



## Legal / Contractual Obligation

The following guidelines are utilized in monitoring MHASD compliance to federal, state and county rules and audits regarding client confidentiality and release of clinical records, record retention, responding to subpoenas and court orders for confidential client records and standards for clinical documentation: HIPAA, DSM V "Diagnostics & Statistical Manual of Mental Disorders", Children's & Adult's State of Oregon Administrative Rules, Oregon Revised Statutes related to medical records & client confidentiality, State Archiving rules, CFR 42 Public Health, Chapter 1 Part 2, Public Law 94-142, Public Law 99-57, State of Oregon Mandatory Child Abuse Reporting Laws, Oregon Health Plan, Mental Health Organization Contract, Multnomah Mental Health HSO Policies & Procedures, Practice Guidelines of the American Health Information Management Association, and Centers for Medicare and Medicaid billing regulations.

## Revenue/Expense Detail

|                        | Proposed General Fund | Proposed Other Funds | Proposed General Fund | Proposed Other Funds |
|------------------------|-----------------------|----------------------|-----------------------|----------------------|
| Program Expenses       | 2017                  | 2017                 | 2018                  | 2018                 |
| Personnel              | \$173,487             | \$507,372            | \$179,124             | \$460,944            |
| Materials & Supplies   | \$0                   | \$4,576              | \$0                   | \$7,862              |
| Internal Services      | \$0                   | \$188,563            | \$0                   | \$165,111            |
| <b>Total GF/non-GF</b> | <b>\$173,487</b>      | <b>\$700,511</b>     | <b>\$179,124</b>      | <b>\$633,917</b>     |
| <b>Program Total:</b>  | <b>\$873,998</b>      |                      | <b>\$813,041</b>      |                      |
| <b>Program FTE</b>     | 2.16                  | 6.14                 | 2.11                  | 5.19                 |

| Program Revenues         |                 |                  |                 |                  |
|--------------------------|-----------------|------------------|-----------------|------------------|
| Indirect for Dept. Admin | \$38,634        | \$0              | \$34,879        | \$0              |
| Intergovernmental        | \$0             | \$700,511        | \$0             | \$633,917        |
| <b>Total Revenue</b>     | <b>\$38,634</b> | <b>\$700,511</b> | <b>\$34,879</b> | <b>\$633,917</b> |

## Explanation of Revenues

\$499,769 - Health Share of Oregon (Medicaid): Based on FY17 Medicaid Rates.

\$134,148 - State Mental Health Grant: MHS Special Projects based on 2015-2017 IGA with State of Oregon.

## Significant Program Changes

Last Year this program was: FY 2017: 40067 Medical Records for MHASD