0
<b>Total GF/non-GF</b>	<b>\$242,082</b>	<b>\$0</b>	<b>\$228,142</b>	<b>\$0</b>
<b>Program Total:</b>	<b>\$242,082</b>		<b>\$228,142</b>	
<b>Program FTE</b>	2.00	0.00	0.00	0.00

Program Revenues				
<b>Total Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Explanation of Revenues

Significant Program Changes

Last Year this program was:

This program was funded with one-time-only funding in FY 2023. The program requested one-time-only funding for a second year in FY 2024 after evaluating the program's needs.